



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, January 8, 2018

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Luling

APPROVAL OF MINUTES

Regular Meeting – December 11, 2017

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2018-0001](#) In Recognition: Victor G. Cockrham, Zoning Board of Adjustment
Sponsors: Ms. Bellock
Attachments: [2018-0001 Victor Cockrham](#)

- 2 [2017-0424](#) In Recognition: Councilman Terrell D. Wilson, 2017 Council Chairman
Sponsors: Mr. Gibbs
Attachments: [2017-0424 Wilson-Chairman](#)

- 3 [2017-0425](#) In Recognition: Councilwoman Traci A. Fletcher, 2017 Council
 Vice-Chairman
Sponsors: Ms. Benedetto
Attachments: [2017-0425 Fletcher-Vice Chair](#)

- 4 [2017-0426](#) Proclamation: Martin Luther King, Jr. Day
Sponsors: Mr. Wilson
Attachments: [2017-0426 MLK](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2017-0415](#) Information Technology/GIS

[2017-0416](#) Parish President Remarks/Report

Sponsors: Mr. Cochran

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, January 22, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 5 [2017-0414](#) An ordinance to approve and authorize the Parish President to execute an Agreement between Gulf South Pipeline Company, LP, Entergy Louisiana, LLC, and St. Charles Parish for the purpose of Drainage Improvement Projects in Montz.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2017-0414 GSPC-ELL-SCP Agreement re Montz-area CEA](#)

- 10 [2017-0423](#) An ordinance to approve and authorize the execution of a Construction Contract with J.E. Franke Constructors, LLC, for Project No. P170601, St. Charles Norco Library Renovation/Addition in the amount of: \$1,110,025.00.

Sponsors: Mr. Cochran

Attachments: [2017-0423 Norco Contract](#)
[Bid Tab](#)

PLANNING AND ZONING PETITIONS

- 15 [2017-0412](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1, Light Manufacturing and Industry District to R-1M, Manufactured Home/Recreational Vehicle (RV) Park on a 10 foot portion of Lot 32, Lots 33, 34, 35, and an 18 foot portion of Lot 36, Block G, Oak Ridge Park Subdivision, municipal address 1446 Paul Fredrick Drive, Luling as requested by Wade Mongrue.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2017-0412 Recommendation at a Glance \(2\)](#)

[2017-0412 Minutes 12.07.17 Mongrue](#)

[2017-0412 LUR PZR-2017-16 \(Mongrue\)](#)

[2017-0412 AERIAL \(PZR-2017-16\)](#)

[2017-0412 ZONING \(PZR-2017-16\)](#)

[2017-0412 FLUM \(PZR-2017-16\)](#)

[2017-0412 Application](#)

Legislative History

10/31/17	Department of Planning & Zoning	Received/Assigned PH
12/7/17	Department of Planning & Zoning	Recommended Denial to the Planning Commission
12/7/17	Planning Commission	Recommended Denial to the Parish Council
12/11/17	Parish President	Introduced
12/11/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 27 [2017-0413](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A, Single Family Residential Detached Conventional Homes - Medium Density to C-2, General Commercial on Lot 9, Block A, Good Hope Plantation Subdivision, municipal address 31 Apple Street, Norco as requested by the Department of Planning and Zoning on behalf of Keith Schexnayder.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2017-0413 Recommendation at a Glance \(4\)](#)
[2017-0413 Minutes 12.07.17 PnZ Schexnayder](#)
[2017-0413 LUR PZR-2017-17 \(Schexnayder\).docx](#)
[2017-0413 AERIAL \(PZR-2017-17\)](#)
[2017-0413 FLUM \(PZR-2017-17\)](#)
[2017-0413 LOT9 BLK A PLOT](#)

Legislative History

11/7/17	Department of Planning & Zoning	Received/Assigned PH
12/7/17	Department of Planning & Zoning	Recommended Approval to the Planning Commission
12/7/17	Planning Commission	Recommended Approval to the Parish Council
12/11/17	Parish President	Introduced
12/11/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 39 [2017-0406](#) An ordinance approving and authorizing the execution of Change Order No. 1 for DQSI, LLC, for PO-43a LaBranche Salinity Barrier Project, to increase the contract amount by \$26,357.85.

