



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, March 13, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

APPROVAL OF MINUTES

Regular Meeting – February 27, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2023-0046](#) In Recognition: St. Charles Catholic High School Football, 2022 LHSA Division III State Champions
Sponsors: Mr. Fisher
Attachments: [2023-0046 St. Charles Catholic High School Football 2022 State Champions](#)

- 2 [2023-0057](#) Proclamation: “AmeriCorps Week in St. Charles Parish”
Sponsors: Mr. Jewell
Attachments: [2023-0057 Americorps Week in SCP](#)

- 3 [2023-0047](#) Proclamation: “Retired Teachers Day in St. Charles Parish”
Sponsors: Ms. Clulee
Attachments: [2023-0047 Retired Teachers Day in SCP](#)

- 4 [2023-0048](#) Proclamation: United Way of St. Charles 5K Bridge Run Day in St. Charles Parish
Sponsors: Ms. Fisher-Cormier
Attachments: [2023-0048 United Way of St Charles 5K Bridge Run Day in SCP](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0049](#) Department of Parks & Recreation/Edward A. Dufresne Community Center

[2023-0050](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, March 27, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 5 [2023-0052](#) An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) in the amount of \$2,023,900.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2023-0052 00500](#)
[2023-0052 Notice of Intent](#)
[2023-0052 Corp Res](#)

- 16 [2023-0053](#) An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 20-7-7 which approved the Professional Services Agreement with T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602), in the amount not to exceed \$506,218.25.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0053 P200602 - Amendment](#)
[2023-0053 Attachment C-1 - TBS Fee Schedule 2022 - St. Charles Parish West](#)
[2023-0053 TBS Corporate Resolution](#)

- 27 [2023-0054](#) An ordinance to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude and a 2,223 sq. ft. temporary construction servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2023-0054 Lot 1A Drawing revised_2022_0817](#)

- 29 [2023-0055](#) An ordinance to approve a purchase and/or expropriation of a 1,477 sq. ft. perpetual sewer servitude and a 2,214 sq. ft. temporary construction servitude over property owned by Martha King Lambert, Edward W. Lambert, Jr., Sally Lambert Schexnaydre, and Mary Jane Lambert, and/or all other owners of record, as their interests may appear, designated as Lot 7 of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2023-0055 Lot 7 Drawing revised 2020_0527](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 31 [2023-0043](#) An ordinance to amend Ordinance 81-10-6, the St. Charles Parish Zoning Ordinance of 1981, as amended, Section III; Section VI.A.[I.].1. c.; Section VI D.[I.].1.c.; Section VI.D. [II.].1.a.; and Section VII.1. to add definitions, specify permitted primary uses and accessory uses in appropriate Zoning Districts, and add supplemental use and performance regulations for Large Solar Energy Systems (LSES) and Small Solar Energy Systems (SSES) in order to regulate and promote renewable energy production.

Sponsors: Ms. Darenbourg Gordon

Attachments: [2023-0043 RECOMMENDATIONS AT A GLANCE Temp](#)

[2023-0043 Minutes](#)

[2023-0043 2023-01-ORD Staff Report](#)

Legislative History

2/2/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/2/23	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council
		Approval, with the following recommended change to Section VI: a. Solar PV panels shall be setback a minimum of thirty feet (30') from all existing property lines. An LSES is not subject to property line setbacks for common property lines of two or more participating lots, except road right-of-way setbacks shall apply.
2/27/23	Parish Council	Introduced
2/27/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 40 [2023-0044](#) An ordinance to authorize the sale by St. Charles Parish for property located at 917 3rd Street, Norco, Louisiana; and to approve and authorize the attached Exclusive Rights of Sale Accelerated Marketing Listing Agreement with SVN/Gilmore Auction & Realty Company to act as St. Charles Parish's designated agent/auctioneer for the sale.

Sponsors: Mr. Jewell and Department of Economic Development and Tourism

Attachments: [REVISED VERSION 2023-0044 01 24 2023 Final Contract](#)

Legislative History

2/27/23	Parish President	Introduced
2/27/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 45 [2023-0045](#) An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-5 which approved the Professional Services Agreement with Meyer Engineers, Ltd., to perform engineering services for the Destrehan Wastewater Treatment Plant Aeration Basin Rehabilitation (Project No. S211202).

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2023-0045 S211202 - REVISED Amendment - Edits](#)
[2023-0045 Attachment C-1 Meyer General Rates](#)
[2023-0045 Meyer Engineers, Ltd. Corporate Resolution](#)

Legislative History

2/27/23	Parish President	Introduced
2/27/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 58 [2023-0056](#) A resolution in support of Planning and Zoning Commission Resolution 2022-1, adopting the 10-year update to *St. Charles Parish 2030 Comprehensive Plan*.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0056 2022-1-RES Commission resolution](#)
[2023-0056 PLAN St Charles Parish 2030 Com](#)

APPOINTMENTS

- 60** [2023-0038](#) A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District VII Representative.

Council Chairman will accept nominations to the Library Board of Control from the District VII Councilmember to fill the vacancy created by the expiration of the term of Ms. Celeste Uzee. Five (5) year term to begin April 1, 2023 and expire April 1, 2028. [Ms. Uzee has served two consecutive terms and cannot be re-appointed]

Legislative History

3/26/18	Parish Council	Enacted Legislation
	Ms. Celeste Uzee appointed to the Library Service District Board of Control on March 26, 2018, per Resolution No. 6335	
	Term: April 1, 2018 - April 1, 2023	
2/27/23	Parish Council	Vacancy Announced

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

BOARD OF ADJUSTMENT (ZBA): Thursday, 3/16/23, 6PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 3/20/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher
ST. CHARLES PARISH COUNCIL: Monday, 3/27/23, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.