



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Larry Cochran
Councilmembers Carolyn K. Schexnaydre, Jarvis Lewis,
Terrell D. Wilson, William Billy Woodruff, Wendy Benedetto,
Paul J. Hogan, Traci A. Fletcher, Julia Fisher-Perrier

Monday, April 20, 2015

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Carolyn K. Schexnaydre, Jarvis Lewis, Terrell D. Wilson, William Woodruff, Paul J. Hogan, Larry Cochran, Traci A. Fletcher, and Julia Fisher-Perrier

Absent 1 - Wendy Benedetto

Also Present

Parish President V.J. St. Pierre, Jr., Legal Director Leon C. Vial, III, Assistant Parish Attorney David Moyer, Public Works/Wastewater Director Sam Scholle, Finance Director Grant Dussom, Public Information Officer Renee Simpson, CZM Administrator Earl Matherne, Executive Assistant/Office Manager Anedra Coleman, Waterworks Director Robbie Brou, Personnel Officer Sandy Zimmer

CALL TO ORDER

PRAYER / PLEDGE

Pastor Larry Badon
First Baptist Church, Luling

Councilwoman Benedetto arrived in the meeting.

APPROVAL OF MINUTES

A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to approve the minutes from the regular meeting of April 6, 2015 . The motion carried by the following vote:

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2015-0128](#)

Proclamation: "National Day of Prayer"

Sponsors: Mr. St. Pierre Jr.

Read

[2015-0113](#)

In Recognition: Trash Bash Awards

2015 Spring Trash Bash Award: Most Volunteers

St. Charles Parish Housing Authority's DASH Society

2015 Spring Trash Bash Award: Most litter collected

Little Gypsy Plant (Entergy Louisiana)

2015 Spring Trash Bash Award: Most litter collected

Susan Hobby

2015 Spring Trash Bash Award: Citizenship Award

Kenny Guedry

Sponsors: Mr. St. Pierre Jr.

Public Information Officer Renee Simpson spoke on the matter.

Read

[2015-0129](#)

Proclamation: "Youth Wetlands Week"

Sponsors: Mr. Cochran

Read

[2015-0130](#)

Proclamation: "ALS Awareness Month in St. Charles Parish"

Sponsors: Mr. Lewis

Read

[2015-0132](#)

Proclamation: "Little Red Church Festival Weekend"

Sponsors: Mr. Wilson

Read

[2015-0133](#)

Proclamation: "Praise and Worship Music Fest Day"

Sponsors: Mr. Wilson

Read

[2015-0134](#)

Proclamation: "Fair Housing Month in St. Charles Parish"

Sponsors: Mr. St. Pierre Jr.

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2015-0135](#)

Ms. Lisa Schilling, Executive Director, South Central Louisiana Human Services Authority - brief overview and update of the Authority

Sponsors: Mr. Cochran

Discussion: to defer File No. 2015-0135 until a later date

Report Deferred

[2015-0136](#)

Civil Service Board/Personnel Office

Personnel Officer Sandy Zimmer introduced Ms. Haley St. Romain, Personnel Office staff member.

Council Discussion
Ms. Zimmer spoke on the matter.

Reported

[2015-0137](#)

Parish President Remarks/Report

Sponsors: Mr. St. Pierre Jr.

Council Discussion
Parish President V.J. St. Pierre, Jr., spoke on the matter.
Public Works/Wastewater Director Sam Scholle spoke on the matter.
Wastewater Assistant Director L.J. Brady spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN COCHRAN AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 4, 2015, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2015-0138](#)

An ordinance approving and authorizing a Home Occupation under the operation of Shelley Rainey - "Bethune Services, LLC" - a company offering food management services, building construction, highway, street & bridge construction, mold Remediation, home remodels, new construction, janitorial and building maintenance services at 500 Ormond Boulevard.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0139](#)

An ordinance approving and authorizing a Home Occupation operated by Dwane Babin - "B + W Investigations, LLC" - a private investigations agency at 200 Ciravola Lane, Boutte.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0142](#)

An ordinance to approve and authorize the Execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 1, 2015 through July 9, 2015.

