



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

MEMORANDUM

DATE: NOVEMBER 4, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: CERTIFICATE OF SUBSTANTIAL COMPLETION
ROAD MAINTENANCE 2024-25 (PROJECT NO. P220501)

Transmitted herewith for your files are two (2) fully executed/recorded originals of the referenced Certificate of Substantial Completion.

MI/mr

Enclosures

cc: ¹Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Grant Dussom w/enclosure
Mr. Brandon Bernard w/enclosure
Digital Engineering & Imaging, Inc. w/original enclosure
Barriere Construction Co., L.L.C. w/original enclosure

¹ Council Dept. retained 1 original for file; 1 original filed in COC (2)

SECTION 00808

CERTIFICATE OF SUBSTANTIAL COMPLETION

DATE OF ISSUANCE 8/21/2025

OWNER St. Charles Parish

CONTRACTOR Barriere Construction Co. L.L.C.

Contract: Road Maintenance 2024-25

Project: Road Maintenance 2024-25

OWNER's Project No. P220501

ENGINEER's Project No. 22R0001.003

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To St. Charles Parish

OWNER

And To Barriere Construction Co. L.L.C.

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

8/21/2025

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 60 days of the above date of Substantial Completion.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: N/A

CONTRACTOR: N/A

The following documents are attached to and made a part of this Certificate:

[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. **Submit 6 (six) original documents signed and dated by the Engineer and Contractor to Dept of Public Works, 100 River Oaks Dr., Destrehan, La 70047 for processing.**

Executed by ENGINEER on 10/24/2025
Date

FRANK LIANG
ENGINEER

By: [Signature]
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 10/29/25
Date

Ryan Kaufmann
CONTRACTOR

By: [Signature]
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 10/30/25
Date

St. Charles Parish
OWNER

By: [Signature]
(Authorized Signature)

RECORDED IN THE ST. CHARLES PARISH
CLERK OF COURT OFFICE

ON 10-31-2025

AS INSTRUMENT NO. 492352

IN MORTGAGE/CONVEYANCE/OATH BOOK
Revised January 21, 2021



DIGITAL ENGINEERING & IMAGING, INC.

October 23, 2025

Zachary Pollock, P.E., M.S.
St. Charles Parish – Dept. of Public Works
100 River Oaks Drive
Destrehan, LA 70047

Re: Final Acceptance
Road Maintenance 2024-25
Parish Project No. P220501

Dear Mr. Pollock,

This letter serves as formal notification that the Road Maintenance 2024-25 project, performed under Contract No. P220501, has been determined to have reached Substantial Completion as of 8/21/2025. This determination is based on a substantial completion inspection conducted on 8/21/2025, confirming that the work has been completed in accordance with the contract documents, with only minor punch list items remaining that do not impair the project's intended use.

Per the contract terms, the project is now considered substantially complete. The remaining punch list items, as detailed in the attached report, were completed on 10/9/2025.

The warranty period for all work performed under this contract commenced on the date of Substantial Completion, 8/21/2025, in accordance with the specifications.

Sincerely,
Digital Engineering and Imaging, Inc.

A handwritten signature in cursive script, reading 'Karena Grigenas'.

Karena Grigenas, EI
Engineering Intern

CC: Zachary Pollock

St. Charles Parish Project No. P220501
Road Maintenance 2024-25
Project Punchlist 8/21/2025
Completed 10/9/2025

General Punchlist Notes:

- Shoulder material in roads and in piles. All edges need to be checked and dressed properly on all streets
- Blue hydrant buttons missing, in Killona Area

West Bank

Adams Street

- Asphalt chunks at corner of Ben and Adams

Ben Street

- Asphalt chunks at corner of Ben and Adams

Julia Street

- Asphalt chunks at corners of Julia and Killona

Killona Drive (1) and (2)



- Asphalt chunks at corners of Julia and Killona
- 619 Killona Dr. has asphalt in ditch across the street
- Hydrant buttons missing along road
- Bad asphalt with ruts, southside of train tracks.

Post Street- N/A

Railroad Drive- N/A

St. Charles Parish Project No. P220501
Road Maintenance 2024-25
Project Punchlist 8/21/2025
Completed 10/9/2025

Schoolhouse Road

- 268 Schoolhouse Road asphalt in ditch on field side
- Rap at corner of Short and Schoolhouse

Short Street

- Rap at corner of Short and Schoolhouse

East Heather- N/A

Palmer



- Rap in shoulder along street
- Asphalt chunks in shoulder of Cul de sac

Badeaux Lane

- Check all dress work

St. Charles Parish Project No. P220501
Road Maintenance 2024-25
Project Punchlist 8/21/2025
Completed 10/9/2025

Frickey Lane



- Ruts on side of road
- Ponding on the road, in two spots

Gassen Street- N/A

St. Charles Parish Project No. P220501
Road Maintenance 2024-25
Project Punchlist 8/21/2025
Completed 10/9/2025

North Oak Court



- Needs to be dressed with a rake, excessive dirt
- All edges need to be checked and dressed properly

Paul Fredrick Street- N/A

Fourth Street (Luling)



- All edges need to be checked and dressed properly
- Rap in grass at corner of Milling Ave and Fourth (Center photo)

Second Street (Boutte)- N/A

St. Charles Parish Project No. P220501
Road Maintenance 2024-25
Project Punchlist 8/21/2025
Completed 10/9/2025

Fourth Street (Boutte)



- All edges need to be checked and dressed properly
- Sweep Road

St. Charles Parish Project No. P220501
Road Maintenance 2024-25
Project Punchlist 8/21/2025
Completed 10/9/2025

East Bank

Amie Street- N/A

Schexnaydre Lane (East)



- Remove rap from grass
- Check all dressing along street

Palamino Drive



- Ponding along roadway

St. Charles Parish Project No. P220501
Road Maintenance 2024-25
Project Punchlist 8/21/2025
Completed 10/9/2025

Fifth Street



- Excessive dirt in spots that need to be dressed down and spots missing dirt

Mary Street



- Missing Existing 8" Crosswalk at the corner of Mary and 5th Street (22 ft total)
- Excessive dirt, washing into ditch

St. Charles Parish Project No. P220501

Road Maintenance 2024-25

Project Punchlist 8/21/2025

Completed 10/9/2025

Van's Lane



- Loose asphalt on catch basin at 730 Vans Lane
- Water Valve Adjustment needed at SE Johnson.

Canyon Lane- N/A

Wagon Train Lane



- Sweep road
- Re-dress along roadway

St. Charles Parish Project No. P220501

Road Maintenance 2024-25

Project Punchlist 8/21/2025

Completed 10/9/2025

- Rap in grass

Bridle Path Lane- N/A

Bronco Lane- N/A

Cactus Lane- N/A

Corral Lane- N/A

Holster Lane- N/A

Horseshoe Lane- N/A

Lasso Lane- N/A

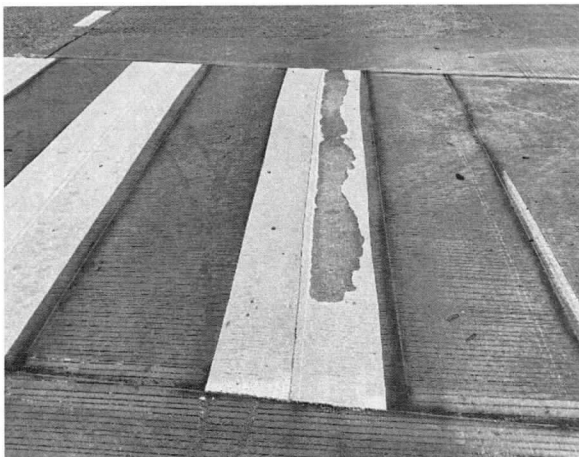
Mustang Lane- N/A

Pinto Lane- N/A

Pony Lane- N/A

Sombrero Lane- N/A

Ormond Boulevard



- Crosswalk striping is flaking up southbound near the railroad (2 Stripes, one on each side, intersection of Thomas Kolby)