

Department of Government Buildings

May 2018





Objectives of this Report:

- To provide an update on work performed from May 2017 thru April 2018
- To provide an update on projects to date



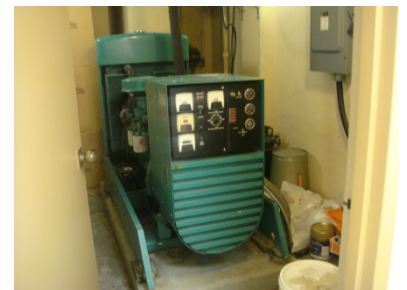
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- The department provides building maintenance for 28 buildings that house 48 departments
- The department is responsible for maintaining approximately 36 acres of grounds on a weekly basis
- 1000 Work Orders Completed—there were probably an additional 200 jobs completed where work orders were not submitted



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- Test back-up generators on a weekly basis





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- Work with Procurement to organize, coordinate & conduct surplus equipment on-line auctions



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Work with and assist departments on various occasions and special projects:

- Assist Recreation With Fourth of July Festivities
- Assist EOC with Drills
- Ribbon Cuttings & Ground Breakings
- Veterans Day & Senior Citizens Christmas Luncheons

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Work with and assist departments on various occasions and special projects:

- National Day of Prayer,
- Relay For Life,
- Blood Drives,
- Parish Employee United Way kickoff/sign-up activities
- MLK Jr 50 Year Memorial

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Work with and assist departments on various occasions and special projects:





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Projects completed in past year:

- ❑ Refinish flooring in Animal Shelter.
- ❑ Upgraded card readers and camera's at the Courthouse & E.O.C.
- ❑ Installation of new HVAC units-Sheriff's 2nd district, Arterbury Annex, Edible Enterprises.
- ❑ New windows in Arterbury Annex.
- ❑ 29th Judicial Building.



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Completed Projects:

Animal Shelter New Floors



Arterbury Window Replacement





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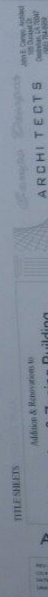
Projects in progress:

- ❑ P & Z Expansion & Renovation
- ❑ Replacement of obsolete HVAC Equipment in various buildings: P&Z, Arterbury Bldg.
- ❑ Courthouse Chiller Replacement



Projects in progress:

P & Z Expansion & Renovation.





Planned Projects

- Replace obsolete HVAC equipment at different buildings in 2019
- Implementing the Assets Works Program. Adding all department assets, buildings, vehicles, H.V.A.C equipment, Generators etc.
- Restriping of Parish parking lots.
- Council on Aging Bathroom renovation.



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Thank You!

