



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings

**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, September 11, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER

*Kathleen Collins, Executive Board
Daughters of the American Revolution*

PLEDGE

*Sheila Curry, Executive Board
Daughters of the American Revolution*

APPROVAL OF MINUTES

Regular Meeting – August 28, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2023-0235](#) Proclamation: "Constitution Week"

 Sponsors: Mr. Jewell
 Attachments: [2023-0235 Constitution Week](#)

- 2 [2023-0236](#) In Recognition: Alexandra Margarita Workman, Festival of Charities
 Miss Queen XV

 Sponsors: Mr. Gibbs
 Attachments: [2023-0236 Alexandra Workman Miss Queen](#)

- 3 [2023-0237](#) In Recognition: Alysia "Lecy" Marie Cazalot, Festival of Charities
 Butterfly Queen

 Sponsors: Mr. Gibbs
 Attachments: [2023-0237 Lecy Cazalot Butterfly](#)

- 4 [2023-0238](#) In Recognition: Alexis Marie O'Connor, Festival of Charities Ambassador Queen
- Sponsors:** Mr. Gibbs
- Attachments:** [2023-0238 Alexis O'Connor Ambassador](#)
- 5 [2023-0239](#) Proclamation: "National Child Passenger Safety Week" and "National Seat Check Saturday"
- Sponsors:** Mr. Jewell
- Attachments:** [2023-0239 Child Passenger Safety Week](#)
- 6 [2023-0240](#) Proclamation: Alligator Weekend in St. Charles Parish
 In Recognition: Mr. Randy Matherne - "Mr. Alligator"
- Sponsors:** Ms. Clulee
- Attachments:** [2023-0240 Alligator Weekend](#)
- 7 [2023-0241](#) Proclamation: "King Kat Fishing Tournament Weekend"
- Sponsors:** Ms. Clulee
- Attachments:** [2023-0241 King Kat Fishing Tournament Weekend](#)
- 8 [2023-0242](#) Proclamation: "National Hunting and Fishing Day"
- Sponsors:** Mr. Dufrene
- Attachments:** [2023-0242 National Hunting and Fishing Day](#)
- 9 [2023-0243](#) Proclamation: "Family and Friends Festival Weekend"
- Sponsors:** Ms. Fisher-Cormier
- Attachments:** [2023-0243 Family and Friends Festival Weekend](#)
- 10 [2023-0244](#) Proclamation: "National Rail Safety Week"
- Sponsors:** Mr. Jewell
- Attachments:** [2023-0244 National Rail Safety Week](#)

- 11 [2023-0245](#) Local Board of Review - 2023 Assessment - Regular Meeting,
September 25, 2023, 6PM, Council Chambers, Courthouse

Sponsors: Ms. Billings

Attachments: [2023-0245 Board of Review Schedule_Sept2023](#)
[letter setting BOR Form 3101.Exhibit A from Assessor 7.11.2023](#)
[letter Certifying List from Assessor 9.1.2023](#)
[RS 47.1992 8.21.23](#)
[Chapter31 LA Tax Commission 8.21.23](#)
[Form 3102.3103.A&B Exhibit A B Appeal to Tax Commission following BOR](#)

*****Announcement*****

Legislative History

8/15/23	Assessor	List Exposed
	August 15 - 29, 2023	List Exposed for Taxpayer Inspection
9/1/23	Assessor	Certified to Parish Council

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0246](#) River Parishes Transit Authority

[2023-0247](#) Department of Finance

[2023-0248](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, September 25, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville***(No items for the regular Agenda)***ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 15 [2023-0229](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Primrose Canal Cleaning and Improvements (Project No. P210202), in the not to exceed amount of \$26,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0229 P210202 Testing - Professional Services Contract & Attachments](#)
[2023-0229 Primrose - Attachment C-1](#)
[2023-0229 Resolution](#)

Legislative History

8/28/23	Parish President	Introduced
8/28/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 31 [2023-0234](#) An ordinance approving and authorizing the execution of a Contract with Sage Construction, LLC, for the Rathborne Park Development Restroom Facility (Project No. RECRR2023), in the amount of \$351,000.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2023-0234 Contract](#)
[2023-0234 Notice of Intent to Award](#)
[2023-0234 Corporate Resolution](#)
[2023-0234 Bid Tab](#)

Legislative History

8/28/23	Parish President	Introduced
8/28/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 43** [2023-0249](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 1. Length, as requested by Wayne Wandell for Almedia Gardens, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0249 RECOMMENDATIONS AT A GLANCE](#)

[2023-0249 Minutes](#)

[2023-0249 Staff Report REVISED](#)

[2023-0249 Plats](#)

[2023-0249 AERIAL](#)

[2023-0249 ZONING](#)

[2023-0249 FLUM](#)

[2023-0249 Waiver Request \(5-3-2023\)](#)

Legislative History

6/13/22	Department of Planning & Zoning	Received/Assigned PH
7/6/23	Department of Planning & Zoning	Rcmnd'd Approval w/Stip. to the Planning Commission
	Conditional Approval with requested block-length waivers and a requirement to correct the lot-width deficient lots, bringing them into compliance with the zoning district and Subdivision Regulation Spatial Requirements.	
7/6/23	Planning Commission	Rcmnd'd Approval w/Stip. to the Parish Council
	Conditional Approval with the following items:	
	·Approval of the requested block-length waivers	
	·A requirement to correct the lot-width deficient lots, bringing them into compliance with the zoning district and Subdivision Regulation Spatial Requirements (completed)	
	·A report to the school district addressing the potential impacts to the school system as well as bus routing/ingress-egress (completed as per email from Teresa Brown 7-21-23)	

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 9/13/23, 5PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 9/18/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher

LIBRARY BOARD OF CONTROL: Tuesday, 9/19/23, 6PM, Council Chambers

BOARD OF ADJUSTMENT (ZBA): Thursday, 9/21/23, 6PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 9/25/23, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE OCTOBER 14, 2023 ELECTION

**Wednesday, September 13, 2023 – Last Day to register to Vote in person or by mail*

**Saturday, September 23, 2023 – Last Day to register to Vote online at geauxvote.com*

**Tuesday, October 10, 2023 – Last Day to request Absentee by Mail Ballots*

**Early Voting: Saturday, September 30, 2023, Monday, October 2 – Saturday, October 7, 2023*

8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy

**Friday, October 13, 2023 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday, October 14, 2023 - Election Day – 7:00 am – 8:00 pm*

Board of Review: Parish Council will be sitting as a Board of Review September 11 – September 25, 2023

2023 Assessment List

Written or Oral Protests must be received by the Parish Council Office by September 18, 2023 – 4:00 pm

Public Hearings to consider the Proposed 2024 Capital and Consolidated Operating Budget:

Tuesday, October 31, 2023, 9AM

Thursday, November 2, 2023, 1PM

Monday, November 6, 2023, 6PM

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.