

**St. Charles Parish Council Chairman**  
P. O. Box 302  
Hahnville, LA 70057  
(985) 763-5000

**Today's Date:**

**Dear Chairman:**

**Please place my name to address the Council on:**

DATE:

**SPECIFIC TOPIC:**

(\*see specific guidelines on reverse and refer to Parish Charter—Article VII., Sec. 1.)

DOCUMENTS, IF ANY: ☒ YES ☐ NO

**NAME:**

MAILING ADDRESS:

**PHONE:**

**SIGNATURE:**

**Dear Constituent:**

Thank you for your active participation. Your views and comments will be considered by the Council in making our decisions. The Council has a considerable amount of business to conduct in a limited amount of time, therefore, please note the following items that are expected of you:

- The Home Rule Charter provides for citizens to address the Council. It makes no provision for initiating debate, discussion, or question and answer sessions with Councilmembers or Administration Officials. Your right is also guaranteed to examine public documents as you prepare your presentation. Should you have any questions for Councilmembers and/or Department Heads as you prepare, please forward such inquiries to the Council Office to insure a timely response. Should you wish to speak to any Official or Department personally, a complete list of contact information will be furnished at your request.
- Please be brief and limit your comments to the specific subject matter on which you have requested to address the Council.
- Please forward supporting documents to the Council Secretary for distribution to the Parish Council before your scheduled appearance in order for the Council to prepare themselves, if necessary.
- Upon completion of your allotted time to address the Council, please respect the time given to Councilmembers to respond to your comments by not interrupting or interjecting remarks.
- Slanderous remarks and comments will not be tolerated. If slanderous remarks or comments are made, your opportunity to address the Council will end, regardless of the remaining time left to address the Council.
- Repetitious comments and subject matter will be strictly limited.

**A confirmation letter will follow when your name is placed on the agenda.**

Ms. Francois  
will be  
sending pictures  
befor mtg.

Sincerely,  
April Black  
APRIL BLACK  
COUNCIL CHAIRMAN

(OVER)

She will not  
be in  
attendance

2.258

1'd

985331975

George E. Francois, Jr.

Feb 14 07 09:36a