



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

Monday, March 13, 2023

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

- Present** 7 - Beth A. Billings, Holly Fonseca, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher
- Absent** 2 - La Sandra Darensbourg Gordon, and Julia Fisher-Cormier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, R.S.V.P. Director Jeanne Arabie, Alissa Cavaretta, Public Information Office, Eric Zurcher, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of February 27, 2023. The motion carried by the following vote:

- Yea:** 7 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock and Fisher
- Nay:** 0
- Absent:** 2 - Darensbourg Gordon and Fisher-Cormier

Councilwoman Fisher-Cormier arrived in the meeting.

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2023-0046](#)

In Recognition: St. Charles Catholic High School Football, 2022 LHSA
Division III State Champions

Sponsors: Mr. Fisher

Read

2 [2023-0057](#)

Proclamation: “AmeriCorps Week in St. Charles Parish”

Sponsors: Mr. Jewell

Read

3 [2023-0047](#)

Proclamation: “Retired Teachers Day in St. Charles Parish”

Sponsors: Ms. Clulee

Read

4 [2023-0048](#)

Proclamation: United Way of St. Charles 5K Bridge Run Day in St.
Charles Parish

Sponsors: Ms. Fisher-Cormier

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0049](#)

Department of Parks & Recreation/Edward A. Dufresne Community Center

Parks and Recreation Director Duane Foret reported.

Councilwoman Clulee spoke on the matter.

Mr. Foret spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilwoman Bellock spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Chairman Billings spoke on the matter.

Reported

[2023-0050](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Councilman Fisher spoke on the matter.

President Jewell spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MARCH 27, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2023-0052](#)

An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) in the amount of \$2,023,900.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on March 27, 2023

[2023-0053](#)

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 20-7-7 which approved the Professional Services Agreement with T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602), in the amount not to exceed \$506,218.25.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on March 27, 2023

[2023-0054](#)

An ordinance to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude and a 2,223 sq. ft. temporary construction servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on March 27, 2023

[2023-0055](#)

An ordinance to approve a purchase and/or expropriation of a 1,477 sq. ft. perpetual sewer servitude and a 2,214 sq. ft. temporary construction servitude over property owned by Martha King Lambert, Edward W. Lambert, Jr., Sally Lambert Schexnaydre, and Mary Jane Lambert, and/or all other owners of record, as their interests may appear, designated as Lot 7 of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on March 27, 2023

[2023-0051](#)

An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities (Project Numbers WWKS 107 & WWKS 108-334) in the amount of \$1,432,000.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on March 27, 2023

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)****5** [2023-0043](#)

An ordinance to amend Ordinance 81-10-6, the St. Charles Parish Zoning Ordinance of 1981, as amended, Section III; Section VI.A.[I].1. c.; Section VI D.[I].1.c.; Section VI.D. [II].1.a.; and Section VII.1. to add definitions, specify permitted primary uses and accessory uses in appropriate Zoning Districts, and add supplemental use and performance regulations for Large Solar Energy Systems (LSES) and Small Solar Energy Systems (SSES) in order to regulate and promote renewable energy production.

Sponsors: Ms. Darensbourg Gordon

Reported:

Councilwoman Darensbourg Gordon Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilwoman Fonseca motioned to amend the proposed ordinance under SECTION VI. Solar Energy System, Small (SSES), e. to add "with the exception of six (6) feet" and under k. to add "shall be used in conjunction with only SSES related equipment".

Councilwoman Fisher-Cormier spoke on the matter.

Councilwoman Fisher-Cormier requested that Councilwoman Fonseca add to the amendment under SECTION VI. Solar Energy System, Small (SSES), e. "limit to six (6) feet in residential zones" only.

Mr. Albert spoke on the matter.

Councilwoman Fonseca amended previous motion to amend the proposed ordinance under SECTION VI. Solar Energy System, Small (SSES), e. to add "with the exception of a six (6) feet maximum height in residential zones" and under k. to add "shall be used in conjunction with only SSES related equipment".

Legal Services Director Corey Oubre spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Mr. Albert spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Chairman Billings requested Councilwoman Fonseca withdraw her motion to allow for public hearing.

Public Hearing Requirements Satisfied

Enactment No: 23-3-1

[2023-0043](#)

An ordinance to amend Ordinance 81-10-6, the St. Charles Parish Zoning Ordinance of 1981, as amended, Section III; Section VI.A.[I].1. c.; Section VI D.[I.]1.c.; Section VI.D. [II.]1.a.; and Section VII.1. to add definitions, specify permitted primary uses and accessory uses in appropriate Zoning Districts, and add supplemental use and performance regulations for Large Solar Energy Systems (LSES) and Small Solar Energy Systems (SSES) in order to regulate and promote renewable energy production.

Sponsors: Ms. Darensbourg Gordon

Council Discussion
Mr. Albert spoke on the matter.

Councilwoman Fonseca motioned, seconded by Councilwoman Fisher-Cormier to amend the proposed ordinance under "SECTION VI. Solar Energy System, Small (SSES), e." to revise "A ground-mounted SSES shall not exceed a height of fifteen (15) feet." to state "A ground-mounted SSES shall not exceed a height of fifteen (15) feet with the exception of a six (6) feet maximum height in residential zones." and to amend the proposed ordinance under "SECTION VI. Solar Energy System, Small (SSES), k. to revise "An SSES shall not be used to display advertising, including signage, streamers, pennants, spinners, reflectors, ribbons, tinsel, balloons, flags, banners, or similar materials." to state "An SSES shall be used in conjunction with only SSES related equipment and shall not be used to display advertising, including signage, streamers, pennants, spinners, reflectors, ribbons, tinsel, balloons, flags, banners, or similar materials.".

Chairman Billings opened public hearing on the Amendment.

Public Hearing Requirements Satisfied

Council Discussion on the Amendment; no Council Discussion

VOTE ON THE AMENDMENT / PROPOSED ORDINANCE AS AMENDED

Yea: 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 23-3-1

9 [2023-0044](#)

An ordinance to authorize the sale by St. Charles Parish for property located at 917 3rd Street, Norco, Louisiana; and to approve and authorize the attached Exclusive Rights of Sale Accelerated Marketing Listing Agreement with SVN/Gilmore Auction & Realty Company to act as St. Charles Parish's designated agent/auctioneer for the sale.

Sponsors: Mr. Jewell and Department of Economic Development and Tourism

Reported:

Economic Development and Tourism Department Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-3-2

Council Discussion

Mr. Oubre spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 23-3-2

14 [2023-0045](#)

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-5 which approved the Professional Services Agreement with Meyer Engineers, Ltd., to perform engineering services for the Destrehan Wastewater Treatment Plant Aeration Basin Rehabilitation (Project No. S211202).

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-3-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Darenbourg Gordon

Enactment No: 23-3-3

RESOLUTIONS

27 [2023-0056](#)

A resolution in support of Planning and Zoning Commission Resolution 2022-1, adopting the 10-year update to *St. Charles Parish 2030 Comprehensive Plan*.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

Council Discussion
Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Darenbourg Gordon

Enactment No: 6688

APPOINTMENTS

[2023-0038](#)

A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District VII Representative.

Nominee:

Councilwoman Fisher-Cormier nominated Ms. Sarah Sacra

Nomination(s) Accepted

A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Fonseca, to Close Nomination(s) for File No. 2023-0038. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Darenbourg Gordon

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 7:04 pm. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Darenbourg Gordon

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary