

St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

Phone (985) 783-6632

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

Certified Copy

**Instrument Number: 486844**

**Book/Index:** MOB

**Document Type:** CONTRACT CHANGE ORDER

**Recording Date:** 02/12/2025 2:45 PM CST

**Grantor 1:** ST CHARLES PARISH

**Grantee 1:**

2025-0007

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(GENERAL GOVERNMENT BUILDINGS)

ORDINANCE NO. 25-2-2

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish 1st Floor Courthouse Renovation (Project No. NO-GBCH023), to decrease the contract amount by \$42,706.00 and increase the contract time by 11 days.

**WHEREAS,** Ordinance No. 23-8-10 adopted on August 28, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Murray Architects Inc., to perform architectural, conceptual design, and construction management, etc. for the St. Charles Parish Courthouse 1st Floor Renovation (Project No. GBCH023), for a period of 12 months, in the not to exceed amount of \$217,685.00; and,

**WHEREAS,** Ordinance No. 24-5-8 adopted on May 6 2024, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Battco Construction and Maintenance, Inc., for the St. Charles Parish 1st Floor Courthouse Renovation (Project No. NO-GBCH023), in the amount of \$1,965,000.00; and,

**WHEREAS,** St. Charles Parish and Battco Construction and Maintenance, Inc. have mutually agreed to decrease the contract amount by \$42,706.00 and increase the contract time by 11 days.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No. 1 (Final) for the St. Charles Parish 1st Floor Courthouse Renovation (Project No. NO-GBCH023), to decrease the contract amount by \$42,706.00 and increase the contract time by 11 days is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE

And the ordinance was declared adopted this 10th day of February, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca  
SECRETARY: Michelle Spindler  
DLVD/PARISH PRESIDENT: February 11, 2025  
APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: February 12, 2025  
AT: 11:09 am RECD BY: [Signature]

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED: 2/10/2025

Michelle Spindler  
SECRETARY  
ST. CHARLES PARISH COUNCIL

**SECTION 00806**

**CHANGE ORDER**

No. One (1)

DATE OF ISSUANCE December 16, 2024 EFFECTIVE DATE December 16, 2024

Owner: St. Charles Parish  
Contractor: Battco Construction and Maintenance, Inc.  
Contract: St. Charles Parish Courthouse 1<sup>st</sup> Floor Renovation  
Project: St. Charles Parish Courthouse 1<sup>st</sup> Floor Renovation  
Owner's Contract No.: NO-GBCH023 Architect's Contract No.: \_\_\_\_\_  
ARCHITECT: Murray Architects, Inc.

You are directed to make the following changes in the Contract Documents:

**Description:** *See attached example on how to fill in this information*

1. Delete the Following Work Items:

- a. Credit Relocation of Infrastructure

Delete item in its entirety. (-\$ 100,000.00)

Total of Deducted Items = (-\$100,000.00)

2. Add the Following Work Items:

- a. Work Change Directive No. 1

Addition of \$ 5,399.00 (L.S.).

- b. Work Change Directive No. 2

Addition of \$ 2,382.00 (L.S.).

- c. Work Change Directive No. 3

Addition of \$12,609.00 (L.S.).

- d. Work Change Directive No. 4

Addition of \$35,118.00 (L.S.).

- e. COP #28

Addition of \$1,786.00 (L.S.).

Total of Added Work Items = (+\$57,294.00)

3. Revise the Following Work Item Quantities -- Not Applicable:

**Reason for Change Order:** List a reason for each Line Item listed above. *See attached example on how to fill in this information*

1. Deleted Work Items

- a. Credit Relocation of Infrastructure

2. Add Work Items

- a. Owner Requested Changes

**Attachments:** (List documents supporting change)

Work Change Directives 1, 2, 3, & 4  
COP #28

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| CHANGE IN CONTRACT PRICE:  |
|--|
| Original Contract Price<br>\$ <u>1,965,000.00</u>  |
| Net Increase (Decrease) from previous Change Orders<br>No. ___ to ___:<br>\$ <u>0.00</u> |
| Contract Price prior to this Change Order:<br>\$ <u>1,965,000.00</u>                     |
| Net decrease of this Change Order:<br>\$ <u>42,706.00</u>                                |
| Contract Price with all approved Change Orders:<br>\$ <u>1,922,294.00</u>                |

| CHANGE IN CONTRACT TIMES:  |
|--|
| Original Contract Times:<br>Substantial Completion: <u>December 7, 2024</u><br>Ready for final payment: _____<br>(days or dates)                         |
| Net change from previous Change Orders No. ___ to<br>No. ___:<br>Substantial Completion: _____<br>Ready for final payment: _____<br>(days)               |
| Contract Times prior to this Change Order:<br>Substantial Completion: <u>180 days</u><br>Ready for final payment: _____<br>(days or dates)               |
| Net increase this Change Order:<br>Substantial Completion: <u>11 days</u><br>Ready for final payment: _____<br>(days)                                    |
| Contract Times with all approved Change Orders:<br>Substantial Completion: <u>December 18, 2024</u><br>Ready for final payment: _____<br>(days or dates) |

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RECOMMENDED:

APPROVED:

ACCEPTED:

By: [Signature]  
ENGINEER (Authorized Signature)

By: [Signature]  
OWNER (Authorized Signature)

By: [Signature]  
CONTRACTOR (Authorized Signature)

Date: 1/13/2025

Date: 2/12/25

Date: 1/10/25

\*Remainder of the attachments (95 pages) to this Change Order are on file and may be viewed at the St. Charles Parish Council Office, Courthouse, 15045 River Road, Hahnville.

**SECTION 00805**

**WORK CHANGE DIRECTIVE**

No. One (1)

DATE OF ISSUANCE August 9, 2024 EFFECTIVE DATE August 9, 2024

Owner: St. Charles Parish

Contractor: Battco Construction and Maintenance, Inc.

Contract: St. Charles Parish Courthouse 1<sup>st</sup> Floor Renovation

Project: St. Charles Parish Courthouse 1<sup>st</sup> Floor Renovation

Owner's Contract No.: NO-GBCH023 Architect's Contract No.: \_\_\_\_\_

ARCHITECT: Murray Architects, Inc.

Contractor is directed to proceed promptly with the following change(s):

Description:

|        |   |              |
|--------|---|--------------|
| COP #1 | Complete removal and reinstallation of the mobile file system in the Clerk of Court Office  | \$18,764.00  |
| COP #2 | Credit for moisture mitigation system   | \$-41,000.00 |
| COP#3  | Removal of popcorn ceiling and wood wainscot, patching, tape & float walls, and new cost of paint at walls and ceilings                   | \$ 8,720.00  |
| COP #4 | Install furring strips onto an existing storefront, install gypsum board, and tape, float & finish.                                       | \$ 6,871.00  |
| COP #5 | Furnish and install three (3) X 1 exit lights as per directive in RFI #4  | \$ 2,701.00  |
| COP #6 | In Room 118 – Reception: Fur down around a ductwork trunk line and install gypsum board on a furring channel to hide the CMU wall finish. | \$ 9,343.00  |

|                              |                    |
|------------------------------|--------------------|
| Relocation of Infrastructure | \$100,000.00       |
| Work Change Directive #1     | <u>\$ 5,399.00</u> |
| Net Remaining                | \$ 94,601.00       |

Attachments: (List documents supporting change)

COP #1 Attached

COP #2 Attached

COP #3 Attached

COP #4 Attached  
COP #5 Attached  
COP #6 Attached

**Purpose for Work Change Directive:**

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *(check one)*

- ☐ Non-agreement on pricing of proposed change.  
☒ Necessity to proceed for schedule or other project reasons.

**Estimated Change in Contract Price and Contract Times (non-binding, preliminary):**

Contract Price: \$0.00

Contract Time zero (0) days

**Basis of estimated change in Contract Price:**

- ☒ Lump Sum ☐ Unit Price  
☐ Cost of the Work ☐ Other

|                                  |                                |                                   |
|----------------------------------|--------------------------------|-----------------------------------|
| Recommended:                     | Limited Authorization By*:     | Received:                         |
| By: <u>[Signature]</u>           | By: <u>[Signature]</u>         | By: <u>[Signature]</u>            |
| Architect (Authorized Signature) | Owner's Representative*        | Contractor (Authorized Signature) |
| Title: Architect                 | Title: <u>Parish President</u> | Title: <u>[Signature]</u>         |
| Date: <u>8/14/2024</u>           | Date: <u>8/15/24</u>           | Date: <u>8/14/24</u>              |

\*Owner's Representative is not authorized to finalize a Change Order nor does the Work Change Directive substitute the Change Order process as more fully set out in the General Conditions of the Construction Contract.

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

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Construction Contract Change Order  
**SUMMARY**

Item No. 1  
COP 1  
Project No. GBCH-023 Date: 6/28/2024  
WBS No. \_\_\_\_\_  
Project Name: St. Charles Parish Courthouse 1st Floor Renovation

Contractor Name: Battco Construction and Maintenance, Inc.  
Description of Work: Complete removal and reinstallation of the mobile file system in the Clerk of Court Office.

General Contractor Direct Costs - Breakdown No. 1 \$ -  
(See attached breakdown)  
Total General Contractor Cost 15 %   
(General Contract Direct Cost plus OH&P)

**Subcontractor Cost Breakdowns**  
(See attached.)

| Subcontractor Name | Breakdown No. | A<br>Total<br>Direct Cost | B<br>OH&P | C<br>Total<br>A+(A X B) |
|--------------------|---------------|---------------------------|-----------|-------------------------|
| Office Link        |               | \$ 14,347.83              | 15 %      | \$16,500.00             |
|                    |               |                           | %         |                         |
|                    |               |                           | %         |                         |
|                    |               |                           | %         |                         |
|                    |               |                           | %         |                         |
|                    |               |                           | %         |                         |
|                    |               |                           | %         |                         |
|                    |               |                           | %         |                         |

Subcontractor Direct Costs Total \$ 14,348.00  
(Sum column A)

Subcontractor Direct Costs + Subcontractor OH&P \$16,500.00  
(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at 15 % \$2,152.00  
(Sum column A times General Contractor OH&P rate, )

Total Subcontractor Costs \$18,652.00  
(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal \$18,652.00  
(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at 0.6 % \$112.00  
(Change Order Subtotal times Performance and Payment Bond rate)

Amount will be ☒ increased ☐ decreased ☐ unchanged by \$18,764.00  
(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be ☐ increased ☐ decreased ☒ unchanged by   
(Attach supporting data such as meteorological reports)

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# OfficeLink

Business Furnishings

4425 York Street, Metairie, LA 70001  
P: 504.887.4050 F: 504.887.7848

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 6/18/2024 | 013082     |

| Name / Address  |
|---|
| St. Charles Parish<br>15045 River Road<br>P.O. Box 424<br>Hahnville, LA 70057 |

| Ship To   |
|---|
| St. Charles Parish - Clerk of Courts<br>General Government Buildings<br>15042 River Road<br>Hahnville, LA 70057<br>Brian Fabre 504-722-0823 |

| Item                    | Description   | Qty          | U/M | Price              | Total             |
|-------------------------|---|--------------|-----|--------------------|-------------------|
| Misc. Furniture Service | <p>Project: Complete removal and reinstallation of the mobile file system in the Clerk of Court Office. The system will be reinstalled as specified in the same office turning the system 90 degrees to face the front of the office. The decking will be replaced, carpet and installation of carpet is not included in the quote and should be supplied and installed by the contractor. A quote for carpet and installation can be provided if needed.</p> <p>Move of mobile filing system as described above.</p> | 1            |     | 16,500.00<br>0.00  | 16,500.00<br>0.00 |
|                         |   | <b>Total</b> |     | <b>\$16,500.00</b> |                   |

Approval by:

Signature \_\_\_\_\_

Date \_\_\_\_\_



# Construction Contract Change Order SUMMARY

|               |  |          |           |
|---------------|--|----------|-----------|
|               |  | Item No. | 1         |
| Project No.   | GBCH-023   | COP      | 2         |
| WBS No.       |  | Date:    | 7/15/2024 |
| Project Name: | St. Charles Parish Courthouse 1st Floor Renovation |          |           |

|                      |   |  |  |
|----------------------|---|--|--|
| Contractor Name:     | Battco Construction and Maintenance, Inc. |  |  |
| Description of Work: | Credit for moisture mitigation system     |  |  |
|                      |   |  |  |
|                      |   |  |  |

General Contractor Direct Costs - Breakdown No. 1 \$ -  
 (See attached breakdown)  
 Total General Contractor Cost 15 %   
 (General Contract Direct Cost plus OH&P)

| Subcontractor Cost Breakdowns<br>(See attached.) |               | A                 | B    | C                  |
|--|---------------|-------------------|------|--------------------|
| Subcontractor Name                               | Breakdown No. | Total Direct Cost | OH&P | Total<br>A+(A X B) |
| A&R Flooring                                     |               | \$ 35,652.17      | 15 % | \$41,000.00        |
|  |               |                   | %    |                    |
|  |               |                   | %    |                    |
|  |               |                   | %    |                    |
|  |               |                   | %    |                    |
|  |               |                   | %    |                    |
|  |               |                   | %    |                    |
|  |               |                   | %    |                    |

Subcontractor Direct Costs Total \$ 35,652.00  
 (Sum column A)

Subcontractor Direct Costs + Subcontractor OH&P \$41,000.00  
 (Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at %  
 (Sum column A times General Contractor OH&P rate.)

Total Subcontractor Costs \$41,000.00  
 (Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal \$41,000.00  
 (Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at %  
 (Change Order Subtotal times Performance and Payment Bond rate)

Amount will be ☐ increased ☒ decreased ☐ unchanged by \$41,000.00  
 (Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be ☐ increased ☐ decreased ☒ unchanged by   
 (Attach supporting data such as meteorological reports)

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# *A & R Floor Center, Inc*

278 HWY. 3185 • THIBODAUX, LOUISIANA 70301

(985) 447-4494 • (985) 447-4474

**DATE: 3-12-2024**

**PROJECT: St. Charles Parish Courthouse  
1st Floor Renovations**

**LOCATION: Hahnville, LA**

**DESCRIPTION:**

Prep, provide and install carpet tiles with 6" rubber base, per finish schedule, plan notes, and Addenda 1-3:

Moisture Mitigation system at all areas of new carpet tile flooring:  
**\$41,000.00 Add Only**

**Notes:** Cleaning/re sealing of existing brick flooring excluded. Demo excluded. Furniture moving excluded. Epoxy flooring and base excluded. There is a spec for ceramic tile, however, interior elevations show painted walls, therefore, there is no ceramic tile included in this proposal. New carpet tile and base included at Breakroom 122 (not listed on finish schedule).

SIGNATURE: \_\_\_\_\_

Quote includes normal patching but does not include waxing, special patching, special patterns and colors or special prep work unless stated above.

# Construction Contract Change Order SUMMARY

|               |  |          |           |
|---------------|--|----------|-----------|
|               |  | Item No. | 1         |
| Project No.   | GBCH-023   | COP      | 3         |
| WBS No.       |  | Date:    | 6/28/2024 |
| Project Name: | St. Charles Parish Courthouse 1st Floor Renovation |          |           |

|                      |   |  |  |
|----------------------|---|--|--|
| Contractor Name:     | Batco Construction and Maintenance, Inc.  |  |  |
| Description of Work: | Removal of popcorn ceiling and wood wainscot, patching, tape, & float walls, and new cost of paint at all walls and ceilings. |  |  |

General Contractor Direct Costs - Breakdown No. 1 \$ 7,537.00

(See attached breakdown)

|  |      |            |
|--|------|------------|
| Total General Contractor Cost            | 15 % | \$8,668.00 |
| (General Contract Direct Cost plus OH&P) |      |            |

Subcontractor Cost Breakdowns  
(See attached.)

| Subcontractor Name | Breakdown No. | A<br>Total Direct Cost | B<br>OH&P | C<br>Total<br>A+(A X B) |
|--------------------|---------------|------------------------|-----------|-------------------------|
|                    |               |                        | 15 %      |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |

Subcontractor Direct Costs Total  
(Sum column A)

\$ -

Subcontractor Direct Costs + Subcontractor OH&P  
(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at  
(Sum column A times General Contractor OH&P rate.)

15 %

Total Subcontractor Costs

(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal

(Sum of Total General Contractor Costs and Total Subcontractor Costs)

\$8,668.00

Performance and Payment Bond at

(Change Order Subtotal times Performance and Payment Bond rate)

0.6 %

\$52.00

Amount will be

☒ increased

☐ decreased

☐ unchanged by

\$8,720.00

(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be

☐ increased

☐ decreased

☒ unchanged by

(Attach supporting data such as meteorological reports)

# Construction Contract Change Order BREAKDOWN

|               |  |               |           |
|---------------|--|---------------|-----------|
|               |  | Breakdown No. | 1         |
| Project No.   | GBCH-023   | Item No.      | 1         |
| WBS No.       |  | COP           | 3         |
| Project Name: | St. Charles Parish Courthouse 1st Floor Renovation |               |           |
|               |  | Date:         | 6/28/2024 |

Contractor/Subcontractor Name: Battco Construction and Maintenance, Inc.

## Direct Cost of Work :

### A. Labor Check here if explained on the Comment Sheet

|                           |  | Hourly Wage Rate | Hours | Total Cost |
|---------------------------|--|------------------|-------|------------|
| 1                         | Labor Foreman for demo work                                | 35.00            | 8     | \$280.00   |
| 2                         | Laborers for demo of popcorn finish & wainscot (2 men)     | 28.00            | 16    | \$448.00   |
| 3                         | Labor Foreman for gypsum board install & tape/float        | 35.00            | 26    | \$910.00   |
| 4                         | Laborers for gypsum board install (2 men)                  | 28.00            | 12    | \$336.00   |
| 5                         | Painters for tape/float/sand (2 men)                       | 31.00            | 40    | \$1,240.00 |
| 6                         | Labor Foreman for painting scope                           | 28.00            | 18    | \$504.00   |
| 7                         | Painters to prep room with tape and drop cloths (2 men)    | 31.00            | 8     | \$248.00   |
| 8                         | Painters for painting scope - 3 coats (2 men)              | 31.00            | 24    | \$744.00   |
| 9                         | Laborer to remove & re-install mirrors, alarm wiring, etc. | 28.00            | 2     | \$56.00    |
| Add Labor Burden @ 42.5 % |  |                  |       | \$2,026.00 |

### LABOR TOTAL

\$6,792.00

### B. Material

|                                       |   | Unit Price | Unit    | Units | Total Cost |
|---------------------------------------|---|------------|---------|-------|------------|
| 1                                     | New gypsum board behind wood wainscot                   | 19.23      | Sheets  | 5     | \$96.00    |
| 2                                     | Screws for drywall                                      | 49.98      | LS      | 1     | \$50.00    |
| 3                                     | Tape and mud for new & existing gypsum walls & ceilings | 85.00      | LS      | 1     | \$85.00    |
| 4                                     | Scrapers for popcorn ceiling                            | 28.97      | EA      | 2     | \$58.00    |
| 5                                     | Primer & paint materials for walls & ceilings (3 coats) | 34.79      | Gallons | 6     | \$209.00   |
| 6                                     | Painters tape   | 7.98       | Rolls   | 2     | \$16.00    |
| 7                                     | Paint brushes, rollers, & paint trays                   | 80.00      | LS      | 1     | \$80.00    |
| 8                                     | Paint thinner for brush & roller clean up               | 23.96      | Gallons | 1     | \$24.00    |
| 9                                     | Drop cloths for floor                                   | 44.99      | LS      | 1     | \$45.00    |
| 10                                    | Sandpaper for drywall                                   | 17.99      | LS      | 1     | \$18.00    |
| (Copies of invoices may be required.) |   |            |         |       |            |
| Add Tax @ 9.45 %                      |   |            |         |       | \$64.00    |

### MATERIAL TOTAL

\$745.00

### C. Equipment

|                                       |  | Unit Rate | Unit | Units | Total Cost |
|---------------------------------------|--|-----------|------|-------|------------|
| 1                                     |  |           |      |       |            |
| 2                                     |  |           |      |       |            |
| 3                                     |  |           |      |       |            |
| (Copies of invoices may be required.) |  |           |      |       |            |
| Add Tax @ 9.45 %                      |  |           |      |       |            |

### EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:

1

\$7,537.00

(Sum A, B & C)

COP-3

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# Construction Contract Change Order SUMMARY

|               |  |          |           |
|---------------|--|----------|-----------|
|               |  | Item No. | 1         |
|               |  | COP      | 4         |
| Project No.   | GBCH-023   | Date:    | 6/28/2024 |
| WBS No.       |  |          |           |
| Project Name: | St. Charles Parish Courthouse 1st Floor Renovation |          |           |

|                      |  |  |  |
|----------------------|--|--|--|
| Contractor Name:     | Battco Construction and Maintenance, Inc.  |  |  |
| Description of Work: | Install furring strips onto an existing storefront, install gypsum board, and tape, float, & finish. |  |  |
|                      | The encapsulation will occur on both sides of the storefront, but the door will not be covered.      |  |  |
|                      | There will be a return to the wall from the storefront frame & furring strip.                        |  |  |

|  |      |    |            |
|--|------|----|------------|
| General Contractor Direct Costs - Breakdown No. <u>1</u><br>(See attached breakdown) |      | \$ | 5,939.00   |
| Total General Contractor Cost<br>(General Contract Direct Cost plus OH&P)            | 15 % |    | \$6,830.00 |

| Subcontractor Cost Breakdowns<br>(See attached.)   |               |                        |           |                         |
|--|---------------|------------------------|-----------|-------------------------|
| Subcontractor Name                                 | Breakdown No. | A<br>Total Direct Cost | B<br>OH&P | C<br>Total<br>A+(A X B) |
|  |               |                        | 15 %      |                         |
|  |               |                        | %         |                         |
|  |               |                        | %         |                         |
|  |               |                        | %         |                         |
|  |               |                        | %         |                         |
|  |               |                        | %         |                         |
|  |               |                        | %         |                         |
|  |               |                        | %         |                         |
| Subcontractor Direct Costs Total<br>(Sum column A) |               | \$                     | -         |                         |

Subcontractor Direct Costs + Subcontractor OH&P  
(Sum column C)

|   |      |  |
|---|------|--|
| General Contractor OH&P on Subcontractor Direct Cost at<br>(Sum column A times General Contractor OH&P rate.) | 15 % |  |
|---|------|--|

|  |  |
|--|--|
| Total Subcontractor Costs<br>(Subcontractor Direct Costs + OH&P + General Contractor OH&P) |  |
|--|--|

|  |            |
|--|------------|
| Change Order Subtotal<br>(Sum of Total General Contractor Costs and Total Subcontractor Costs) | \$6,830.00 |
|--|------------|

|  |       |         |
|--|-------|---------|
| Performance and Payment Bond at<br>(Change Order Subtotal times Performance and Payment Bond rate) | 0.6 % | \$41.00 |
|--|-------|---------|

|  |            |
|--|------------|
| Amount will be <input checked="" type="checkbox"/> increased <input type="checkbox"/> decreased <input type="checkbox"/> unchanged by<br>(Sum of Change Order Subtotal and Performance and Payment Bond) | \$6,871.00 |
|--|------------|

|  |  |
|--|--|
| Days will be <input type="checkbox"/> increased <input type="checkbox"/> decreased <input checked="" type="checkbox"/> unchanged by<br>(Attach supporting data such as meteorological reports) |  |
|--|--|

# Construction Contract Change Order BREAKDOWN

|  |          |               |           |
|--|----------|---------------|-----------|
|  |          | Breakdown No. | 1         |
|  |          | Item No.      | 1         |
| Project No.  | GBCH-023 | COP           | 4         |
| WBS No.  |          | Date:         | 6/28/2024 |
| Project Name: St. Charles Parish Courthouse 1st Floor Renovation |          |               |           |

Contractor Name: Battco Construction and Maintenance, Inc.

## Direct Cost of Work :

| A. Labor |  | Check here if explained on the Comment Sheet | Hourly Wage Rate   | Hours  | Total Cost |
|----------|--|--|--------------------|--------|------------|
| 1        | Labor Foreman for install of furring & gypsum board      | <input type="checkbox"/>                     | 35.00              | 16     | \$560.00   |
| 2        | Laborers to install furring strips & metal studs (2 men) | <input type="checkbox"/>                     | 28.00              | 16     | \$448.00   |
| 3        | Laborers to install gypsum board & corner beads (2 men)  | <input type="checkbox"/>                     | 28.00              | 16     | \$448.00   |
| 4        | Labor Foreman for tape/float/paint of gypsum board       | <input type="checkbox"/>                     | 35.00              | 14     | \$490.00   |
| 5        | Painters to tape/float/sand gypsum board (2 men)         | <input type="checkbox"/>                     | 31.00              | 16     | \$496.00   |
| 6        | Painters to prime and apply 2 coats of paint (2 men)     | <input type="checkbox"/>                     | 31.00              | 12     | \$372.00   |
| 7        |  | <input type="checkbox"/>                     | -                  | -      |            |
|          |  |  | Add Labor Burden @ | 42.5 % | \$1,196.00 |

### LABOR TOTAL

\$4,010.00

| B. Material                           |   | Unit Price | Unit    | Units | Total Cost |
|---------------------------------------|---|------------|---------|-------|------------|
| 1                                     | Furring strips  | 1.25       | LF      | 435   | \$544.00   |
| 2                                     | 3 & 5/8" metal studs at border of storefront for turnback | 1.45       | LF      | 110   | \$160.00   |
| 3                                     | Gypsum board  | 19.23      | Sheet   | 20    | \$385.00   |
| 4                                     | Screws for furring strips and gypsum board install        | 119.96     | LS      | 1     | \$120.00   |
| 5                                     | Corner beads  | 0.69       | LF      | 110   | \$76.00    |
| 6                                     | Drywall tape & mud  | 85.00      | LS      | 1     | \$85.00    |
| 7                                     | Sandpaper for drywall                                     | 17.99      | LS      | 1     | \$18.00    |
| 8                                     | Primer and paint materials                                | 34.79      | Gallons | 6     | \$209.00   |
| 9                                     | Paint brushes, rollers, and paint trays                   | 80.00      | LS      | 1     | \$80.00    |
| 10                                    | Painters tape   | 7.98       | Rolls   | 2     | \$16.00    |
| 11                                    | Drop cloths   | 44.99      | LS      | 1     | \$45.00    |
| 12                                    | Paint thinner for cleaning brushes, rollers, & trays      | 23.96      | Gallon  | 1     | \$24.00    |
| (Copies of invoices may be required.) |   | Add Tax @  | 9.45 %  |       | \$167.00   |

