

AIA® Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: (name and address) 29th Judicial Court 15045 Highway 18 River Road Hahnville, LA 70057	CONTRACT INFORMATION: Contract For: General Construction Date: July 20, 2016	CERTIFICATE INFORMATION: Certificate Number: 001 Date: November 30, 2017
OWNER: (name and address) St. Charles Parish P.O. Box 302 Hahnville, LA 70057	ARCHITECT: (name and address) Murray Architects, Inc. 13760 River Road Destrehan, LA 70047	CONTRACTOR: (name and address) Boasso Construction, LLC 2407 Paris Road Chalmette, LA 70043

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)
Entire Project

Murray Architects, Inc.		Michael J. Tabb, AIA, Architect	November 30, 2017
ARCHITECT (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Murray Architects Punchlist - Dated 11/14/17 Attached

Creative Engineering Group, LLC Punchlist - Dated November 20, 2017 Attached

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Forty-Five (45) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$90,550.00


The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Boasso Construction, LLC
CONTRACTOR (Firm
Name)

St. Charles Parish
OWNER (Firm Name)


SIGNATURE


SIGNATURE

Raymond Boasso, Jr.,
Project Manager
PRINTED NAME AND TITLE

12/7/17
DATE

Larry Cochran, Parish
President
PRINTED NAME AND TITLE

1/4/18
DATE

RECORDED IN THE ST. CHARLES PARISH
CLERK OF COURT OFFICE

ON 1/4/18

AS ENTRY NO. 429465

IN MORTGAGE CONVEYANCE BOOK

NO. 1749 FOLIO 53



13760 river road
destrehan, la 70047

PUNCH LIST

Project: St. Charles Parish - 29th District Court

Date: 11.14.2017 @ 1:00 pm

General

\$2,500.00	Touch up all base trim
\$1,200.00	Clean all carpet flooring
\$800.00	Clean all ceramic tile flooring and wall tile
\$3,500.00	Re-align, paint and caulk all door frames
\$250.00	Install door muted
\$600.00	Replace damaged or stained ceiling tiles
\$300.00	Install missing ceiling tiles
	Install missing plate covers
\$2,600.00	Install missing thresholds/transition strips
\$1,800.00	Install missing door hardware
	Install laser etched plate covers
\$800.00	Clean all interior and exterior storefront doors and windows
\$350.00	Remove tape from hinges
\$50.00	Remove plastic from light fixtures
\$150.00	Install scussion plates around sprinkler heads
	Power exhaust fans
	hot water
\$450.00	Clean all signage
\$150.00	Install missing signage

Exterior

\$3,500.00	Install handrail and paint
\$1,800.00	Repair corner of stucco between storefront at entrance
\$450.00	Rub concrete
\$750.00	Infill mulch where needed
\$325.00	Install missing recessed cans at entrance
	Clean all storefront windows and doors
\$300.00	Clean all sills on storefront windows
\$150.00	cut back tyvek
\$900.00	Foam and caulk sill plate around exterior perimeter of building
\$450.00	Remove all excess grout, debris on stucco.
\$300.00	Repair stucco in exterior of the building near and in the covered parking area
\$150.00	Re-rub stucco joint above rear entrance
\$1,500.00	Install missing sod under and around sky bridge
\$200.00	Infill missing sod in areas needed
\$250.00	Clean parking lot and remove construction debris and caution tape
\$450.00	Caulk base of stucco and Kalwall bottom trim
\$750.00	Caulk above all storefront windows
\$1,250.00	Install existing aluminum on courthouse building
\$150.00	Clean sidewalk
\$150.00	Clean exposed structural steel
\$800.00	Re-install wood fence near sky bridge
\$150.00	Install metal flashing on sky bridge where it meets existing building
\$800.00	Install handrails on handicap ramp
\$4,500.00	Install gates and motors for fence
\$800.00	Install missing light fixtures covered parking area and rear entrance door
\$250.00	Clean awning in rear entrance
\$150.00	Mount generator and finish install
\$150.00	Extend sod to building footprint in generator area
\$150.00	Remove overspray from door no. 99
\$200.00	Celan sewer man hole covers
\$250.00	Remove sod and cover exposed concrete at pile cap in rear stair entrance
\$900.00	Clean grate/catch basin and line in center of parking lot
\$150.00	Caulk around electrical penetrations on side of building near generator
\$350.00	Replace damaged storefront window n stairwell 126
\$150.00	Check cause of sprinkler dripping
\$150.00	Remove plastic from exterior thresholds
\$200.00	Secure exterior thresholds

