



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

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Monday, September 11, 2023

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher

**Absent** 1 - Julia Fisher-Cormier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, Blaine Fauchaux, Public Information Office

### CALL TO ORDER

Chairman Billings made a statement in remembrance of the tragic events of September 11, 2001.

### PRAYER

Kathleen Collins, Executive Board  
Daughters of the American Revolution

### PLEDGE

Sheila Curry, Executive Board  
Daughters of the American Revolution

## APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of August 28, 2023. The motion carried by the following vote:

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

## SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

### [2023-0235](#)

Proclamation: "Constitution Week"

**Sponsors:** Mr. Jewell

**Read**

### [2023-0236](#)

In Recognition: Alexandra Margarita Workman, Festival of Charities Miss Queen XV

**Sponsors:** Mr. Gibbs

**Read**

### [2023-0237](#)

In Recognition: Alysia "Lecy" Marie Cazalot, Festival of Charities Butterfly Queen

**Sponsors:** Mr. Gibbs

**Read**

### [2023-0238](#)

In Recognition: Alexis Marie O'Connor, Festival of Charities Ambassador Queen

**Sponsors:** Mr. Gibbs

**Read**

[2023-0239](#)

Proclamation: "National Child Passenger Safety Week" and "National Seat Check Saturday"

**Sponsors:** Mr. Jewell

**Read**

[2023-0240](#)

Proclamation: Alligator Weekend in St. Charles Parish  
In Recognition: Mr. Randy Matherne - "Mr. Alligator"

**Sponsors:** Ms. Clulee

**Read**

[2023-0241](#)

Proclamation: "King Kat Fishing Tournament Weekend"

**Sponsors:** Ms. Clulee

**Read**

[2023-0242](#)

Proclamation: "National Hunting and Fishing Day"

**Sponsors:** Mr. Dufrene

**Read**

[2023-0243](#)

Proclamation: "Family and Friends Festival Weekend"

**Sponsors:** Ms. Fisher-Cormier

**Read**

[2023-0244](#)

Proclamation: "National Rail Safety Week"

**Sponsors:** Mr. Jewell

**Read**

Chairman Billings recognized Boy Scouts Troop 317, for attending the Council meeting.

[2023-0245](#)

Local Board of Review - 2023 Assessment - Regular Meeting, September 25, 2023, 6PM, Council Chambers, Courthouse

**Sponsors:** Ms. Billings

September 11-25, Parish Council Review Period

**Announced**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2023-0246](#)

River Parishes Transit Authority

Ms. Stacy Van Sickle, General Manager, RPTA-SE, reported.

Councilwoman Fonseca spoke on the matter.

Ms. Van Sickle spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**Reported**

[2023-0247](#)

Department of Finance

Finance Director Grant Dussom introduced Ms. Amy Verberne, CPA with Carr, Riggs & Ingram, LLC to present audit report.

Ms. Amy Verberne, CPA with Carr, Riggs & Ingram, LLC spoke on the matter.

**Reported**

[2023-0248](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

Councilwoman Darensbourg Gordon spoke on the matter.

President Jewell spoke on the matter.

Parks and Recreation Director Duane Foret spoke on the matter.

Chairman Billings spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, SEPTEMBER 25, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0250](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc. to perform planning services for the Road Maintenance 2022-23 (Project No. P220501).

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on September 25, 2023**

[2023-0229](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Primrose Canal Cleaning and Improvements (Project No. P210202), in the not to exceed amount of \$26,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on September 25, 2023**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0229](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Primrose Canal Cleaning and Improvements (Project No. P210202), in the not to exceed amount of \$26,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Chairman Billings stated that Administration requested that File No. 2023-0229 introduced on August 28, 2023, be postponed indefinitely and reintroduce for publication and public hearing on Monday, September 25, 2023.

**Public Hearing Requirements Not Satisfied**

**A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to Postpone Indefinitely and Reintroduce File No. 2023-0229 for publication and public hearing on Monday, September 25, 2023. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

**Postponed Indefinitely and Reintroduced**

[2023-0234](#)

An ordinance approving and authorizing the execution of a Contract with Sage Construction, LLC, for the Rathborne Park Development Restroom Facility (Project No. RECRR2023), in the amount of \$351,000.00.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval  
Parks and Recreation Director Duane Foret spoke on the matter.

Council Discussion

**Public Hearing Requirements Satisfied**

Enactment No: 23-9-1

Further Council Discussion  
Mr. Foret spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

Enactment No: 23-9-1

**RESOLUTIONS**

2023-0249

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 1. Length, as requested by Wayne Wandell for Almedia Gardens, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stip: Conditional Approval with requested block-length waivers and a requirement to correct the lot-width deficient lots, bringing them into compliance with the zoning district and Subdivision Regulation Spatial Requirements.

Planning Commission Recommended: Approval w/Stip: Conditional Approval with the following items:

- Approval of the requested block-length waivers
  - A requirement to correct the lot-width deficient lots, bringing them into compliance with the zoning district and Subdivision Regulation Spatial Requirements (completed)
  - A report to the school district addressing the potential impacts to the school system as well as bus routing/ingress-egress (completed as per email from Teresa Brown 7-21-23)
- Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened

- Mr. Matt Falati, Specialized Engineering, LLC, New Orleans
- Mr. George Vance, St. Rose
- Mr. Marcel DiGiovanni, St. Rose
- Mr. Walter Pilie', Destrehan
- Ms. Michelle O'Daniels, St. Rose
- Mr. Albert spoke on the matter.

Council Discussion

Public Works Director Miles Bingham spoke on the matter.

Mr. Albert spoke on the matter.

Councilman Fisher invited Mr. Matt Falati, Specialized Engineering, LLC, to the podium to speak on the matter.

Mr. Falati spoke on matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs and Fisher

**Nay:** 2 - Dufrene and Bellock

**Absent:** 1 - Fisher-Cormier

Enactment No: 6721

**ADJOURNMENT**

**A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to adjourn the meeting at approximately 7:54 pm. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

**Nay:** 0

**Absent:** 1 - Fisher-Cormier

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato**  
**Council Secretary**