### MATERIAL TOTAL

\$1,929.00

| C. Equipment                          |  | Unit Rate | Unit   | Units | Total Cost |
|---------------------------------------|--|-----------|--------|-------|------------|
| 1                                     |  |           |        |       |            |
| 2                                     |  |           |        |       |            |
| 3                                     |  |           |        |       |            |
| (Copies of invoices may be required.) |  | Add Tax @ | 9.45 % |       |            |

### EQUIPMENT TOTAL

**TOTAL DIRECT COST FOR THIS BREAKDOWN:**

1

\$5,939.00

(Sum A, B & C)

COP-4



## Construction Contract Change Order SUMMARY

|               |                           |       |           |
|---------------|---------------------------|-------|-----------|
| Project No.   | NO-GBCH023                | COP   | 5         |
| Owner         | St. Charles Parish        |       |           |
| Project Name: | Courthouse 1st Floor Reno | Date: | 7/29/2024 |

|                      |   |
|----------------------|---|
| Change Order Title:  | Additional Exit Lights  |
| Description of Work: | Furnish and Install (3) X1 Exit Lights as per directive in RFI #4 |
|                      |   |
|                      |   |

General Contractor Direct Costs - Breakdown No. 1 \$ -  
 (See attached breakdown)

Total General Contractor Cost 15 %    
 (General Contract Direct Cost plus OH&P)

### Subcontractor Cost Breakdowns

| Subcontractor Name           | Breakdown<br>No. | A<br>Total<br>Direct Cost | B<br>OH&P<br>(Max 8%) | C<br>Total<br>A+(A X B) |
|------------------------------|------------------|---------------------------|-----------------------|-------------------------|
| Jouandot Electrical Services |                  | \$ 2,183.00               | 8 %                   | \$2,358.00              |
|                              |                  |                           | %                     |                         |
|                              |                  |                           | %                     |                         |
|                              |                  |                           | %                     |                         |
|                              |                  |                           | %                     |                         |
|                              |                  |                           | %                     |                         |
|                              |                  |                           | %                     |                         |
|                              |                  |                           | %                     |                         |

Subcontractor Direct Costs Total \$ 2,183.00  
 (Sum column A)

Subcontractor Direct Costs + Subcontractor OH&P \$2,358.00  
 (Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at 15 % \$327.00  
 (Sum column A times General Contractor OH&P rate. )

Total Subcontractor Costs \$2,685.00  
 (Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal \$2,685.00  
 (Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at 0.6 % \$16.00  
 (Change Order Subtotal times Performance and Payment Bond rate)

Amount will be ☒ increased ☐ decreased ☐ unchanged by \$2,701.00  
 (Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be ☐ increased ☐ decreased ☒ unchanged by

## PROJECT

SCPCH 1st Floor Exit Lights

## ORIGINAL COMMERCIAL ESTIMATE

DATE: 7/1/2024

## MANHOURS

|                       |        |        |         |        |                 |
|-----------------------|--------|--------|---------|--------|-----------------|
| AVERAGE               | 12.50  | MH'S @ | \$30.00 | PER MH | \$375.00        |
| LABOR INSURANCES      | 30.00% |        |         |        | \$112.50        |
| SUPERINTENDENT        | 0.00   | MH'S @ | \$0.00  | PER MH | \$0.00          |
| LABOR INSURANCES      | 30.00% |        |         |        | \$0.00          |
| PROJECT MANAGER       | 0.50   | MH'S @ | \$47.50 | PER MH | \$23.75         |
| LABOR INSURANCES      | 30.00% |        |         |        | \$7.13          |
| NONPRODUCTION         | 0.00%  |        |         |        | \$0.00          |
| <b>TOTAL MANHOURS</b> |        |        |         |        | <b>\$518.38</b> |

## MATERIAL

|                       |       |                 |
|-----------------------|-------|-----------------|
| MATERIAL              |       | <b>\$487.00</b> |
| MATERIAL TAX          | 9.45% | \$46.02         |
| MISC. MATERIAL        |       | \$25.00         |
| TEMP POWER            |       | \$0.00          |
| INSPECTION FEES       |       | \$0.00          |
| TRENCHER              |       | \$0.00          |
| FORKLIFT              |       | \$0.00          |
| <b>TOTAL MATERIAL</b> |       | <b>\$558.02</b> |

## TOTAL VENDOR

|                      |        |          |         |        |                   |
|----------------------|--------|----------|---------|--------|-------------------|
| LIGHTING FIXTURES    | VENDOR | \$927.90 | + TAX @ | 10.00% | \$1,020.69        |
| SWITCHGEAR           | VENDOR | \$0.00   | + TAX @ | 10.00% | \$0.00            |
| GENERATOR            | VENDOR | \$0.00   | + TAX @ | 10.00% | \$0.00            |
| LIGHTNING PROTECTION | VENDOR | \$0.00   | + TAX @ | 10.00% | \$0.00            |
| FIRE ALARM           | VENDOR | \$0.00   | + TAX @ | 0.00%  | \$0.00            |
| DATA                 | VENDOR | \$0.00   | + TAX @ | 0.00%  | \$0.00            |
|                      | VENDOR | \$0.00   | + TAX @ | 10.00% | \$0.00            |
| <b>TOTAL VENDOR</b>  |        |          |         |        | <b>\$1,020.69</b> |

|                                      |                   |
|--------------------------------------|-------------------|
| <b>Total Manhours &amp; Material</b> | <b>\$1,076.40</b> |
|--------------------------------------|-------------------|

|                     |                   |
|---------------------|-------------------|
| <b>NET JOB COST</b> | <b>\$2,097.09</b> |
|---------------------|-------------------|

|          |       |         |
|----------|-------|---------|
| OVERHEAD | 8.00% | \$86.11 |
|          | 0.00% |         |

|                       |                   |
|-----------------------|-------------------|
| <b>GROSS JOB COST</b> | <b>\$2,183.20</b> |
|-----------------------|-------------------|

|        |       |          |
|--------|-------|----------|
| PROFIT | 8.00% | \$174.66 |
|--------|-------|----------|

|                                      |                   |
|--------------------------------------|-------------------|
| <b>TOTAL JOB COST LESS ADDITIONS</b> | <b>\$2,357.85</b> |
|--------------------------------------|-------------------|

## ADDITIONS

|                        |               |
|------------------------|---------------|
| Demo                   | \$0.00        |
|                        | \$0.00        |
|                        | \$0.00        |
|                        | \$0.00        |
| <b>TOTAL ADDITIONS</b> | <b>\$0.00</b> |

|                   |       |        |
|-------------------|-------|--------|
| % TO ADD TO ABOVE | 0.00% | \$0.00 |
|-------------------|-------|--------|

|                            |               |
|----------------------------|---------------|
| <b>TOTAL ADDITIONS W %</b> | <b>\$0.00</b> |
|----------------------------|---------------|

|                                      |                   |
|--------------------------------------|-------------------|
| <b>TOTAL JOB COST (w/ additions)</b> | <b>\$2,357.85</b> |
|--------------------------------------|-------------------|

|                |   |            |
|----------------|---|------------|
| SQUARE FOOTAGE | 1 | \$2,357.85 |
|----------------|---|------------|



**TOTAL JOB QUOTE \$2,357.85**

**DATE APPROVED: 0/0/00**

**DATE REJECTED: 0/0/00**

**RESIDENTIAL ESTIMATE**

**SQ.FT. 0**  
**TOTAL \$0.00**

|   |      |        |                |                   |
|---|------|--------|----------------|-------------------|
| <b>TOTAL MANHOURS</b>                     |      |        |                | <b>\$0.00</b>     |
| AVERAGE                                   | 0.00 | MH'S @ | <b>\$28.00</b> | PER MH \$0.00     |
| LABOR INSURANCES 30%                      |      |        |                | \$0.00            |
|   |      |        |                | <b>\$0.00</b>     |
| <b>TOTAL MATERIAL:</b>                    |      |        |                | <b>\$0.00</b>     |
| MATERIAL                                  |      |        |                | \$0.00            |
| MATERIAL TAX RATE 10%                     |      |        |                | \$0.00            |
| MISC.                                     |      |        |                | \$0.00            |
| MISC.                                     |      |        |                | \$0.00            |
|   |      |        |                | <b>\$0.00</b>     |
| <b>TOTAL OVERHEAD</b>                     |      |        |                | <b>\$0.00</b>     |
| <b>TOTAL PROFIT</b>                       |      |        |                | <b>\$0.00</b>     |
| <b>TOTAL RESIDENTIAL</b>                  |      |        |                | <b>\$0.00</b>     |
| <b>TOTAL JOB (residential/commercial)</b> |      |        |                | <b>\$2,357.85</b> |

# Construction Contract Change Order SUMMARY

|               |  |          |          |
|---------------|--|----------|----------|
|               |  | Item No. | 1        |
| Project No.   | GBCH-023   | COP      | 6        |
| WBS No.       |  | Date:    | 8/8/2024 |
| Project Name: | St. Charles Parish Courthouse 1st Floor Renovation |          |          |

|                      |  |  |  |
|----------------------|--|--|--|
| Contractor Name:     | Battco Construction and Maintenance, Inc.  |  |  |
| Description of Work: | In Room 118 - Reception: Fur down around a ductwork trunk line and install gypsum board on a furring channel to hide the CMU wall finish. The fur down and wall covering will need to be taped, floated, and painted (primer & 2 coats paint). |  |  |

|   |      |            |
|---|------|------------|
| General Contractor Direct Costs - Breakdown No. <u>1</u>    | \$   | 8,076.00   |
| <small>(See attached breakdown)</small>                     |      |            |
| Total General Contractor Cost                               | 15 % | \$9,287.00 |
| <small>(General Contract Direct Cost plus OH&amp;P)</small> |      |            |

**Subcontractor Cost Breakdowns**  
(See attached.)

| Subcontractor Name | Breakdown No. | A<br>Total Direct Cost | B<br>OH&P | C<br>Total<br>A+(A X B) |
|--------------------|---------------|------------------------|-----------|-------------------------|
|                    |               |                        | 15 %      |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |
|                    |               |                        | %         |                         |

Subcontractor Direct Costs Total  
(Sum column A)