Lobby 101

\$150.00	Replace wood base under receptionist counter
\$75.00	Replace hardware in door trims
\$75.00	Add silicone along sill of receptionist storefront
\$350.00	Touch up gypsum board and paint
\$75.00	Wipe down storefront and framing
\$75.00	Clean fire sprinkler pull downs
\$75.00	Clean fire sprinkler pull downs
\$350.00	Repair scratches on receptionist counter
\$950.00	Repair damaged storefront framing at receptionist counter

Secure Lobby 102

\$950.00	Repair damaged storefront framing at receptionist counter
\$75.00	Repair rubber gasket at storefront window
\$75.00	Install missing hardware on door frames
\$150.00	Install metal strip in corner of receptionist window

Elevator 103 & 121

\$350.00	Verify hydraulics are working properly
\$150.00	General cleaning and wipe down of entire elevator
\$150.00	File / buff out scratches at bottom of wall panels

Restroom 104

\$250.00	Clean and re-grout missing areas of wall tile and floor tile
\$150.00	Clean floor drain
\$700.00	Install door no. 4

Janitor 105

\$75.00	Install light switch
\$150.00	Hook up hot water heater
\$250.00	Repaint entire room

Receptionist 106

\$150.00	Clean mud off of cabinets
\$350.00	Repair wall and repaint corner to corner, wall to wall
\$700.00	Repair or replace damaged door no. 17

Office 114

\$700.00	Replaced damaged door no. 12
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\$50.00	Adjust door closure at door no. 12
\$50.00	Check hardware

Breakroom 115

\$350.00	Finish installing electrical panel
\$75.00	Label electrical panels
\$75.00	Secure countertop
\$75.00	Install missing ceiling grid above sink
\$75.00	Trim ring around water supply for fridge is missing
\$75.00	Caulk backsplash to wall and backsplash to counter
\$75.00	Repair drawer next to sink, does not close properly
\$150.00	Build plenum box @ exhaust fan
\$150.00	Cover screws in cabinets
\$75.00	Install missing skirt at sink base
\$75.00	Repair bent ceiling grid above electrical panel
\$50.00	Flush wall screws above sink
\$150.00	Install floor stop
\$700.00	Repair or replace door no. 10

Conference Room 116

\$75.00	Install missing glass lite from door no. 8
\$75.00	Cut excess carpet under countertop and around casework
\$75.00	Caulk around ceiling grid against back wall
\$200.00	Replace damaged light fixtures
\$75.00	Caulk backsplash to wall and backsplash to counter

Office 117

\$700.00	Repair or replace damaged door no. 18
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Stairs 119

\$700.00	Repair or replace damaged door no. 27
\$50.00	Install closure at door no. 27
\$350.00	Repaint all stair nosing
\$350.00	Install missing ceiling fixtures
\$600.00	Install handrails
\$400.00	Install trim around gap in stairwell
\$75.00	Install transition strip
\$75.00	Undercut door no. 30
\$75.00	Install closure at door no. 30

Secure Lobby 120

\$75.00	Clean grout
\$50.00	Install hardware on door no. 23
\$50.00	Install door closure at door no. 25
\$75.00	Remove Plastic door no. 24
\$50.00	Remove tape from door no. 24
\$50.00	Clean overspray

Janitor 122

\$50.00	adjust ceiling grid
\$50.00	clean and seal floor

Womens Restroom 123

\$450.00	RegROUT walls and missing grout on floors
	Clean and seal flooring and walls
	Replaced cracked ceiling tile @ exhaust vent
\$700.00	Repair or replace damaged door no. 19

Mens Restroom 124

\$450.00	RegROUT walls and missing grout on floors
	Clean and seal flooring and walls
\$700.00	Repair or replace damaged door no. 21
\$75.00	Repair light fixture above sink

Office 125

	Ceiling tile is cut too short in corner
\$150.00	Ceiling grid needs to be aligned straight in corner

Added room under stairs

\$700.00	Door needs to be installed
\$150.00	Clean construction debris from room
	Turn over attic stock to owner
\$75.00	Install light fixtures

Added room in Secure Lobby

\$700.00	Door needs to be installed
\$75.00	Install light fixture
	Clean tile

Sky Bridge 203

\$650.00 Install missing light fixtures
\$750.00 Remove carpet around base of structural steel, paint everything black then re
Replace damaged ceiling tiles

Office 208

\$150.00 Repair or replace hole in baseboard
\$75.00 Clean debris from ceiling grid
\$75.00 Clean light fixtures

Office 209

\$150.00 Repair or replace hole in baseboard
\$75.00 Clean debris from ceiling grid
\$75.00 Clean light fixtures

Office 210

\$75.00 Clean debris from ceiling grid

Office 211

\$75.00 Clean debris from ceiling grid

Office 212

\$75.00 Clean debris from ceiling grid
\$700.00 Repair or replace damaged door no. 54