Sponsors: Mr. St. Pierre Jr. and Department of Community Services

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0145](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No P090301 Fairfield and Oakland Conveyance and Pump Station Upgrades, to balance the contract quantities with actual quantities resulting in an increase of \$19,295.00 and a decrease in time of twelve (12) days.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0146](#)

An ordinance to amend Ordinance No. 15-4-7, which approved and authorized the Lafourche Basin Levee District to purchase and/or expropriate the necessary real estate interest to a portion of land owned by Willowridge Estates, LLC, designated as Parcel 7-4 for the West Bank Hurricane Protection Levee, Phase II - Perimeter of Willowridge Estates from the Blouin Canal to the Davis Pond Guide Levee, St. Charles Parish, Louisiana, Sta. 100+00.00 to Sta. 212+46.34, and authorized the transfer of the necessary funding thereof, to revise the fourth "WHEREAS" and "SECTION II."

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0147](#)

An ordinance to approve and authorize the execution of an Act of Sale by First National Bank USA FKA FIRST NATIONAL BANK OF ST. CHARLES PARISH for certain property located at 590 Apple Street, Norco for the Norco Branch Library.

Sponsors: Mr. St. Pierre Jr. and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0148](#)

An ordinance to amend the 2015 Consolidated Operating and Capital Budget to add revenues and associated expenses for Fund 001 - General Fund. Fund 105 Road Lighting, Fund 113 - Recreation, and Capital Projects Fund 310 - Westbank Hurricane Protection levee unexpended in 2014 for various projects and services.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0149](#)

An ordinance to amend the 2015 Consolidated Operating and Capital Budget, Amendment No. 5, to add a total of \$1,489,324 in grant revenues for Fund 001 - General Fund and to add associated expenses for Fund 001 - General Fund - Emergency Operations Subsidiary (001-410711) totaling \$1,313,611 Contractual and Professional Services related to homeowner elevations; to add expenditures and related revenues for Fund 113 - Recreation totaling \$124,800 for Improvements other than Buildings - Rathborne Park; to add Grant Revenues and related expenditures totaling \$731,255 to fund 313 LCDBG Public Facilities Construction for the Killona Force Main Extension Project; and to add Grant Revenue of \$68,745 and related expenses as well as to add \$96,940 for Architectural/Engineering Fees under fund 401 - Wastewater for the Killona Force Main Extension Project.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

[2015-0150](#)

An ordinance to authorize the payment of a portion of the contract amount for Project No. P081102-4 Project Name: Dunleith Canal Stabilization - Phase 3 (Project) to Advanced Quality Construction, Inc. (AQ) and Everlast Synthetic Products, LLC (Everlast) in completion of the project, the withholding of liquidated damages, Change Order No. Two (2) - Final, and settlement.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 4, 2015

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2015-0118](#)

An ordinance to approve and authorize the execution of a Contract for Engineering Services with Environmental Engineering Services, Inc. (EES), for necessary professional engineering services associated with Parish Project No. S150301 EPA Lake Pontchartrain Basin Restoration Program: St. Rose Sewer Network Upgrade.

Sponsors: Mr. St. Pierre Jr. and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-4-13

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Enactment No: 15-4-13

[2015-0126](#)

An ordinance to approve and authorize the execution of a contract with Pintail Contracting Services, LLC for the West Bank "B" Plant Clarifier Refurbishment (Project No. WWKS 72) in the amount of \$265,499.96.

Sponsors: Mr. St. Pierre Jr. and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-4-14

Council Discussion

Waterworks Director Robbie Brou spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Enactment No: 15-4-14

[2015-0049](#)

An ordinance to authorize the payment of a portion of the contract amount for Project No. P081102-4 Project Name: Dunleith Canal Stabilization - Phase 3 (Project) to Advanced Quality Construction, Inc. (AQ) and Everlast Synthetic Products, LLC (Everlast) in completion of the project and the withholding of liquidated damages.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Public Works/Wastewater Director Sam Scholle requested that File No. 2015-0049 be postponed indefinitely.

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fletcher, to Postpone Indefinitely File No. 2015-0049. The motion carried by the following vote:

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Postponed Indefinitely

2015-0127

An ordinance to approve and authorize the execution of a Wetlands Mitigation Agreement by and between St. Charles Parish and Delta Land Services, L.L.C., in the amount of \$832,500.00 for wetlands mitigation for the West Bank Hurricane Protection Levee, Phase III - ELLINGTON.

Sponsors: Mr. St. Pierre Jr., Department of Public Works, Ms. Schexnaydre, Mr. Lewis, Mr. Wilson, Mr. Woodruff, Ms. Benedetto, Mr. Hogan, Mr. Cochran, Ms. Fletcher and Ms. Fisher-Perrier

Reported:

- Public Works Department Recommended: Approval
- Councilwoman Schexnaydre Recommended: Approval
- Councilman Lewis Recommended: Approval
- Councilman Wilson Recommended: Approval
- Councilman Woodruff Recommended: Approval
- Councilwoman Benedetto Recommended: Approval
- Councilman Hogan Recommended: Approval
- Councilman Cochran Recommended: Approval
- Councilwoman Fletcher Recommended: Approval
- Councilwoman Fisher-Perrier Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-4-15

Council Discussion

Mr. Lucas Lilly, GCR, Inc., spoke on the matter.
Parish President V.J. St. Pierre, Jr., spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Enactment No: 15-4-15

[2015-0110](#)

An ordinance to amend the 2015 Consolidated Operating and Capital Budget, Amendment No. 2, to adjust the beginning fund balance and to add expenses for the Roads and Drainage Fund - Fund 112 for construction, architectural/engineering, and other fees in the total amount of \$6,974,585 unexpended in 2014 for various parish projects that were not completed in 2014.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-4-16

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Enactment No: 15-4-16

[2015-0111](#)

An ordinance to amend the 2015 Consolidated Operating and Capital Budget, Amendment No. 3, to add from the 2014 unexpended Roads and Drainage Fund Balance, construction, architectural/engineering, and other fees for Fund 112 - Roads and Drainage for various parish projects that were not completed in 2014.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-4-17

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Enactment No: 15-4-17

RESOLUTIONS

[2015-0140](#)

A resolution providing mandatory supporting authorization to endorse a resubdivision in an OL zoning district, of Lots B-1 and B-3, Loupe Subdivision into Lots B-1A & B-3A, with a waiver from the required 20,000 square foot area, as requested by Betty Muller and Maurice Loupe.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval with waivers to the required 20,000 square foot area for both proposed lots, B-1A and B-3A

Planning Commission Recommended: Approval w/Stipulation Approval with waivers to the required 20,000 square foot area for both proposed lots, B-1A and B-3A

CZM Administrator Earl Matherne spoke on the matter.

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Enactment No: 6150

[2015-0141](#)

A resolution certifying that St. Charles Parish has complied with the current Public Bid Laws of the State of Louisiana for the East LaBranche Shoreline Protection project, State Project No. PO-43.

Sponsors: Mr. St. Pierre Jr. and Grants Office

Reported:

Grants Office Recommended: Approval

CZM Administrator Earl Matherne spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Lewis

Enactment No: 6151

[2015-0143](#)

A resolution approving the contract renewal with Guidry Associates LLC, as the Legislative Liaison for the River Region Caucus, under a two year Agreement.

Sponsors: Ms. Benedetto and Ms. Fletcher

Reported:

Councilwoman Benedetto Recommended: Approval

Councilwoman Fletcher Recommended: Approval

Council Discussion

Parish President V.J. St. Pierre, Jr., spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6152

APPOINTMENTS

[2015-0131](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District V Representative.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember Woodruff, seconded by Councilmember Fisher-Perrier, to adjourn the meeting at approximately 6:55 pm. The motion carried by the following vote:

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Tiffany K. Clark
Council Secretary