\$ -

Subcontractor Direct Costs + Subcontractor OH&P  
(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at  
(Sum column A times General Contractor OH&P rate. )

15 %

**Total Subcontractor Costs**

(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

**Change Order Subtotal**

(Sum of Total General Contractor Costs and Total Subcontractor Costs)

\$9,287.00

Performance and Payment Bond at  
(Change Order Subtotal times Performance and Payment Bond rate)

0.6 %

\$56.00

Amount will be ☒ increased ☐ decreased ☐ unchanged by  
(Sum of Change Order Subtotal and Performance and Payment Bond)

\$9,343.00

Days will be ☐ increased ☐ decreased ☒ unchanged by  
(Attach supporting data such as meteorological reports)

## Construction Contract Change Order BREAKDOWN

|   |               |                 |
|---|---------------|-----------------|
| State of Louisiana  | Breakdown No. | 1               |
| Facility Planning & Control   | Item No.      | 1               |
| State Project No. <u>GBCH-023</u>                                       | COP           | 6               |
| WBS No. _____   | Date:         | <u>8/8/2024</u> |
| Project Name: <u>St. Charles Parish Courthouse 1st Floor Renovation</u> |               |                 |

Contractor/Subcontractor Name: Battco Construction and Maintenance, Inc.

### Direct Cost of Work :

| A. Labor | Check here if explained on the Comment Sheet             | ↓                        | Hourly Wage Rate   | Hours  | Total Cost |
|----------|--|--------------------------|--------------------|--------|------------|
| 1        | Carpentry Foreman for all work                           | <input type="checkbox"/> | 35.00              | 64     | \$2,240.00 |
| 2        | Metal stud and drywall installers (2 men)                | <input type="checkbox"/> | 28.00              | 48     | \$1,344.00 |
| 3        | Drywall finisher to tape, float, & sand the gypsum board | <input type="checkbox"/> | 28.00              | 16     | \$448.00   |
| 4        | Painter to finish the gypsum board                       | <input type="checkbox"/> | 28.00              | 24     | \$672.00   |
| 5        | _____  | <input type="checkbox"/> |                    |        |            |
|          |  |                          | Add Labor Burden @ | 42.5 % | \$1,999.00 |

### LABOR TOTAL

**\$6,703.00**

| B. Material                           | Unit Price  | Unit                     | Units          | Total Cost               |
|---------------------------------------|---|--------------------------|----------------|--------------------------|
| 1                                     | 3 & 5/8" metal track/studs to frame around the ductwork | <input type="checkbox"/> | 1.25 LF        | 208 \$260.00             |
| 2                                     | 7/8" furring channel for the wall covering              | <input type="checkbox"/> | 1.29 LF        | 160 \$206.00             |
| 3                                     | 1 & 5/8" metal studs for return of wall covering        | <input type="checkbox"/> | 0.99 LF        | 70 \$69.00               |
| 4                                     | 5/8" type X gypsum board                                | <input type="checkbox"/> | 0.59 SF        | 320 \$189.00             |
| 5                                     | Gypsum board mud & tape                                 | <input type="checkbox"/> | 47.35 Box      | 1 \$47.00                |
| 6                                     | Sand paper & stick                                      | <input type="checkbox"/> | 20.00 LS       | 1 \$20.00                |
| 7                                     | Primer  | <input type="checkbox"/> | 29.85 Gallon   | 1 \$30.00                |
| 8                                     | Paint   | <input type="checkbox"/> | 99.98 5 Gallon | 1 \$100.00               |
| 9                                     | Roller paint brush, paint trays, and drop cloth         | <input type="checkbox"/> | 45.00 LS       | 1 \$45.00                |
| 10                                    | Screws/rough hardware                                   | <input type="checkbox"/> | 30.00 LS       | 1 \$30.00                |
| 11                                    | _____   | <input type="checkbox"/> |                |                          |
| (Copies of invoices may be required.) |   |                          |                | Add Tax @ 9.45 % \$94.00 |

### MATERIAL TOTAL

**\$1,090.00**

| C. Equipment                          | Unit Rate       | Unit                     | Units       | Total Cost               |
|---------------------------------------|-----------------|--------------------------|-------------|--------------------------|
| 1                                     | Baker scaffolds | <input type="checkbox"/> | 15.00 Days  | 5 \$75.00                |
| 2                                     | Chop Saw        | <input type="checkbox"/> | 184.00 Week | 1 \$184.00               |
| 3                                     | _____           | <input type="checkbox"/> |             |                          |
| (Copies of invoices may be required.) |                 |                          |             | Add Tax @ 9.45 % \$24.00 |

### EQUIPMENT TOTAL

**\$283.00**

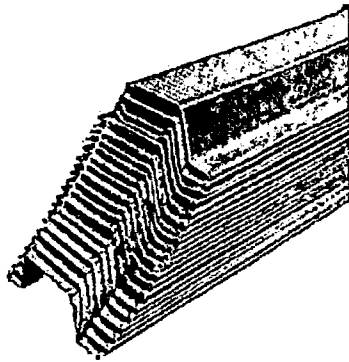
**TOTAL DIRECT COST FOR THIS BREAKDOWN:**  
(Sum A, B & C)

1

**\$8,076.00**

COP-6

MOB: 486844; Page: 17; Filed: 2/12/2025 2:45:41 PM [stcharles: AW]

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## **Drywall Furring Hat Channel, 25 gauge, 7/8" height x 6' length, 20 per pack**

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