Sponsors: Mr. Cochran, Department of Planning & Zoning and Coastal Zone Management Section

Attachments: [2017-0406 CO 1 MN](#)

Legislative History

12/11/17	Parish President	Introduced
12/11/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 42** [2017-0407](#) An ordinance to amend the 2018 Consolidated Operating and Capital Budget to add \$300,000 (\$270,000 to Buildings, Grounds and Plant and \$30,000 to Architectural/Engineering) to General Fund Account 001-400610 - Planning and Zoning - for the Department of Planning and Zoning Building Expansion.

Sponsors: Mr. Cochran and Department of Finance

Attachments: [2017-0407 Exhibits](#)

Legislative History

12/11/17 Parish President Introduced

12/11/17 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 48** [2017-0408](#) An ordinance to approve and authorize the execution of an Architectural Contract between Campo Designs and St. Charles Parish in the amount of \$45,817.00 for the design and construction management of additional office space and renovation of existing office space at the St. Charles Parish Planning & Zoning Building in Hahnville.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2017-0408 Campo Contract 2018 expansion](#)

Legislative History

12/11/17 Parish President Introduced

12/11/17 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 52** [2017-0409](#) An ordinance to approve and authorize the Parish President to execute Amendment No. 2 to Joint-Use Agreement No. 44 signed August 24, 1982, as amended July 29, 2005.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Attachments: [2017-0409 Amendment No. 2](#)

Legislative History

12/11/17 Parish President Introduced

12/11/17 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 56 [2017-0410](#) An ordinance to approve and authorize the execution of a First Amendment to Predial Servitude Agreement by and between Rathborne Land Co., LLC and St. Charles Parish for property adjacent to the Luling Oxidation Pond.

Sponsors: Mr. Cochran and Department of Wastewater

Attachments: [2017-0410 FINAL-First Amendment to Predial Servitude.4848-4004-7436.5](#)

[2017-0410 Exhibit A](#)

[2017-0410 Exhibit B](#)

[2017-0410 Exhibit C to Predial Servitude Aerial of property Davis Bond Diversio](#)

Legislative History

12/11/17 Parish President Introduced

12/11/17 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 64 [2017-0411](#) An ordinance approving and authorizing the execution of Change Order No. 4 for the Willowridge Pump Station Project No. P080905-4A, Willowridge Levee - Phase II, State Project No.H.010102, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$2,332.60 with no change in the contract time.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2017-0411 Change Order No. 4 - Introduction](#)

Legislative History

12/11/17 Parish President Introduced

12/11/17 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 67 [2017-0417](#) A resolution to re-create the St. Charles Parish Coastal Zone Advisory Committee.

Sponsors: Mr. Cochran

APPOINTMENTS

- 68 [2017-0242](#) A resolution to appoint a member to the Library Service District Board of Control as the District III Representative.

Council will confirm nomination from the District III Councilmember to fill the vacancy caused by the resignation of the term of Mr. Steven C. Wilson. Unexpired term to begin immediately and expire August 1, 2019.

Nominee: Ms. Beverly Delaune

Legislative History

7/21/14	Parish Council	Enacted Legislation Mr. Steven C. Wilson appointed to the Library Service District Board of Control on July 21, 2014, per Resolution No. 6091 Term: August 1, 2014 - August 1, 2019
7/31/17	Parish Council	Vacancy Announced
8/14/17	Parish Council	Deferred
8/14/17	Parish Council	Deferred
8/28/17	Parish Council	Deferred
8/28/17	Parish Council	Deferred
9/18/17	Parish Council	Deferred
9/18/17	Parish Council	Deferred
10/2/17	Parish Council	Deferred
10/2/17	Parish Council	Deferred
10/16/17	Parish Council	Deferred
11/13/17	Parish Council	Nomination(s) Accepted Nominee: Councilman Gibbs nominated Ms. Jane Chauvin
11/13/17	Parish Council	Close Nomination(s) for
11/13/17	Parish Council	Nomination(s) Closed
11/27/17	Parish Council	Deferred
12/11/17	Parish Council	Nomination(s) Accepted Nominee: Councilman Gibbs nominated Ms. Beverly Delaune
12/11/17	Parish Council	Close Nomination(s) for
12/11/17	Parish Council	Nomination(s) Closed

72 [2018-0002](#) A resolution to appoint a member to the Regional Planning Commission.

Council shall appoint a member to the Regional Planning Commission in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Five (5) year term to begin immediately and expire January 8, 2023.

Legislative History

12/12/16	Parish Council	Enacted Legislation Approving Ordinance No. 16-12-4, to re-establish a Regional Planning Commission to include the Parishes of St. Charles and St. John the Baptist jointly with the Parishes of Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany, and Tangipahoa. The Board shall be comprised of five (5) members; the Parish President, two (2) Council members to be appointed by the Parish Council - terms are concurrent with the Governing Authority; and two (2) members who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President - five (5) year terms.
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73 [2018-0003](#) A resolution to appoint a member to the Regional Planning Commission.

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Legislative History

12/12/16	Parish Council	Enacted Legislation
		Approving Ordinance No. 16-12-4, to re-establish a Regional Planning Commission to include the Parishes of St. Charles and St. John the Baptist jointly with the Parishes of Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany, and Tangipahoa. The Board shall be comprised of five (5) members; the Parish President, two (2) Council members to be appointed by the Parish Council - terms are concurrent with the Governing Authority; and two (2) members who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President - five (5) year terms.

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

CIVIL SERVICE BOARD: Tuesday, 1/9/18, 6:30PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 1/10/18, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
COMMUNITY ACTION ADVISORY BOARD: Wednesday, 1/10/18, 7PM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 1/11/18, 7PM, Council Chambers
LIBRARY BOARD: Tuesday, 1/16/18, 6PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Tuesday, 1/16/18, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher
WESTBANK BOAT LAUNCH CITIZENS ADVISORY PANEL: Wednesday, 1/17/18, 6PM, Council Chambers
ZONING BOARD OF ADJUSTMENT: Thursday, 1/18/18, 7PM, Council Chambers
ST. CHARLES PARISH COUNCIL MEETING: Monday, 1/22/18, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Monday, January 15, 2018 - Martin Luther King, Jr. Day

****Notice of Public Meeting****

Notice is hereby given that at its meeting to be held on Monday, February 26, 2018 at 6:00 p.m. at 15045 Highway 18, 2nd Floor, Hahnville, Louisiana, the St. Charles Parish Council, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of St. Charles to authorize the levy of an ad valorem tax.

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2017-0418](#)

Appointment of Chairman to the Operations, Maintenance, and Construction Management Committee

Council Chairman shall name a Councilman to act as Chairman of the Operations, Maintenance, and Construction Management Committee [per Parish Council Rule 32]

[2017-0419](#)

Appointment of Chairman to the Legislative Committee

Council Chairman shall name a Councilman to act as Chairman of the Legislative Committee [per Parish Council Rule 32]

[2017-0420](#)

Appointment of Chairman to the Contract/Finance and Administrative Committee

Council Chairman shall name a Councilman to act as Chairman of the Contract/Finance and Administrative Committee [per Parish Council Rule 32]

[2017-0421](#)

Appointment of Chairman to the Special Projects/Public Safety, Health, and Environmental Committee

Council Chairman shall name a Councilman to act as Chairman of the Special Projects/Public Safety, Health, and Environmental Committee [per Parish Council Rule 32]

[2017-0422](#)

Appointment of Chairman to the Hurricane Protection Projects
Committee

*Council Chairman shall name a Councilman to act as Chairman of the Hurricane
Protection Projects Committee [per Parish Council Rule 32]*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.