



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Bobby Donaldson, Holly Fonseca,
La Sandra Darenbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

Monday, December 21, 2020

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Bobby Donaldson, Holly Fonseca, La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

Absent 1 - Nicky Dufrene

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Earl Matherne, Planning Administrator, Parks and Recreation Director Duane Foret, Animal Control Director Jena Troxler, Dayna Parker, Personnel Officer, R.S.V.P. Director Jeannie Arabie, Justin Robert, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Bellock, seconded by Councilmember Donaldson, to approve the minutes from the regular meeting of December 7, 2020. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2020-0356](#)

In Recognition: Trey Granier, Planning & Zoning Commission

Sponsors: Mr. Gibbs

Read

[2020-0357](#)

In Recognition: Chief Rodney Madere, St. Charles Parish Communications District

Sponsors: Mr. Donaldson

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0358](#)

South Louisiana Port Commission

Mr. Paul Aucoin, Executive Director

Parish President Matthew Jewell spoke on the matter.

Mr. Aucoin spoke on the matter.

Councilwoman Clulee spoke on the matter.

Reported

[2020-0359](#)

R.S.V.P. Program

R.S.V.P Director Jeanne Arabie

Reported

2020-0360

Workforce Innovations and Opportunity Act (WIOA)

Discussion: to defer File No. 2020-0360 until a later date

Report Deferred

[2020-0361](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Councilwoman Fisher-Perrier spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Councilwoman Bellock spoke on the matter.
Chairman Gibbs spoke on the matter.
Director of Communications Samantha deCastro spoke on the matter.
Councilman Fisher spoke on the matter.
Finance Director Grant Dussom spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JANUARY 11, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2020-0362](#)

An ordinance to approve and authorize the execution of an Agreement with the Louisiana Department of Transportation and Development (DOTD), for Parish Project No. P190201 Lakewood Drive Reconstruction State Project No. H.014051, Federal Aid Project No. H014051.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 11, 2021

[2020-0363](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to R-1M on approximately 7.2 acres of Parcel D-2AA, Fairview Plantation Subdivision, St. Rose, as requested by BMB Real Estate, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on January 11, 2021

[2020-0364](#)

An ordinance to approve and authorize the execution of a contract with BLD Services, LLC, for Parish Project No. S181201 Lone Star Sewer Rehabilitation, with a Bid in the amount of \$288,254.00.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on January 11, 2021

[2020-0346](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement between The Center for Planning Excellence, Inc. and St. Charles Parish. The Professional Services Agreement for \$277,000.00 is to update the Parish Comprehensive Land Use Plan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on January 11, 2021

[2020-0348](#)

An ordinance approving and authorizing the execution of an Act of Dedication for River Place Estates Phase 1, Hahnville.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on January 11, 2021

PLANNING AND ZONING PETITIONS

[2020-0349](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to O-L on approximately 2.35 acres of a 41.9 acre tract as shown on a delineation map for Friloux Ventures by T. Baker Smith, located south of Lagattuta Estates Subdivision, as requested by Melissa & Brennen Friloux and Kourtne & Kris Donnaud, on behalf of the property owners Geraldine B. Hooper (Vannoy), Wade D. Hooper, and Lydia H. Lingle.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

Mr. Earl Matherne, Planning Administrator, spoke on the matter.

Speakers:

Ms. Melissa Friloux, Luling

Public Hearing Requirements Satisfied

Enactment No: 20-12-8

Council Discussion

Mr. Matherne spoke on the matter.

Legal Services Director Corey Oubre spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 5 - Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher-Perrier

Nay: 3 - Donaldson, Fonseca and Fisher

Absent: 1 - Dufrene

Enactment No: 20-12-8

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2020-0331](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 18 - Personnel, Article I. In General, Section 18-1. Regulations for substance abuse by parish employees.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Ms. Dayna Parker, Personnel Officer, spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 20-12-9

Council Discussion

Ms. Parker spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 20-12-9

[2020-0342](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 4, Animals and Fowl, Article I. In General, Section 4-1. Definitions., Section 4-6. Potentially dangerous, dangerous or vicious dogs., and Section 4-10. Keeping of animals not considered pets and keeping of exotic animals.

Sponsors: Mr. Jewell and Department of Animal Control

Reported:

Animal Control Department Recommended: Approval

Speakers:

Mr. Walter Pilie', Destrehan

Public Hearing Requirements Satisfied

Enactment No: 20-12-10

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Animal Control Director Jena Troxler spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 20-12-10

[2020-0343](#)

An ordinance to amend Ordinance No. 13-5-14 and Ordinance No. 19-12-16, as previously amended, to provide for the change of Polling Place for Precinct 2-3 in Luling, Louisiana and to authorize the Parish President to execute a Lease with Bible Center Church, 422 Barton Avenue, Luling, on behalf of St. Charles Parish.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Parish President Matthew Jewell deferred to Clerk of Court Lance Marino.

