



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Monday, January 8, 2018

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, Traci A. Fletcher, and Julia Fisher-Perrier

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Executive Director of Technology and Communications Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Fauchoux, Planning & Zoning Director Michael Albert, Planning Administrator Earl Matherne, Public Information Officer Tristan Babin

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Luling

APPROVAL OF MINUTES

A motion was made by Councilmember Wilson, seconded by Councilmember Clulee, to approve the minutes from the regular meeting of December 11, 2017. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2018-0001](#)

In Recognition: Victor G. Cockrham, Zoning Board of Adjustment

Sponsors: Ms. Bellock

Read

[2017-0424](#)

In Recognition: Councilman Terrell D. Wilson, 2017 Council Chairman

Sponsors: Mr. Gibbs

Read

[2017-0425](#)

In Recognition: Councilwoman Traci A. Fletcher, 2017 Council Vice-Chairman

Sponsors: Ms. Benedetto

Read

[2017-0426](#)

Proclamation: Martin Luther King, Jr. Day

Sponsors: Mr. Wilson

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2017-0415](#)

Information Technology/GIS

Geographic Information System Specialist Luis Martinez reported on GIS.

Councilman Gibbs spoke on the matter.

Councilwoman Clulee spoke on the matter.

Mr. Martinez spoke on the matter.

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Councilwoman Benedetto spoke on the matter.

Parish President Larry Cochran spoke on the matter.

Executive Director of Communications & Technology Anthony Ayo reported on Information Technology.

Reported

[2017-0416](#)

Parish President Remarks/Report

Sponsors: Mr. Cochran

Parish President Larry Cochran presented Finance Director Grant Dussom with the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ending December 31, 2016, from the Government Finance Officers Association (GFOA) for the 20th consecutive year.

Mr. Dussom spoke on the matter.

President Cochran welcomed the new Council Chairman and Vice-Chairman.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JANUARY 22, 2018, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2017-0414](#)

An ordinance to approve and authorize the Parish President to execute an Agreement between Gulf South Pipeline Company, LP, Entergy Louisiana, LLC, and St. Charles Parish for the purpose of Drainage Improvement Projects in Montz.

Sponsors: Mr. Cochran and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 22, 2018

Enactment No: 18-1-9

[2017-0423](#)

An ordinance to approve and authorize the execution of a Construction Contract with J.E. Franke Constructors, LLC, for Project No. P170601, St. Charles Norco Library Renovation/Addition in the amount of: \$1,110,025.00.

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on January 22, 2018

Enactment No: 18-1-10

[2018-0004](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 15, Motor Vehicles and Traffic, to add Section 26. Golf Carts to provide for the operation of golf carts upon public roads or streets.

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on January 22, 2018

Enactment No: 18-1-11

[2018-0005](#)

An ordinance to amend the 2018 Consolidated Operating and Capital Budget to add grant revenues to the General Fund - Fund 001, under account 001-400611 Coastal Zone Management in the amount of \$290,000 from the Coalition to Restore Coastal Louisiana and to add \$324,000 to Improvements Other than Buildings for the LaBranche Salinity Barrier Project previously unexpended in the 2017 Budget.

Sponsors: Mr. Cochran and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on January 22, 2018

Enactment No: 18-1-12

[2018-0007](#)

An ordinance approving and authorizing the execution of an Act of Donation of portion of property by RNW Community, L.L.C. to St. Charles Parish in connection with the proposed construction of a public boat launch in Des Allemands, Louisiana.

Sponsors: Mr. Hogan

Publish/Scheduled for Public Hearing to the Parish Council on January 22, 2018

PLANNING AND ZONING PETITIONS

[2017-0412](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1, Light Manufacturing and Industry District to R-1M, Manufactured Home/Recreational Vehicle (RV) Park on a 10 foot portion of Lot 32, Lots 33, 34, 35, and an 18 foot portion of Lot 36, Block G, Oak Ridge Park Subdivision, municipal address 1446 Paul Fredrick Drive, Luling as requested by Wade Mongrue.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

Public Hearing Requirements Satisfied

Enactment No: 18-1-1

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

Earl Matherne, Planning Administrator, spoke on the matter.

Mr. Wade Mongrue, Luling, spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 5 - Benedetto, Clulee, Gibbs, Bellock and Fisher-Perrier

Nay: 4 - Hogan, Wilson, Woodruff and Fletcher

Enactment No: 18-1-1

[2017-0413](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A, Single Family Residential Detached Conventional Homes - Medium Density to C-2, General Commercial on Lot 9, Block A, Good Hope Plantation Subdivision, municipal address 31 Apple Street, Norco as requested by the Department of Planning and Zoning on behalf of Keith Schexnayder.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Speakers:

Mr. Keith Schexnayder, Norco

Public Hearing Requirements Satisfied

Enactment No: 18-1-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-1-2

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2017-0406](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for DQSI, LLC, for PO-43a LaBranche Salinity Barrier Project, to increase the contract amount by \$26,357.85.

Sponsors: Mr. Cochran, Department of Planning & Zoning and Coastal Zone Management Section

Reported:

P & Z Department Recommended: Approval

CZM Section Recommended: Approval

Earl Matherne, Planning Administrator, spoke on the matter.

Mr. Chris Williams, Engineer, Moffat & Nichol, Inc., Baton Rouge, spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-1-3

Council Discussion

Mr. Williams spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-1-3

[2017-0407](#)

An ordinance to amend the 2018 Consolidated Operating and Capital Budget to add \$300,000 (\$270,000 to Buildings, Grounds and Plant and \$30,000 to Architectural/Engineering) to General Fund Account 001-400610 - Planning and Zoning - for the Department of Planning and Zoning Building Expansion.

Sponsors: Mr. Cochran and Department of Finance

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-1-4

Council Discussion
Mr. John Campo, Campo Designs - Architects, spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-1-4

[2017-0408](#)

An ordinance to approve and authorize the execution of an Architectural Contract between Campo Designs and St. Charles Parish in the amount of \$45,817.00 for the design and construction management of additional office space and renovation of existing office space at the St. Charles Parish Planning & Zoning Building in Hahnville.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:
P & Z Department Recommended: Approval
Executive Director of Procurement, Government Buildings, and Economic Development Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-1-5

Council Discussion
Mr. John Campo, Campo Designs - Architects, spoke on the matter.
Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-1-5

[2017-0409](#)

An ordinance to approve and authorize the Parish President to execute Amendment No. 2 to Joint-Use Agreement No. 44 signed August 24, 1982, as amended July 29, 2005.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Reported:
Parks & Recreation Department Recommended: Approval
Executive Director of Procurement, Government Buildings, and Economic Development Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-1-6

Council Discussion

Mr. Duhe spoke on the matter.

Parish President Larry Cochran spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-1-6

[2017-0410](#)

An ordinance to approve and authorize the execution of a First Amendment to Predial Servitude Agreement by and between Rathborne Land Co., LLC and St. Charles Parish for property adjacent to the Luling Oxidation Pond.

Sponsors: Mr. Cochran and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 18-1-7

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 18-1-7

[2017-0411](#)

An ordinance approving and authorizing the execution of Change Order No. 4 for the Willowridge Pump Station Project No. P080905-4A, Willowridge Levee - Phase II, State Project No.H.010102, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$2,332.60 with no change in the contract time.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 18-1-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Hogan, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 2 - Benedetto and Wilson

Enactment No: 18-1-8

Councilwoman Fletcher departed the meeting.

RESOLUTIONS

[2017-0417](#)

A resolution to re-create the St. Charles Parish Coastal Zone Advisory Committee.

Sponsors: Mr. Cochran

Public comment not opened

Discussion: to table File No. 2017-0417 per Administration's request

A motion was made by Councilmember Benedetto, seconded by Councilmember Woodruff, to Table File No. 2017-0417. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Tabled.

APPOINTMENTS

[2017-0242](#)

A resolution to appoint Ms. Beverly A. Delaune to the Library Service District Board of Control as the District III Representative.

VOTE ON THE APPOINTMENT OF MS. BEVERLY A. DELAUNE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Enactment No: 6324

[2018-0002](#)

A resolution to appoint Bishop Otis Kenner to the Regional Planning Commission.

Nominee:

Councilwoman Benedetto nominated Bishop Otis Kenner

VOTE ON THE APPOINTMENT OF BISHOP OTIS KENNER

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Enactment No: 6325

[2018-0003](#)

A resolution to appoint Ms. Debbie Dufresne Vial to the Regional Planning Commission.

Nominee:

Councilwoman Clulee nominated Ms. Debbie Dufresne Vial

VOTE ON THE APPOINTMENT OF MS. DEBBIE DUFRESNE VIAL

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Enactment No: 6326

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

ANNOUNCEMENTS

*****Notice of Public Meeting*****

Notice is hereby given that at its meeting to be held on Monday, February 26, 2018 at 6:00 p.m. at 15045 Highway 18, 2nd Floor, Hahnville, Louisiana, the St. Charles Parish Council, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of St. Charles to authorize the levy of an ad valorem tax.

Announced

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2017-0418](#)

Appointment of Councilwoman Traci A. Fletcher as Chairman to the Operations, Maintenance, and Construction Management Committee

Council Chairman named Councilwoman Fletcher to act as Chairman.

Confirmed

[2017-0419](#)

Appointment of Councilwoman Wendy Benedetto as Chairman to the Legislative Committee

Council Chairman named Councilwoman Benedetto to act as Chairman.

Confirmed

[2017-0420](#)

Appointment of Councilman Dick Gibbs as Chairman to the Contract/Finance and Administrative Committee

Council Chairman named Councilman Gibbs to act as Chairman.

Confirmed

[2017-0421](#)

Appointment of Councilwoman Marilyn B. Bellock as Chairman to the Special Projects/Public Safety, Health, and Environmental Committee

Council Chairman named Councilwoman Bellock to act as Chairman.

Confirmed

[2017-0422](#)

Appointment of Councilwoman Julia Fisher-Perrier as Chairman to the Hurricane Protection Projects Committee

Council Chairman named Councilwoman Fisher-Perrier to act as Chairman.

Confirmed

ADJOURNMENT

A motion was made by Councilmember Benedetto, seconded by Councilmember Wilson, to adjourn the meeting at approximately 7:25 pm. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Tiffany K. Clark
Council Secretary