



Certified Copy

St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

Phone (985) 783-6632

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

**Instrument Number: 496212**

**Book/Index:** MOB  
**Document Type:** CONTRACT CHANGE ORDER  
**Recording Date:** 5/22/2026 10:16:22 AM

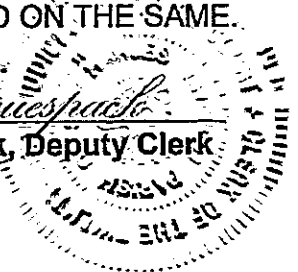
**Grantor 1:** ST. CHARLES PARISH  
**Grantee 1:** CYCLE CONSTRUCTION COMPANY LLC

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND  
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS  
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



*Aubrey Waguespack*  
Aubrey Waguespack, Deputy Clerk



**SECTION 00806**  
**CHANGE ORDER**

No. 1

DATE OF ISSUANCE 4/21/2026

EFFECTIVE DATE 5/19/26

OWNER	St. Charles Parish Public Works
CONTRACTOR	Cycle Construction Co., LLC
Contract:	Ordinance No. 25-10-13; Des Allemands Boat Launch; Date: 10/22/2025
Project:	Des Allemands Boat Launch
OWNER's Contract No.	P210705
ENGINEER's Contract No.	21-643
ENGINEER	Duplantis Design Group, P.C.

You are directed to make the following changes in the Contract Documents:

**Description:**

1. Delete the Following Work Items:

N/A

Total of deducted items (\$0.00)

2. Add the Following Work Items:

a. New Contract Item: *Sand Fill*

Purchase, transport, and placement of 5,544 CY of pump sand. Additional \$142,758.00. See attached change order request #03 and email correspondence.

b. New Contract Item: *Culvert/Prep Pad Area*

Purchase and install 24" culvert to access on-site stockpile and prep stockpile area for transport to landscape areas. Additional \$1,715.00. See attached change order request #03 and email correspondence.

Total of Added Work Items = (\$144,473.00)

3. Revise the Following Work Item Quantities:

Contract Item #: *331100 Water Utility Distribution System*

Lump sum was increased due to quantity increase needed for the 6-inch waterline tie-in location at the fire hydrant on Down the Bayou Road. See attached change order request #02.

Total of Change in Work Items Quantity = (+\$4,750.04)

**Reason for Change Order:** List a reason for each Line Item listed above.

1. Deleted Work Items

N/A

2. Add Work Items

a. *Sand Fill:* DDG initially estimated that a net surplus of approximately 4,475 cubic yards (CY) of material was present onsite and would require reworking and grading to meet the design template. This estimate was based on the Phase I as-built survey dated November 4, 2024. However, upon review of Cycle's pre-construction survey, it was determined that a material deficit existed, and that an additional 4,500 CY would be required to achieve the design grades. Cycle subsequently hauled in the 4,500 CY; however, after placement, grading, and compaction, the site remained deficient, and Cycle was authorized to import an additional 1,000 CY. The submitted truck tickets indicate that a total of 5,544 CY was ultimately necessary to achieve the required grades within the parking area,

SCP-E-00806

00806-1

Revised January 21, 2021

MOB: 496212; Page: 1; Filed: 5/22/2026 10:16:22 AM [stcharles: AW]

which was verified by survey data provided by Cycle on April 1, 2026. DDG attributes the need for the additional material to settlement and erosion, primarily resulting from wind and surface runoff.

b. *Culvert/Prep Pad Area:* To achieve the design grades within the landscaped areas, topsoil is required to support the establishment of grass seed where specified. A stockpile of topsoil is currently located on site, and Cycle was permitted to utilize this material. To facilitate access to the stockpile, Cycle is required to procure and install a culvert to cross an existing ditch for material transport.

3. Revise Work Item Quantities:

Contract Item: *331100 Water Utility Distribution System*

Upon commencement of the waterline work, Cycle identified a discrepancy in the location of the proposed waterline tie-in on the north side of the project site. The design plans indicated that the existing municipal waterline extended to the project limits along Down the Bayou Road on the north side of the site, based on GIS data provided during design. However, field investigation revealed that the existing waterline terminated approximately 83 feet short of the location shown on the plans.

As a result, an additional 83 LF of 6" pipe installation was required, along with all associated materials and labor necessary to complete the work.

**Attachments:**

- Change Order Request #02
- Change Order Request #03
- Email Correspondence authorizing additional 1,000 CY

CHANGE IN CONTRACT PRICE:
Original Contract Price \$4,989,859.00
Net Increase (Decrease) from previous Change Orders No. 0 to 1 : \$0.00
Contract Price prior to this Change Order: \$4,989,859.00
Net increase of this Change Order: \$149,223.04
Contract Price with all approved Change Orders: \$5,139,082.04

CHANGE IN CONTRACT TIMES:
Original Contract Times: 365 calendar days Substantial Completion: January 14, 2027 (365) Ready for final payment: February 28, 2027 (410)
Net change from previous Change Orders: 0 Days Substantial Completion: January 14, 2027 (365) Ready for final payment: February 28, 2027 (410)
Contract Times prior to this Change Order: 365 Days Substantial Completion: January 14, 2027 (365) Ready for final payment: February 28, 2027 (410)
Net increase (decrease) this Change Order: 30 Days Substantial Completion: February 13, 2027 (395) Ready for final payment: March 30, 2027 (440)
Contract Times with all approved Change Orders: 395 Days Substantial Completion: February 13, 2027 (395) Ready for final payment: March 30, 2027 (440)

MEB-196249-Page 3-Field 5/22/2026 10:16:22 AM [sicharles: AM]

RECOMMENDED:

By: [Signature]  
ENGINEER (Authorized Signature)

Date: 4/30/2026

APPROVED:

By: [Signature]  
OWNER (Authorized Signature)

Date: 5-19-26

ACCEPTED:

By: [Signature]  
CONTRACTOR (Authorized Signature)

Date: 4/30/26

\*\*Remainder of the attachments (8 pages) to this Change Order are on file and may be viewed at the St. Charles Parish Council Office, Courthouse, 15045 River Road, Hahnville.

**2026-0160**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO. 26-5-3**

An ordinance approving and authorizing the execution of Change Order No. 1 for the Des Allemands Boat Launch (Project No. P210705), to increase the contract amount by \$149,223.04 and increase the contract time by thirty (30) days.

- WHEREAS,** Ordinance No. 21-4-2 adopted on April 5, 2021, by the St. Charles Parish Council, approved and authorized the execution of an Act of Donation by and between Chevron U.S.A. Inc. and St. Charles Parish for a certain parcel of land comprising of approximately 109.8 acres for the purpose of a boat launch and park along Bayou Des Allemands; and,
- WHEREAS,** Ordinance No. 21-8-16 adopted on August 23, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for the Des Allemands Boat Launch (Project No. P210705), not to exceed \$610,356.00; and,
- WHEREAS,** Resolution No. 6639 adopted on June 6, 2022, by the St. Charles Parish Council, approved and authorized the execution of an Intergovernmental Agreement between the State of Louisiana through the Coastal Protection and Restoration Authority and St. Charles Parish regarding the construction of the Des Allemands Boat Launch (BA-0237) project, allocating \$1,841,116.00 in NRDA settlement funds; and,
- WHEREAS,** Ordinance No. 23-7-16 adopted on July 31, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Cooperative Endeavor Agreement between St. Charles Parish and the Lafourche Basin Levee District relative to a levee lift for the Sunset Drainage District within the West Bank Hurricane Protection Levee System (Project A) and access roadway and surcharge area for a future boat ramp located on property known as Des Allemands Boat Launch (Project B); and,
- WHEREAS,** Ordinance No. 24-10-3 adopted on October 21, 2024, by the St. Charles Parish Council, approved and authorized the execution of an Amendment No. 1 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for the Des Allemands Boat Launch (Project No. P210705), to reallocate funds for the current and future boat launch project phases, resulting in no increase in contract price or time; and,
- WHEREAS,** Resolution No. 6796 adopted on November 4, 2024, by the St. Charles Parish Council, approving Amendment #1 of the St. Charles parish RESTORE ACT Multiyear Implementation Plan for submission and approval to the U.S. Department of the Treasury in accordance with the requirements of the RESTORE ACT, as of April 17, 2024, St. Charles Parish's Trust Fund Allocation, including Transocean and Anadarko Penalty and Interest Payment Deposits and BP Penalty Deposits available for use is \$514,008.95, which is to be used for this construction of the Des Allemands Boat Launch; and,
- WHEREAS,** Ordinance No. 25-9-7 adopted September 22, 2025, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 2 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform additional engineering services for the Des Allemands Boat Launch (Project No. P210705), to include construction administration and inspection for the construction of the actual Boat Launch, increasing the contract by \$394,440.19, for an overall value of \$1,004,796.19; and,
- WHEREAS,** Ordinance No. 25-10-13 adopted October 20, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Cycle Construction Company, LLC, for the Des Allemands Boat Launch (Project No. P210705), in the amount of \$4,989,859.00; and,
- WHEREAS,** St. Charles Parish and Cycle Construction Company, LLC, have mutually agreed to increase the contract amount by \$149,223.04 and increase the contract time by thirty (30) days.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No. 1 for the Des Allemands Boat Launch (Project No. P210705), to increase the contract amount by \$149,223.04 and increase the contract time by thirty (30) days is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE

And the ordinance was declared adopted this 18th day of May, 2026, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]  
SECRETARY: Michelle Dupontab  
DLVD/PARISH PRESIDENT: May 19, 2026  
APPROVED: [Signature] DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matt Jewell  
RETD/SECRETARY: May 20, 2026  
AT: 1:20pm RECD BY: [Signature]

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED 5/18/2026  
Michelle Dupontab  
SECRETARY  
ST. CHARLES PARISH COUNCIL