



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, September 8, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 1 - Michael A. Mobley

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Economic Development & Tourism Director Patrick Beard, Parks and Recreation Director Duane Foret, Michelle Impastato, Council Secretary

CALL TO ORDER

Meeting called to order at 6:06 pm.

PRAYER

Mary Engler, German Coast Chapter
Daughters of the American Revolution

PLEDGE

Deirdre Fauchaux, German Coast Chapter
Daughters of the American Revolution

APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember Comardelle, to approve the minutes from the regular meeting of August 18, 2025.
The motion carried by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)[2025-0249](#)

Proclamation: "Constitution Week"

Sponsors: Mr. Jewell

Read

[2025-0251](#)

In Recognition: Waterford 3 Steam Electric Station - 40th Year Anniversary

Sponsors: Mr. Jewell

Read

[2025-0252](#)

Proclamation: "King Kat Fishing Tournament Weekend"

Sponsors: Ms. Wilson

Read

[2025-0253](#)

Proclamation: "National Child Passenger Safety Week" and "National Seat Check Saturday"

Sponsors: Mr. Jewell

Read

[2025-0254](#)

Proclamation: Alligator Weekend in St. Charles Parish
In Recognition: Mr. Chad Dufrene - "Mr. Alligator"

Sponsors: Ms. Fonseca

Read

[2025-0255](#)

Proclamation: "National Hunting and Fishing Day"

Sponsors: Mr. Comardelle

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0256](#)

Hospital Service District

Chief Executive Officer Keith Dacus reported.

Chairman Fonseca spoke on the matter.

Reported

[2025-0257](#)

Department of Legal Services

Legal Services Director Corey Oubre reported.

Reported

[2025-0258](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Parish President Matthew Jewell invited Entergy Vice President of Customer Service, Michelle Bourg to present a presentation to the Councilmembers.

Ms. Bourg presented and spoke on the matter.

Councilman Pilé spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, SEPTEMBER 22, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0259](#)

An ordinance approving and authorizing the execution of a Professional Service Agreement with Waggoner Engineering, Inc. to perform engineering services for the East Bank A and B Plant Demolition (Project No. WWKS 116), in the lump sum amount of \$213,023.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on September 22, 2025

[2025-0262](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Lakewood Dr. Reconstruction (Project No P190201, State Project No. H.014051, Federal Aid Project No. H014051), to decrease the contract amount by \$622,252.34; resulting in a revised contract amount of \$5,357,339.29.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on September 22, 2025

[2025-0267](#)

An ordinance to revoke and abandon the Drainage Right of Way along Davis Plantation granted by J. B. Levert Land Company, Inc. to St. Charles Parish on November 6, 1998.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on September 22, 2025

[2025-0268](#)

An ordinance approving and authorizing the execution of a Contract with Anders Construction, Inc. for the Raw Water Intake Structure Access Bridge Pile Replacement (Project No. WWKS 112), in the amount of \$201,670.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on September 22, 2025

[2025-0269](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform engineering services for Road Maintenance Manuals 2026 (Project No. P250703), in the not to exceed amount of \$124,104.24.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on September 22, 2025

[2025-0270](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform additional engineering services for the Des Allemands Boat Launch (Project No. P210705), to include construction administration and inspection for the construction of the actual Boat Launch, increasing the contract by \$394,440.19, for an overall value of \$1,004,796.19.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on September 22, 2025

[2025-0271](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Turtle Pond Pump Station and Upstream Drainage Improvements (Project No. P250901), in the not to exceed amount of \$609,085.50.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on September 22, 2025

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**[2025-0247](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with EJES, Inc. for the design of the enlargement and deepening of the Kinler St. Canal located west of Kinler St. in Luling for the Kinler St. Canal Improvements (Project No. P250705), in the amount not to exceed of \$52,101.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-9-1

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 25-9-1

PERSONS TO ADDRESS THE COUNCIL[2025-0265](#)

Mr. Edward Hymel: Boat Launch on Hwy 3127 in Hahnville

A motion was made by Councilmember O'Daniels, seconded by Councilmember Wilson, to extend Mr. Edward Hymel's time an additional three minutes. The motion carried by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Time Extended

Parish President Matthew Jewell spoke on the matter.

Heard

RESOLUTIONS[2025-0264](#)

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the State of Louisiana and St. Charles Parish for funding to complete the Primrose Canal Sheet Pile project (Facility Planning and Control Project No. 50-J45-25-01).

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6849

[2025-0266](#)

A resolution to approve and authorize the execution of a Grant Agreement between the United States Department of Transportation's Federal Highway Administration and St. Charles Parish for funding in the amount of \$200,000.00 to be utilized for the St. Charles Parish Safe Streets and Roads for All Action Plan.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6850

APPOINTMENTS[2025-0220](#)

A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 1.

Nominee:

Councilwoman O'Daniels nominated Dr. Mark Kulp

Nomination(s) Accepted

A motion was made by Councilmember Comardelle, seconded by Councilmember Fisher, to Close Nomination(s) for File No. 2025-0220. The motion carried by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Nomination(s) Closed

[2025-0222](#)

A resolution appointing Mr. John P. Rome, Jr. to the St. Charles Parish Coastal Zone Advisory Committee as Member 2.

VOTE ON THE APPOINTMENT OF MR. JOHN P. ROME, JR.

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6851

[2025-0224](#)

A resolution appointing Mr. Lloyd L. Landry, IV to the St. Charles Parish Coastal Zone Advisory Committee as Member 3.

VOTE ON THE APPOINTMENT OF MR. LLOYD L. LANDRY, IV

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6852

[2025-0226](#)

A resolution appointing Mr. Barry J. Guillot to the St. Charles Parish Coastal Zone Advisory Committee as Member 4.

VOTE ON THE APPOINTMENT OF MR. BARRY J. GUILLOT

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6853

[2025-0227](#)

A resolution appointing Mr. Luis A. Martinez to the St. Charles Parish Coastal Zone Advisory Committee as Member 5.

VOTE ON THE APPOINTMENT OF MR. LUIS A. MARTINEZ

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6854

[2025-0228](#)

A resolution appointing Mr. Patrick Ryan Lambert to the St. Charles Parish Coastal Zone Advisory Committee as Member 6.

VOTE ON THE APPOINTMENT OF MR. PATRICK RYAN LAMBERT

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6855

[2025-0229](#)

A resolution appointing Dr. Courtney H. Babin to the St. Charles Parish Coastal Zone Advisory Committee as Member 7.

VOTE ON THE APPOINTMENT OF DR. COURTNEY H. BABIN

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Enactment No: 6856

[2025-0235](#)

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

Nominee:

Councilman Comardelle nominated Mr. Samuel F. Elliott

Nomination(s) Accepted

A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to Close Nomination(s) for File No. 2025-0235. The motion carried by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Nomination(s) Closed[2025-0236](#)

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

Nominee:

Councilwoman Skiba nominated Mr. Zachary "Zack" Young

Nomination(s) Accepted

A motion was made by Councilmember deBruler, seconded by Councilmember Comardelle, to Close Nomination(s) for File No. 2025-0236. The motion carried by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Nomination(s) Closed[2025-0245](#)

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

Nominee:

Councilman Pilié nominated Mr. Patrick Beard

Nomination(s) Accepted

A motion was made by Councilmember deBruler, seconded by Councilmember O'Daniels, to Close Nomination(s) for File No. 2025-0245. The motion carried by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Nomination(s) Closed[2025-0260](#)

Accept resignation of Mr. Corey Fauchaux - River Parishes Transit Authority

Resignation Accepted by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

Resignation Accepted[2025-0261](#)

A resolution appointing a member to the River Parishes Transit Authority.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember deBruler, seconded by Councilmember O'Daniels, to adjourn the meeting at approximately 7:32 pm. The motion carried by the following vote:

Yea: 8 - Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Mobley

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary