



St. Charles Parish

Meeting Agenda

Parish Council

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Council Chairman Larry Cochran
Councilmembers Carolyn K. Schexnaydre, Jarvis Lewis,
Terrell D. Wilson, William Billy Woodruff, Wendy Benedetto,
Paul J. Hogan, Traci A. Fletcher, Julia Fisher-Perrier

Monday, July 6, 2015

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

APPROVAL OF MINUTES

Regular Meeting – June 15, 2015

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2015-0237](#) Assessor Tab Troxler - Taxing District Update

Sponsors: Mr. Cochran

[2015-0217](#) Department of Planning & Zoning/CZM

Legislative History

6/15/15 Parish Council Report Deferred
Discussion: to defer File No. 2015-0217 to the July 6, 2015 council meeting

[2015-0218](#) Parish President Remarks/Report

Sponsors: Mr. St. Pierre Jr.

Legislative History

6/15/15 Parish Council Report Deferred
Discussion: to defer File No. 2015-0218 to the July 6, 2015 council meeting

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, July 20, 2015, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 1 [2015-0228](#) An ordinance to amend the St Charles Parish Code of Ordinances, Chapter 17 Parks and Recreation, Article III. Edward A. Dufresne Community Center, Section 17-24. Special Provisions. (a) (3), to change the insurance requirements at the Edward A. Dufresne Community Center.

Sponsors: Mr. St. Pierre Jr. and Department of Parks and Recreation

- 2 [2015-0229](#) An ordinance to levy an assessment on the 2015 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Attachments: [2015-0229 2015 Ad Valorum Report](#)

- 3 [2015-0232](#) An ordinance to provide for the installation of an “**ALL WAY STOP**” sign at the intersection of Kaylee Drive and Lakynn Place in Hahnville.

Sponsors: Mr. Wilson

Attachments: [2015-0232 PW Memo](#)
 [2015-0232 PW memo Sheriff](#)
 [2015-0232 Memo to PW](#)

Legislative History

5/12/15	Council Member(s)	Rcmd'ation Request Fwd'd to the Department of Public Works from Councilman Wilson; review area of Kaylee Drive & Lakynn Place in Hahnville.
5/22/15	Council Member(s)	Correspondence Received from the Department of Public Works to Major Eddy Beckendorf requesting a listing of all traffic incidents in the area within the past twelve months.
6/18/15	Council Member(s)	Correspondence Received from the Department of Public Works; in order to install an "All-Way" stop sign at this intersection; Manual on Uniform Traffic Control Devices gives certain criteria that must be met; survey revealed that none of the criteria apply to this intersection, for these reasons the Department cannot recommend the installation of the "All-Way" stop.

- 4 [2015-0235](#) An ordinance to provide for the installation of an “ALL WAY STOP” sign at the intersection of Nottaway Drive and Becky Lane in Destrehan.

Sponsors: Ms. Benedetto

Attachments: [2015-0235 PW memo](#)
 [2015-0235 PW memo Sheriff](#)
 [2015-0235 Memo to PW](#)

Legislative History

5/8/15	Council Member(s)	Rcmnd'ation Request Fwd'd to the Department of Public Works from Councilwoman Benedetto; review area of Nottaway Drive & Becky Lane in Destrehan.
5/15/15	Council Member(s)	Correspondence Received from the Department of Public Works to Major Eddy Beckendorf requesting a listing of all traffic incidents in the area within the past twelve months.
6/5/15	Council Member(s)	Correspondence Received from the Department of Public Works; in order to install an "All-Way" stop sign at this intersection; Manual on Uniform Traffic Control Devices gives certain criteria that must be met; survey revealed that none of the criteria apply to this intersection, for these reasons the Department cannot recommend the installation of the "All-Way" stop.

- 5 [2015-0240](#) An ordinance to revoke Ordinance No. 14-8-9 and approve the revised, executed Department of the Army License No. DACW29-2-15-18 to allow the continued use of the Bonnet Carre' Spillway Road from Norco to Montz.

Sponsors: Mr. St. Pierre Jr. and Chief Administrative Officer

Attachments: [2015-0240 Corps Spillway Road - revoke 14-8-9 License-F](#)

PLANNING AND ZONING PETITIONS

- 15 [2015-0219](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the land use zoning classification from R1-A to C-2 at Lot 4, Block 2 of 108 Gassen St, as requested by CGI Holdings, Inc.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Attachments: [2015-0219 Recommendations CGI](#)
 [2015-0219 Minutes_06.04.15_CGI Holdings LLC](#)
 [2015-0219 LUR CGI Holdings](#)
 [2015-0219 CGI Survey \(2\)](#)
 [2015-0219 PZR 2015-13_Aerial](#)

Legislative History

4/27/15	Department of Planning & Zoning	Received/Assigned PH
6/4/15	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/4/15	Planning Commission	Recommended Approval to the Parish Council
6/15/15	Parish President	Introduced
6/15/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 24** [2015-0220](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the land use zoning reclassification from R-1AM to R-1M on Lot C located at 106 Mitzi Lane, Paradis as requested by Roy Estay.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Attachments: [2015-0220 Recommendation](#)
[2015-0220 Minutes 06.04.15 RoyAEstay](#)
[2015-0220 LUR PZR-2015-15 Roy Estay](#)
[2015-0220 Surveys](#)
[2015-0220 Aerial](#)

Legislative History

3/6/15	Department of Planning & Zoning	Received/Assigned PH
6/4/15	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/4/15	Planning Commission	Recommended Approval to the Parish Council
6/15/15	Parish President	Introduced
6/15/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)

- 33** [2015-0203](#) An ordinance setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; and for the purpose of paying the principal and interest on outstanding General Obligation Sewer Bonds for the year 2015.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Attachments: [2015-0203 2015 ADVAL council](#)

Legislative History

6/15/15 Parish President Introduced

6/15/15 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 38** [2015-0221](#) An ordinance to amend the Code of Ordinances to revise Chapter 15, Section 15-9, to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit on **Bethlehem Street in Hahnville to fifteen (15) miles per hour.**

Sponsors: Mr. Wilson and Mr. Lewis

Legislative History

6/15/15 Council Member(s) Introduced

6/15/15 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 39** [2015-0222](#) An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by removing in its entirety Chapter 5. Boats, Docks and Waterways, Article II. Airboats, Section 5-14. through Section 5-20. and replace with Sections 5-14. - 5-20. Reserved.

Sponsors: Mr. Hogan

Legislative History

6/15/15 Council Member(s) Introduced

6/15/15 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 40** [2015-0191](#) An ordinance to amend the Code of Ordinances Appendix A. St. Charles Parish Zoning Ordinance of 1981, Section III. Definitions, Section IV, General Provisions, Section VI. Zoning district criteria and regulations, Section VII. Reserved, Section VIII. Parking, loading and landscape requirements, Section IX. Nonconformities, Section XII. Violation and penalty, Section XIII. The Board of Adjustment is established and its powers and duties are prescribed, Section XIV. Amendments and petitions, Section XV. Amendment procedure, and Section XXII Regulations for home occupations, in accordance with the recommendations of the Zoning Code Modernization Project, Phase I.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Attachments: [2015-0191 Zoning Code Modernization Recommendations](#)
[2015-0191 Zoning Code Modernization Minutes](#)

Revised Version – Page 72

Legislative History

6/4/15	Department of Planning & Zoning Approval giving the Planning Staff latitude to make clerical corrections.	Recommended Approval to the Planning Commission
6/4/15	Planning Commission Approval giving the Planning Staff latitude to make clerical corrections.	Recommended Approval to the Parish Council
6/9/15	Legislative Committee	No Quorum
6/15/15	Parish President	Introduced
6/15/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 108** [2015-0224](#) An ordinance to amend the Code of Ordinances, Chapter 10. Garbage and Trash, Article II. Uniform Solid Waste Management System, Section 10-22. Service charge, (c) *Administrative Fee*; Chapter 22. Sewers and Sewage Disposal, Article IV, General Sewer Use Regulations, Section 22-80. User charges and connection charges; and Chapter 23. Water, Article I. In General, Section 23-3. Water user charges (c), (d) & (e), to restructure sewer, water, non-domestic, and solid waste user fees.

Sponsors: Mr. St. Pierre Jr., Department of Finance, Department of Public Works, Department of Waterworks and Department of Wastewater

Revised Version – Page 111

Legislative History

6/15/15	Parish President	Introduced
6/15/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 114** [2015-0225](#) An ordinance to approve and authorize the execution of a contract with Kostmayer Construction, LLC for the construction of Parish Project No. P130101, Cousins Pump Station Discharge Pipe Replacement, with Base Bid, in the amount of \$196,340.00.
- Sponsors:** Mr. St. Pierre Jr. and Department of Public Works
- Attachments:** [2015-0225 Cousins contract](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/15/15 | Parish President | Introduced |
| 6/15/15 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 123** [2015-0226](#) An ordinance to approve and authorize the execution of a Contract for Engineering Services with Civil & Environmental Consulting Engineers, LLC for necessary professional engineering services associated with Parish Project No. P140801 Ama Drainage Improvement.
- Sponsors:** Mr. St. Pierre Jr., Department of Public Works, Ms. Schexnaydre, Mr. Lewis, Mr. Wilson, Mr. Woodruff, Ms. Benedetto, Mr. Hogan, Mr. Cochran, Ms. Fletcher and Ms. Fisher-Perrier
- Attachments:** [2015-0226 Ama Drainage](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/15/15 | Parish President | Introduced |
| 6/15/15 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 146** [2015-0227](#) An ordinance to provide for the installation of an “**ALL WAY STOP**” sign at the intersection of Cove Lane and Cypress Lane in Destrehan.
- Sponsors:** Ms. Benedetto
- Attachments:** [2015-0227 PW Memo](#)
[2015-0227 PW memo Sheriff](#)
[2015-0227 Memo to PW](#)
- Legislative History**
- | | | |
|---------|-------------------|---|
| 4/28/15 | Council Member(s) | Rcmd'ation Request Fwd'd to the Department of Public Works from Councilwoman Benedetto; review area of Cove Lane & Cypress Lane in Destrehan. |
| 4/29/15 | Council Member(s) | Correspondence Received from the Department of Public Works to Major Eddy Beckendorf requesting a listing of all traffic incidents in the area within the past twelve months. |

5/19/15	Council Member(s)	Correspondence Received from the Department of Public Works; in order to install an "All-Way" stop sign at this intersection; Manual on Uniform Traffic Control Devices gives certain criteria that must be met; survey revealed that none of the criteria apply to this intersection, for these reasons the Department cannot recommend the installation of the "All-Way" stop.
6/15/15	Council Member(s)	Introduced
6/15/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 149** [2015-0205](#) A resolution requesting authorization for St. Charles Parish to advertise for competitive bids for the Willowridge Levee Improvements - Phase III, State Project Number H.009257, through the State of Louisiana Department of Transportation and Development (DOTD) under the Louisiana Statewide Flood Control Program.

Sponsors:

Mr. St. Pierre Jr., Grants Office, Ms. Schexnaydre, Mr. Lewis, Mr. Wilson, Mr. Woodruff, Ms. Benedetto, Mr. Hogan, Mr. Cochran, Ms. Fletcher and Ms. Fisher-Perrier

Legislative History

6/15/15	Parish President	Introduced
6/15/15	Parish Council	Tabled. Grant Officer Holly Fonseca requested that File No. 2015-0205 be tabled.
6/15/15	Parish Council	Tabled.

RESOLUTIONS

- 150** [2015-0230](#) A resolution providing mandatory supporting authorization to endorse a resubdivision in an R-1A zoning district, of Lots 11-A and 11-B Square 302, Ellington Addition to the Town of Luling into Lots 11-A1 and 11-B1, with waivers from the minimum required area of 6,000 square feet for both lots as requested by Juanita Woodruff & William Woodruff, III.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Attachments: [2015-0230 Woodruff Recommendations](#)

[2015-0230 Woodruff Minutes](#)

[2015-0230 Woodruff LUR](#)

[2015-0230 Woodruff Survey](#)

[2015-0230 Woodruff Aerial](#)

Legislative History

4/28/15	Department of Planning & Zoning	Received/Assigned PH
6/4/15	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/4/15	Planning Commission	Recommended Approval to the Parish Council

- 157** [2015-0231](#) A resolution providing mandatory supporting authorization to grant waivers to landscape, buffer, and setback requirements at Lot D, Square 55 of 16806 Hwy 90 West, as requested by Roy Dufrene of Max & Company, LLC.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Attachments: [2015-0231 Roy Dufrene Recommendations](#)

[2015-0231 Roy Dufrene Minutes](#)

[2015-0231 Roy Dufrene LUR](#)

[2015-0231 Roy Dufrene Survey](#)

[2015-0231 Roy Dufrene Aerial](#)

Legislative History

4/27/15	Department of Planning & Zoning	Received/Assigned PH
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- 6/4/15 Department of Planning & Zoning Rcmd'd Approval w/Stip. to the Planning Commission
Approval with the following stipulations -
1. Waivers are obtained for front setback, landscaping, and buffer requirements.
 2. Accessory building height is up to 16 ft. at the eaves of existing rear fence height as to not obstruct views of neighboring properties.
 3. No excessive noise is generated from continued metal operations.
- 6/4/15 Planning Commission Rcmd'd Approval w/Stip. to the Parish Council
Approval with the following stipulations -
1. Waivers are obtained for front setback, landscaping, and buffer requirements.
 2. Accessory building height is up to 16 ft. at the eaves of existing rear fence height as to not obstruct views of neighboring properties.
 3. No excessive noise is generated from continued metal operations.

165 [2015-0233](#)

A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the Willowridge Pump Station, State Project No. H.010102.

Sponsors:

Mr. St. Pierre Jr., Grants Office, Ms. Schexnaydre, Mr. Lewis, Mr. Wilson, Mr. Woodruff, Ms. Benedetto, Mr. Hogan, Mr. Cochran, Ms. Fletcher and Ms. Fisher-Perrier

Attachments:

[Bid Tabulation](#)

[Bid Recommendation Letter from BKI](#)

168 [2015-0234](#)

A resolution requesting authorization for St. Charles Parish to award a construction contract for the Willowridge Pump Station, State Project No. H.010102, through the State of Louisiana Department of Transportation and Development (DOTD) under the Louisiana Statewide Flood Control Program.

Sponsors:

Mr. St. Pierre Jr., Grants Office, Ms. Schexnaydre, Mr. Lewis, Mr. Wilson, Mr. Woodruff, Ms. Benedetto, Mr. Hogan, Mr. Cochran, Ms. Fletcher and Ms. Fisher-Perrier

Attachments:

[Bid Tabulation](#)

[Bid Recommendation Letter from BKI](#)

169 [2015-0236](#)

A resolution certifying that the St. Charles Parish Residential Antidisplacement and Relocation Assistance Plan adopted on June 18, 2012, through Resolution No. 5919, is still in effect and will also be used in the implementation of the FY 2014 St. Charles Parish Louisiana Community Development Block Grant (LCDBG) Program Sewer Improvements project.

Sponsors:

Mr. St. Pierre Jr. and Grants Office

Attachments:

[2015-0236 Resolution No. 5919](#)

- 172 [2015-0238](#) A resolution to enact a Sales Tax Holiday in St. Charles Parish on August 7, 2015, and August 8, 2015.

Sponsors: Ms. Benedetto

- 173 [2015-0239](#) A resolution requesting the Louisiana Department of Transportation & Development remove the caution signal light and to install a fully functional automated traffic signal at the intersection of Highway 90 and LA 632 (WPA Road) in Des Allemands.

Sponsors: Mr. Hogan, Mr. Lewis, Mr. Woodruff and Ms. Fisher-Perrier

APPOINTMENTS

[2015-0206](#) Council Appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Wendy Benedetto. Term to begin July 31, 2015 and expire January 11, 2016.

Legislative History

6/15/15 Parish Council Vacancy Announced

[2015-0207](#) Council Appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Traci A. Fletcher. Term to begin July 31, 2015 and expire January 11, 2016.

Legislative History

6/15/15 Parish Council Vacancy Announced

[2015-0208](#) Council Alternate Appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Terrell D. Wilson - Alternate. Term to begin July 31, 2015 and expire January 11, 2016.

Legislative History

6/15/15 Parish Council Vacancy Announced

[2015-0209](#) Council Alternate Appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Paul J. Hogan, PE - Alternate. Term to begin July 31, 2015 and expire January 11, 2016.

Legislative History

6/15/15 Parish Council Vacancy Announced

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

PLANNING & ZONING COMMISSION: Thursday, 7/9/15, 7PM, Council Chambers

911 COMMUNICATIONS DISTRICT: Monday, 7/13/15, 5PM, Council Chambers

CIVIL SERVICE BOARD: Tuesday, 7/14/15, 6:30PM, Council Chambers

ZONING BOARD OF ADJUSTMENT: Thursday, 7/16/15, 7PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.