



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Monday, May 21, 2018

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, Traci A. Fletcher, and Julia Fisher-Perrier

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director Darrin Duhe, Executive Director Dwayne LaGrange, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Faucheux, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Public Information Officer Tristan Babin, Parks and Recreation Director Duane Foret, General Government Buildings Facilities Manager Bob Messerly

CALL TO ORDER

Meeting called to order at 6:01 pm.

PRAYER / PLEDGE

Reverend Marilyn Diggs
Mt. Zion Baptist Church, Boutte

APPROVAL OF MINUTES

A motion was made by Councilmember Fletcher, seconded by Councilmember Benedetto, to approve the minutes from the regular meeting of May 7, 2018. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2018-0133](#)

In Recognition: Betty Portera, Hospital Service District Board of Commissioners

Sponsors: Ms. Clulee

Mr. John Landry, former Hospital Board Member and Chairman, spoke on the matter.

Read

[2018-0131](#)

Proclamation: "Gospel Musical Festival Weekend"

Sponsors: Mr. Woodruff

Read

[2018-0136](#)

In Recognition: Mckenzie Noel Lirette, West St. Charles VFW Post 3750 Miss Queen V

Sponsors: Mr. Woodruff

Read

[2018-0137](#)

In Recognition: Caitlyn Nicole Tregre, West St. Charles VFW Post 3750 Teen Miss Queen V

Sponsors: Ms. Clulee

Read

[2018-0138](#)

In Recognition: Hallie Ann Kinler, West St. Charles VFW Post 3750 Junior Miss Queen V

Sponsors: Ms. Fisher-Perrier

Read

[2018-0132](#)

Proclamation: "Alzheimer's and Brain Awareness Month"

Sponsors: Mr. Cochran

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0134](#)

New Orleans Aviation Board

Director of Aviation Kevin Dolliole

Councilman Hogan spoke on the matter.

Mr. Dolliole spoke on the matter.

Councilwoman Fisher-Perrier spoke on the matter.

Councilwoman Clulee spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 4, 2018, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2018-0143](#)

An ordinance to approve and authorize the execution of Change Order No. 5 for the West Regional Library Renovation located at 105 Lakewood Drive in Luling, to decrease the contract amount by \$1,271.00.

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0144](#)

An ordinance to approve and authorize the execution of Change Order No. 1 for the Norco Library Renovation/Addition located at 590 Apple Street in Norco, to increase the contract amount by \$11,755.00 and increase the contract time by five days.

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0145](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement between Principal Engineering and St. Charles Parish for the design of a Trailhead on the levee side of River Road across from the West Bank Bridge Park.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0146](#)

An ordinance to approve and authorize the execution of a contract for Engineering Services between Shread-Kuyrkendall & Associates, Inc. and St. Charles Parish for necessary professional engineering services associated with the Water Tower Demolition (WWKS 95).

Sponsors: Mr. Cochran and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0147](#)

An ordinance to approve and authorize the execution of a contract for Engineering Services between GSA Consulting Engineers and St. Charles Parish for necessary professional engineering services associated with the East Bank C Plant Filter Upgrade (WWKS 96).

Sponsors: Mr. Cochran and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0148](#)

An ordinance to approve and authorize the execution of a contract for Engineering Services between Design Engineering, Inc. and St. Charles Parish for necessary professional engineering services associated with the West Bank A Plant Filter Upgrade (WWKS 97).

Sponsors: Mr. Cochran and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0149](#)

An ordinance to approve and authorize the execution of a contract for Engineering Services between Civil and Environmental Consulting Engineers and St. Charles Parish for necessary professional engineering services associated with the West Bank River Intake Modifications (WWKS 98).

Sponsors: Mr. Cochran and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0150](#)

An ordinance approving a purchase of 6.17 acres of property which is contiguous and adjacent to the East Bank Bridge Park, more fully described on the Murray Architects Drawing No. A.0.1 dated December 12, 2016, attached hereto and made a part hereof as Exhibit "A" and identified as UDP-2-B therein.

Sponsors: Mr. Cochran and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0151](#)

An ordinance authorizing the Parish President to accept the donation of property known as the East St. Charles Volunteer Fire Station No. 2 from P & L Investments IX, L.L.C. for the East St. Charles Volunteer Fire Department's continued use.

Sponsors: Mr. Cochran and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

[2018-0152](#)

An ordinance to rescind Ordinance No. 17-8-15 which approved the Donation of Servitude by Mary Keller wife of/and Neal J. Clulee to St. Charles Parish.

Sponsors: Mr. Hogan

Publish/Scheduled for Public Hearing to the Parish Council on June 4, 2018

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2018-0126](#)

An ordinance authorizing and requiring that the monies received by St. Charles Parish from the Gulf of Mexico Energy Security Act or GOMESA funds (approximately \$594,151.58) is to be placed in Fund 123 - Flood Protection Fund and used solely for outer flood protection systems.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-5-7

Council Discussion

Finance Director Grant Dussom spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-7

[2018-0127](#)

An ordinance to approve and authorize the execution of a Contract with Frickey Brothers Construction of Paradis, LA, for the St. Charles Parish Addition and Renovations to the Planning and Zoning Building Project # CD 2512, in the amount of \$507,000.00.