Office 213

\$75.00 Repair damaged ceiling grid
\$700.00 Door no. 53 does not close properly
\$50.00 Install missing hardware in door no. 53

Office 214

\$75.00 Clean light fixtures

Breakroom 215

\$150.00 Properly secure countertop
\$75.00 Caulk backsplash to wall and backsplash to counter
\$75.00 Remove construction debris from casework
\$150.00 Re-align cabinet

\$75.00	Caulk/clean up line at gypsum board
\$150.00	Install skirt at sink base
\$150.00	Install missing lens in fixture

Supplies / Copy 216

\$700.00	Repair or replace damaged door no. 58
\$150.00	Electrical panel is bent
\$75.00	Repair corner of gypsum board ceiling

Storage 217

\$700.00	Repair or replace damaged door no. 60
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Men's Restroom 218

\$50.00	Install missing signage
\$75.00	Clean overspray from fixtures
\$75.00	Repair hot water knob
\$350.00	RegROUT walls and missing grout on floors
\$700.00	Repair or replace damaged door no. 34

Women's Restroom 219

\$50.00	Clean overspray from fixtures
\$700.00	Repair or replace damaged door no. 41
\$350.00	RegROUT walls and missing grout on floors

Storage 233

\$700.00	Repair gap in door no. 64
\$75.00	Caulk along the ceiling
\$75.00	Replace damaged baseboard
\$75.00	Install missing light covers

Storage 234

\$700.00	Repair or replace door no. 65
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Storage 206

\$50.00	Adjust hardware at door no. 36 not closing properly
\$50.00	Clean overspray
\$75.00	Seal flooring
\$50.00	Clean glue from door

DA's Office 220

\$50.00 Clean outlet boxes and finish electrical data installation
\$75.00 Clean and snap in ceiling fixtures
\$700.00 Repair or replace damaged door no. 33

Restroom 221

\$75.00 Install missing grout on floor and walls
\$1,200.00 Replace dented tile behind toilet
\$75.00 Install grab bars
\$150.00 Install missing light fixtures

DA's Secretary 222

\$75.00 Install missing room signage
\$150.00 Repair or replace dented light fixtures

Conference Room 223

\$950.00 Repaint all structural steel
\$350.00 Repair damaged gypsum board, tape, float and paint
\$150.00 Clean outlet boxes and finish electrical data installation
\$75.00 Clean ceiling fixtures
\$900.00 Replace damaged Kalwall panel
\$150.00 Clean and wipe down all Kalwall panels

Secure Lobby 224

\$75.00 Light fixtures are not working properly
\$700.00 Install door no. 39
\$75.00 straightened crooked panel next to elevator

Restroom 226

\$700.00 Repair or replace damaged door no. 40
\$250.00 Install missing grout
\$75.00 Install missing plate

Janitor 227

\$50.00 Door no. 42 does not close properly

Office 230

\$50.00 Light fixture isn't working properly

	<u>Office 231</u>
\$50.00	Adjust door closure

	<u>Office 232</u>
\$50.00	Adjust door closure

\$75,400.00	Total
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CREATIVE ENGINEERING GROUP, LLC.

November 20, 2017

Mr. Michael Tabb
Murray Architects
13760 River Road
Destrehan, LA 70047

RE: 29th Judicial Court

Dear Michael:

A site visit was made on November 16, 2017 to check the electrical installation. The following items were noted as incorrect or incomplete.

Total value of punch list is ~~\$15,150~~

GENERAL

1. Provide all closeout documents. \$500
2. Provide owner training on all systems. \$1,000
3. Properly seat and clean all light fixture lenses. \$500
4. Provide engraved stainless steel cover plates for all power and low voltage devices. \$1,000
5. Provide all HDMI transmitters, receivers and Cat 6 cables per the construction documents. \$1,500
6. Finish the generator installation and provide startup and testing. \$3,000

EXTERIOR

1. All the F17 fixtures are missing in Covered Parking 125 and will need to be provided. \$1,300
2. The F17E fixture outside Secure Lobby 120 is missing and will need to be provided. \$250
3. There are (2) F19E fixtures outside Lobby 101 that are missing and will need to be provided. \$400

FIRST FLOOR

1. Lobby 101
 - a. The receptacle is not working and will need to be repaired. \$50
2. Secure Lobby 102
 - a. The receptacle is not working and will need to be repaired. \$50
3. Janitor 105
 - a. The receptacle is not working and will need to be repaired. \$50
4. Corridor 107
 - a. All the exit signs are missing and will need to be provided. \$750
 - b. The receptacle outside janitor 105 is not working and will need to be repaired. \$50
5. Office 108
 - a. Remove the protective film from the plan west wall receptacle.
6. Office 109
 - a. The receptacle on the plan south wall is loose and will need to be repaired. \$50