Mr. Marino spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 20-12-11

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 20-12-11

[2020-0344](#)

An ordinance to approve and authorize the execution of an engineering services agreement with Volkert, Inc. for providing all necessary services for the Montz Railroad Culverts and Drainage Improvements Project (P201101).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-12-12

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 20-12-12

[2020-0345](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Deputy Chief Administrative Officer Billy Raymond spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 20-12-13

Council Discussion
Mr. Raymond spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

- Yea:** 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier
- Nay:** 0
- Absent:** 1 - Dufrene

Enactment No: 20-12-13

[2020-0346](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement between The Center for Planning Excellence, Inc. and St. Charles Parish. The Professional Services Agreement for \$277,000.00 is to update the Parish Comprehensive Land Use Plan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Mr. Earl Matherne, Planning Administrator requested that File No. 2020-0346 be removed and reintroduced.

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Clulee, to Postpone Indefinitely and Reintroduce File No. 2020-0346. The motion carried by the following vote:

- Yea:** 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier
- Nay:** 0
- Absent:** 1 - Dufrene

Postponed Indefinitely and Reintroduced

[2020-0347](#)

An ordinance approving and authorizing the execution of a contract with LA Contracting Enterprise, LLC, for the West Bank Trailhead (Project No. P180603) in the amount of \$406,228.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:
Parks & Recreation Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-12-14

Council Discussion
Parks & Recreation Director Duane Foret spoke on the matter.
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

- Yea:** 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier
Nay: 0
Absent: 1 - Dufrene

Enactment No: 20-12-14

[2020-0348](#)

An ordinance approving and authorizing the execution of an Act of Dedication for River Place Estates Phase 1, Hahnville.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Mr. Earl Matherne, Planning Administrator requested that File No. 2020-0348 be removed and reintroduced.

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Darensbourg Gordon, to Postpone Indefinitely and Reintroduce File No. 2020-0348. The motion carried by the following vote:

- Yea:** 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier
Nay: 0
Absent: 1 - Dufrene

Postponed Indefinitely and Reintroduced

[2020-0350](#)

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2021 through 2023 in accordance with the Parish Transportation Act.

Sponsors: Mr. Jewell and Department of Finance

Reported:
Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-12-15

Council Discussion
Finance Director Grant Dussom spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 20-12-15

RESOLUTIONS

[2020-0352](#)

A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0073539 AI39862 - Destrehan Wastewater Treatment Plant**, and set forth the required action.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Assistant Director David deGeneres spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6527

[2020-0353](#)

A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0073521 AI43357 - Hahnville Wastewater Treatment Plant**, and set forth the required action.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Assistant Director David deGeneres spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6528

[2020-0354](#)

A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0032131 AI43356 - Luling Oxidation Pond**, and set forth the required action.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Assistant Director David deGeneres spoke on the matter.

Public comment opened; no public comment

Council Discussion

Mr. deGeneres spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6529

[2020-0355](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, a. Corner Lot as requested by 3702 5th St, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval w/Stipulation Approval with stipulation that the lot line between 21A and 26A be shifted towards W. Lawson and the house by 5 ft.; the required setback is 15 ft. from W. McAdoo St.; and that the waiver is indicated on the plat.

Mr. Earl Matherne, Planning Administrator, spoke on the matter.

Public comment opened; no public comment

Council Discussion

Mr. Matherne spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6530

[2020-0365](#)

A resolution urging the Louisiana Legislature to pass legislation which will invest in the installation of high speed internet for rural Louisiana.

Sponsors: Mr. Jewell

Public comment opened on the deviation; no public comment

Councilwoman Fisher-Perrier questioned if this is timely and had to happen tonight?

Parish President Matthew Jewell spoke on the matter.

A motion was made by Councilmember Fisher, seconded by Councilmember Darensbourg Gordon, to deviate from the regular order of the agenda to take up File No. 2020-0365; a matter not on the agenda. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6531

Deviated

Enactment No: 6531

Reported:

Parish President Recommended: Approval

Public comment opened

Mr. Cory Savoie, Luling

Mr. Jewell spoke on the matter.

Council Discussion

Mr. Jewell spoke on the matter.

Mr. Jewell stated that if the parish council would like, they could make a motion to add the entire council as co-sponsor.

Amendment: to amend the proposed resolution by adding the entire council as co-sponsors

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fisher, to Amend File No. 2020-0365. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6531

Amended

Enactment No: 6531

[2020-0365](#)

A resolution urging the Louisiana Legislature to pass legislation which will invest in the installation of high speed internet for rural Louisiana.

Sponsors: Mr. Jewell, Mr. Donaldson, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier

VOTE ON THE PROPOSED RESOLUTION AS AMENDED

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6531

A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Bellock, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6531

Returned

Enactment No: 6531

APPOINTMENTS

[2020-0293](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District I Representative.

Nominee:

Councilwoman Darensbourg Gordon nominated Ms. Olivia Tate

Nomination(s) Accepted

A motion was made by Councilmember Fisher, seconded by Councilmember Donaldson, to Close Nomination(s) for File No. 2020-0293. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Nomination(s) Closed

[2020-0295](#)

A resolution appointing Mr. Cory Savoie to the St. Charles Parish Board of Adjustment as the District VII Representative.

VOTE ON THE APPOINTMENT OF MR. CORY SAVOIE

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6532

[2020-0325](#)

Council Ex-Officio Appointment of Councilwoman Marilyn B. Bellock to the St. Charles Parish Housing Authority.

VOTE ON THE APPOINTMENT OF COUNCILWOMAN MARILYN B. BELLOCK

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Confirmed

ADJOURNMENT

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Donaldson, to adjourn the meeting at approximately 8:08 pm. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary