St. Charles Parish

Meeting Agenda

Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Council Chairman Julia Fisher-Perrier
Councilmembers Carolyn K. Schexnaydre, Mary Tastet,
Terrell D. Wilson, William Billy Woodruff, Wendy Benedetto,
Paul J. Hogan, Larry Cochran, Traci A. Fletcher

Monday, March 24, 2014 | **6:00 PM** | **Council Chambers, Courthouse**

Final

Minutes

ATTENDANCE

CALL TO ORDER

PRAYER

PLEDGE

Pastor Wanda Brown
Flames of Fire Church, Luling

APPROVAL OF MINUTES

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 2014-0073 Proclamation: American Cancer Society's Relay for Life Month

Sponsors: Mr. St. Pierre Jr.

2 2014-0074 In Recognition: Anna Ferraro, 2014 Relay for Life Queen

Sponsors: Mr. St. Pierre Jr. and Ms. Schexnaydre

3 2014-0075 In Recognition: Donald James Muller, 2014 Relay for Life King

Sponsors: Mr. St. Pierre Jr. and Ms. Schexnaydre

4 2014-0076 In Recognition: Mia Chiasson, 2014 Relay for Life Princess

Sponsors: Ms. Schexnaydre and Mr. St. Pierre Jr.

5 2014-0077 In Recognition: Michael Vial, 2014 Relay for Life Prince

Sponsors: Ms. Schexnaydre and Mr. St. Pierre Jr.

6 2014-0078 Proclamation: "Child Abuse Prevention Month"

Sponsors: Ms. Schexnaydre

7 2014-0079 Proclamation: "National Service Recognition Day"

Sponsors: Mr. St. Pierre Jr.

8 2014-0080 Proclamation: United Way of St. Charles Bridge Run Day

Sponsors: Ms. Benedetto

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2014-0081 R.S.V.P. Program

Attachments: 2014-0081 Retired and Senior Volunteer Program presentation March 2014

2014-0082 Parish President Remarks/Report

Sponsors: Mr. St. Pierre Jr.

Attachments: David Cavell letter - PP report.pdf

ORDINANCES/RESOLUTIONS INTRODUCED FOR PUBLICATION/PUBLIC HEARING

(No items for the regular Agenda)

2014-0084 An ordinance approving and authorizing the execution of Change Order No. 1 for Project No. P080905-3B, Willowridge Levee - Phase I, State Project No.H.009257, as part of the West Bank Hurricane Protection Levee Project, to increase the contract amount by $214,600.00 and increase the contract time by ninety (90) days.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Attachments: 2014-0084 Change Order 1 Willowridge Levee Ph I

2014-0084 Change Order-Final

2014-0084 Final Ord 14-4-1 with Change Order

2014-0085 An ordinance approving and authorizing the execution of Change Order No. 1 for the Renovations to Ormond Field RE-BID Project to add 49 additional days to the contract and work in the amount of $73,616.25.

Sponsors: Mr. St. Pierre Jr. and Department of Parks and Recreation

Attachments: 2014-0085 Change Order

2014-0085 Change Order-Final

2014-0085 Final Ord 14-4-2 with Change Order

2014-0086 An ordinance to approve and authorize the execution of Amendment No. 3 to Ordinance No. 08-10-6, which approved a Professional Services Agreement with GCR & Associates, Inc., now GCR Inc., for right-of-way acquisition and program management services for the West Bank Hurricane Protection Levee initiative.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Attachments:
2014-0086 GCR Professional Services WBHPL Contract w 1st 2nd amendmen
2014-0086 Amendment No 3 WBHPL
2014-0086 Amendment #3-Final
2014-0086 Final Ord 14-4-3 with Amendment

2014-0051 An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for Parish Project No S100902, Upgrade to Ashton Pump Station & Force Main, to balance the contract quantities with actual quantities resulting in a decrease of $113,746.75 and increase of 30 days.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Attachments:
2014-0051 Change Order No. 1 signed by Engineer
2014-0051 Change Order and attachments
2014-0051 Change Order-Final
2014-0051 Final Ord 14-4-4 with Change Order

Legislative History

2/17/14	Parish President	Introduced
2/17/14	Parish Council	Publish/Scheduled for Public Hearing
3/10/14	Parish Council	Public Hearing Requirements Not Satisfied
	Public Works Director Sam Scholle requested that File No. 2014-0051 be postponed indefinitely.	
3/10/14	Parish Council	Postponed Indefinitely 1
	Discussion: to postpone indefinitely File No. 2014-0051 at the request of Public Works Director Sam Scholle	

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

10 2014-0063 An ordinance to approve and authorize the execution of a contract for Engineering Services between GSA Consulting Engineers and St. Charles Parish for necessary professional engineering services associated with the West Bank B Plant Clarifier Refurbishment (WWKS 72).

Sponsors: Mr. St. Pierre Jr. and Department of Waterworks

Attachments: 2014-0063 Contract WB B Plant Clarifier

2014-0063 Contract-Final

2014-0063 Final Ord 14-3-6 with Contract

Legislative History

3/10/14	Parish President	Introduced
3/10/14	Parish Council	Publish/Scheduled for Public Hearing

32 2014-0065 An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No P111002-12, Road Maintenance 2013, to balance the contract quantities with actual quantities resulting in a decrease of $86,933.75.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Attachments: 2014-0065 Change Order

2014-0065 Change Order-Final

2014-0065 Final Ord 14-3-7 with Change Order

Legislative History

3/10/14	Parish President	Introduced
3/10/14	Parish Council	Publish/Scheduled for Public Hearing

40 2014-0041 An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between St. Charles Parish and the Lafourche Basin Levee District relative to the West Bank Hurricane Protection System.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Attachments: 2014-0041-Coop. Agreement-Lafourche Basin

2014-0041 Revised Agreement-Lafourche Levee

2014-0041 Coop. Agmt-Final

2014-0041 Final Ord 14-3-8 with Agreement

2014-0041 Petion For Declaratory Judgment

Revised Version of Agreement (Regular Agenda - Page 39)

Legislative History

2/17/14	Hurricane Protection Projects Committee *Speakers:* *Mr. Sam Scholle, Public Works/Wastewater Director* *Mr. Randy Trosclair, Lafourche Basin Levee District Attorney* *Mr. Buddy Boe, Chief Administrated Officer* *Mr. V.J. St. Pierre, Parish President*	Discussed.
3/10/14	Parish President	Introduced
3/10/14	Parish Council	Publish/Scheduled for Public Hearing

49 2014-0070 An ordinance to approve and authorize the Parish President to accept a Donation of Servitude from ARS Management, LLC for the St. Charles/Jefferson Parish line drainage canal/ditch located on a portion of Oakland Plantation in Kenner, Jefferson Parish, Louisiana.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Attachments: 2014-0070 ARS donation of servitude

2014-0070 Donation of Servitude-Final

2014-0070 Final Ord 14-3-9 with Donation

Legislative History

3/10/14	Parish President	Introduced
3/10/14	Parish Council	Publish/Scheduled for Public Hearing

55 2014-0071 An ordinance to approve and authorize the execution of an Agreement between St. Charles Parish and Messina's Concessions, Inc., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. St. Pierre Jr., Department of Parks and Recreation and Ms. Fletcher

Attachments: 2014-0071 Community Center Catering Services Agreement 2014

2014-0071 Agreement-Final

2014-0071 Final Ord 14-3-10 with Agreement

2014-0071 Agreement-F (Renewal)

2014-0071 Ext. Agmt - #2

2014-0071 2nd yr part. Agmt-F

Legislative History

3/10/14	Parish President	Introduced
3/10/14	Parish Council	Publish/Scheduled for Public Hearing

63 2014-0072 An ordinance to approve and authorize the execution of Agreement between St. Charles Parish and Murray Architects, Inc to provide design services for the Killona Community Center.

Sponsors: Mr. St. Pierre Jr., Department of Community Services and Mr. Wilson

Attachments: 2014-0072 Agreement between St. Charles Parish and Murray Architects

2014-0072 Agreement-Final

2014-0072 Final Ord 14-3-11 with Agreement

Legislative History

3/10/14	Parish President	Introduced
3/10/14	Parish Council	Publish/Scheduled for Public Hearing

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

81 2014-0054 A resolution authorizing the Chairman or the Secretary to offer no objection to Canadian National Railway Company (formerly Illinois Central Railroad Company), CUP #P20131652 for a permit for the proposed expansion of an existing Destrehan Rail Yard which include the following: installation of two new rail lines on the north end of the yard, installation of one new 24” drainage culvert, extension of one 24” drainage culvert, removal of one 24” drainage culvert, and excavation of a new drainage ditch, 655 South Destrehan Avenue, Destrehan, in St. Charles Parish, Louisiana.

Sponsors: Mr. St. Pierre Jr. and Coastal Zone Management Section

Attachments: 2014-0054 Public Notice.pdf

2014-0054 Final Reso 6071

Legislative History

2/10/14	Parish Council	Rcmnd'ation Request Fwd'd to the Coastal Zone Management Section
2/12/14	Parish Council	Time Ext. Requested to the DNR
2/27/14	Coastal Zone Management Section	Recommended Approval to the Coastal Zone Advisory Committee
2/27/14	Coastal Zone Advisory Committee	Recommended Approval to the Parish Council
3/10/14	Parish President	Introduced
3/10/14	Parish Council	Tabled.

Reported:
C Z M Section Recommended: No Objection
C Z A C Recommended: No Objection

Council Discussion

Discussion: to table File No. 2014-0054 in order to invite a representative from the Railroad to attend the next council meeting to answer questions

Further Council Discussion

RESOLUTIONS

82 2014-0083 A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Attachments: 2014-0083 LA Compliance Questionnaire.doc

2014-0083 Questionnaire-F

2014-0083 Final Reso 6072 with Questionnaire

APPOINTMENTS

2014-0045 A resolution to appoint a member to the Library Service District Board of Control.

Attachments: 2014-0045 Final Reso 6073

Council will confirm nomination to fill the vacancy created by the expiration of the term of Mr. Jeff Berger. Five (5) year term to begin April 1, 2014 and expire April 1, 2019.
Nominee: Ms. Tammy M. Windmann

Legislative History

3/16/09	Parish Council	Enacted Legislation
	Mr. Jeff Berger appointed to fill a term on the Library Board of Control on March 16, 2009, per Resolution No. 5628. *Term: April 1, 2009 - April 1, 2014*	
2/17/14	Parish Council	Vacancy Announced
3/10/14	Parish Council	Nomination(s) Accepted
	Nominee: *Councilwoman Benedetto nominated Ms. Tammy Windmann*	
3/10/14	Parish Council	Close Nomination(s) for

ADJOURNMENT

MEETINGS

HOUSING AUTHORITY: Tuesday, 3/25/14, 6PM, Council Chambers
HOSPITAL BOARD: Wednesday, 3/26/14, 9AM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 4/3/14, 7PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE APRIL 5, 2014 SPECIAL COUNCIL AT LARGE DIVISION B ELECTION
**Tuesday April 1, 2014 - Last day to Request Absentee Mail Ballots*
**Early Voting: Tuesday March 25, Wednesday March 26, Thursday March 27, Friday March 28 & Saturday March 29, 2014 -At The Registrar of Voters Office (8:30am till 6:00pm), Westbank: Courthouse, 15045 River Rd. Hahnville, Eastbank: Arterbury Building, 14564 River Rd. New Sarpy*
**Friday April 4, 2014 - Last Day for Registrar to receive Voted Absentee Ballot*
**Saturday April 5, 2014 - Election Day - Polling Locations Open 7:00am until 8:00pm*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.