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Mr. Michael Tabb
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7. Office 110
 - a. Remove the tape from the light lens.
 - b. Clean the receptacle on the plan south wall.
8. Office 112
 - a. The receptacles are not working and will need to be repaired. \$100
 - b. The receptacle on the plan west wall is loose and will need to be repaired. \$50
9. Office 113
 - a. Provide the missing receptacle on the plan north wall. \$250
 - b. The receptacle on the plan west wall is not working and will need to be repaired. \$50
10. Breakroom 115
 - a. Provide a black plastic laminate nameplate on panel "AC1". \$50
11. Conference Room 116
 - a. Replace the (2) F2 fixtures that are damaged. \$500
 - b. The receptacle on the plan north wall needs to be cleaned.
 - c. Finish the floor box installation. \$150
12. Office 117
 - a. Clean the receptacle on the plan south wall.
13. Office 118
 - a. Provide cover plates on two of the receptacles. \$50
14. Stair 119
 - a. The F1E fixture is not working and will need to be repaired. \$50
15. Secure Lobby 120
 - a. Provide the missing F12 fixture. \$250
 - b. Provide the missing switch. \$50
 - c. The ultrasonic sensor is missing and will need to be provided. \$50
 - d. Remove the tape from the light lens.
16. Mens Restroom 124
 - a. Finish the installation for the F14 fixture. \$50
 - b. Clean the receptacle.
17. Office 125
 - a. The receptacle on the plan north wall is loose and needs to be repaired. It is also need to be cleaned. \$50

SECOND FLOOR

1. Secure Lobby 202
 - a. Provide the missing receptacle. \$400
2. Sky Bridge 203
 - a. Provide the missing junction box and conduit for the access control. \$200
 - b. Provide the missing lenses for the F21 fixtures. \$50
 - c. Provide the missing speaker/strobe. \$300
 - d. Provide the missing receptacle. \$400
 - e. The F21E fixture closest to the secure lobby does not have an unswitched phase conductor and goes into emergency mode when the light switch is turned off. Provide an unswitched phase conductor and connect to the emergency ballast for proper operation. \$100

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Mr. Michael Tabb

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- f. The receptacles are not working in the storage room and will need to be repaired. \$50
- 3. Corridor 205
 - a. Replace the single faced F12 by stair 204 with a F13 fixture. \$250
 - b. The receptacle outside office 211 is not working and will need to be repaired. \$50
 - c. The receptacle outside office 208 is not working and will need to be repaired. \$50
- 4. Storage 206
 - a. Remove the protective film from the switch plate.
 - b. Replace the standard switch with a wall switch sensor. \$50
- 5. Office 211
 - a. The receptacle on the plan east wall is loose and will need to be repaired. \$50
- 6. Office 214
 - a. The TV receptacle on the plan north wall is loose and will need to be repaired. \$50
- 7. Breakroom 215
 - a. The PIR sensor is missing and will need to be provided. \$50
- 8. Sales/Copy 216
 - a. Provide a black plastic laminate nameplate on panel "AC2". \$50
- 9. Storage 217
 - a. Remove the protective cover from the smoke detector.
- 10. Mens Restroom 218
 - a. Provide the missing wall switch sensor. \$50
 - b. The receptacle is not working and will need to be repaired. \$50
- 11. Womens Restroom 219
 - a. The receptacle is not working and will need to be repaired. \$50
- 12. DA's Office 220
 - a. The TV receptacle on the plan north wall is not working and loose and will need to be repaired. \$50
 - b. The (2) receptacles on the plan east wall are not working and will need to be repaired. \$50
 - c. The TV receptacle on the plan south wall is loose and will need to be repaired. \$50
- 13. Restroom 221
 - a. The lamp for the F7 fixture is missing and will need to be provided. \$50
- 14. Conference Room-223
 - a. Provide cover plates on the receptacles in the floor box. \$50
- 15. Secure Lobby 224
 - a. Provide the missing F12 fixture. \$250
- 16. Restroom 226
 - a. Provide the missing wall switch sensor. \$50
- 17. Janitor 227
 - a. Provide the missing wall switch sensor. \$50
- 18. Office 229
 - a. The receptacle on the plan south wall is loose and will need to be repaired. \$50
- 19. Office 232
 - a. The receptacle on the plan south wall is loose and will need to be repaired. \$50
 - b. The receptacle on the plan east wall is loose and will need to be repaired. \$50

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Please forward this list to the contractor. Call me if you have any questions, or require additional information.

Sincerely,

Isaac Schleusener
Creative Engineering Group, LLC