Sponsors: Mr. Cochran and General Government Buildings

Reported:

General Government Buildings Recommended: Approval
Executive Director Darrin Duhe spoke on the matter.

Speakers:

Mr. Michael Albert, Planning & Zoning Director

Public Hearing Requirements Satisfied

Enactment No: 18-5-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-8

[2018-0128](#)

An ordinance to approve and authorize the execution of an Architectural Services Contract between Murray Architects, Inc., and St. Charles Parish for the design and construction management of the renovation of the second floor within the St. Charles Parish Courthouse Building in Hahnville.

Sponsors: Mr. Cochran and General Government Buildings

Reported:

General Government Buildings Recommended: Approval
Executive Director Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-5-9

Council Discussion

Mr. Duhe spoke on the matter.

Chief Administrative Officer Billy Raymond spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-9

[2018-0129](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix A, Zoning Ordinance of 1981, Section III. Definitions. to revise the definition of lot width.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-5-10

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-10

[2018-0064](#)

An ordinance to approve and authorize the execution of a contract with Gootee Construction Inc. of Metairie, LA, for the St. Charles Parish Courthouse Chiller Replacement Project #GB-07-1-17, with Base Bid and Alternate 1 in the amount of \$1,036,900.00.

Sponsors: Mr. Cochran and General Government Buildings

Reported:

General Government Buildings Recommended: Approval

Executive Director Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-5-11

Council Discussion

Mr. Duhe spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-11

[2018-0130](#)

An ordinance to approve and authorize the execution of an amendment to an Administrative Engineering Contract with EJES, Inc., for providing professional engineering services for the Ed Reed Park Project.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Executive Director Dwayne LaGrange spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-5-12

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-12

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2018-0115](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract with Civil and Environmental Consulting Engineers, LLC, for the design of Phase III of Rathborne Park in Luling.

Sponsors: Mr. Cochran and Department of Parks and Recreation

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Clulee, to remove File No. 2018-0115 from the Table. The motion carried by the following vote:

Yea: 8 - Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Benedetto

Enactment No: 18-5-13

Removed from the Table

Enactment No: 18-5-13

Reported:

Parks & Recreation Department Recommended: Approval

Public Hearing requirements were previously satisfied.

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Hogan, to re-open File No. 2018-0115 for public hearing. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-13

Public Hearing Re-opened

Enactment No: 18-5-13

Speakers:

Ms. Kimberly Lipari, Luling, representative board member of the Lakewood Ridge Estates Homeowners Association

Public Hearing Requirements Satisfied

Enactment No: 18-5-13

Council Discussion

Mr. Danny Hebert, Civil and Environmental Consulting Engineers, LLC, spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-5-13

PERSONS TO ADDRESS THE COUNCIL[2018-0142](#)

Councilman Paul J. Hogan, PE, At-Large, Division B: Home Rule Charter, Codes, Legal Department, Parish Administration & Council Duties and Responsibilities

Chairman Gibbs said to the citizen's that follow council procedures, that a councilmember petitioning to address the council is unprecedented and has never happened before and is highly unusual, but after going through all of the proper channels, Councilman Hogan has every right to petition the council.

A motion was made by Councilmember Woodruff, seconded by Councilmember Wilson, to extend Councilman Hogan's time an additional three minutes. The motion carried by the following vote:

Yea: 8 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Hogan

Time Extended

Heard

RESOLUTIONS[2018-0123](#)

A resolution in support of the St. Charles Parish application to the Louisiana Department of State Parks, Division of Outdoor Recreation, for a grant to fund the continued development of Rathborne Park in Luling, Louisiana.

Sponsors: Mr. Cochran and Grants Office

Reported:

Grants Office Recommended: Approval
Public comment opened; no public comment

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6343

[2018-0140](#)

A resolution approving and authorizing the Parish President to submit an application for grant funds from the FHWA Recreational Trails Program for Louisiana (FRTPL) for the Killona Park Walking Trail for Federal funding in the amount of \$100,000.00.

Sponsors: Mr. Cochran and Grants Office

Reported:

Grants Office Recommended: Approval
Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6344

APPOINTMENTS

[2018-0045](#)

A resolution to appoint Ms. Lori Lyons to the Library Service District Board of Control as the District VI Representative.

VOTE ON THE APPOINTMENT OF MS. LORI LYONS

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6345

[2018-0108](#)

A resolution to appoint Ms. LaSandra Gordon to the Planning & Zoning Commission as the District I Representative.

VOTE ON THE APPOINTMENT OF MS. LASANDRA GORDON

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6346

[2018-0109](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District VII Representative.

Nominee:

Councilwoman Fisher-Perrier nominated Mr. Scott M. Galliano

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Fletcher, to Close Nomination(s) for File No. 2018-0109. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2018-0141](#)

A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

Vacancy Announced

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2018-0135](#)

Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

Authorize the Advertisement for Acceptance of Proposals; carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Authorized

[2018-0139](#)

Calendar of Official Action for the 2019 Budget: Set Public Hearing Dates

Sponsors: Mr. Cochran and Department of Finance

Reported:

Finance Department Recommended: Approval

Accepted the Calendar of Official Action for the 2019 Budget; carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Accepted

ADJOURNMENT

A motion was made by Councilmember Fletcher, seconded by Councilmember Woodruff, to adjourn the meeting at approximately 7:25 pm. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Valarie Berthelot
Interim Council Secretary