



St. Charles Parish

Meeting Minutes

Parish Council

Budget - Final

Council Chairman Marilyn B. Bellock
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Tuesday, November 9, 2021

9:00 AM

Council Chambers, Courthouse

Budget Hearing

ATTENDANCE

- Present** 7 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, and Bob Fisher
- Absent** 2 - Marilyn B. Bellock, and Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Executive Assistant Rechell Champagne, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Emergency Preparedness Director Joe Ganote, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Community Services Director Joan Tonglet Diaz, Economic Development & Tourism Director Corey Fauchaux, Parks and Recreation Director Duane Foret, Parks and Recreation Assistant Director Anedra Coleman, Animal Control Officer Jena Troxler, Risk Management Officer Monique Granier, Dayna Parker, Personnel Officer, R.S.V.P. Director Jeanne Arabie, General Government Buildings Facilities Manager Bob Messerly, WIOA Director Tommy Scott, Procurement Officer David Ferraro, Luis Martinez, GIS Specialist, Chandra Sampey, Contract Monitoring Specialist, Alissa Cavaretta, Public Information Office, Eric Zurcher, Public Information Office, Blaine Fauchaux, Public Information Office, Jason Tastet, Emergency Preparedness Department, Carey Rochelle, Finance Department, Brad Berthelot, Wastewater Department, Nicole Whitney, Public Works Department, Jessica Naquin, Waterworks Department, Kali Zammit, Parish Farm Agent, Judge Timothy S. Marcel, Cynthia Lirette, District Attorney's Office, Regina Cyrus, District Attorney's Office, Lance Marino, Clerk of Court, Brian Fabre, Clerk of Court's Office, Brian J. Champagne, Registrar of Voters, Barry Minnich, Coroner's Office, Chief Rodney Madere, Sheriff's Office, Nicole Henry, Sheriff's Office

CALL TO ORDER

Meeting called to order at 9:02 am by Vice-Chairman Bob Fisher (Acting Chairman).

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

Budget Message – 2022 Consolidated Operating & Capital Budget (President Matthew Jewell)

*Chairman Marilyn B. Bellock arrived in the meeting.
Chairman Bellock assumed the meeting.*

Read

Councilwoman Fonseca spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Finance Director Grant Dussom spoke on the matter.
Councilman Fisher spoke on the matter.

**ORDINANCE SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2021-0159](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2022.

Sponsors: Mr. Jewell and Department of Finance

Public Hearing Requirements Satisfied

Enactment No: 21-11-3

General Fund:

- District Court - Reported
- District Court Div. E - Reported
- Grand Jury - Reported - Council Discussion

Judge Timothy Marcel spoke on the matter.

- District Court Div. C - Reported

Judge Timothy Marcel, Acting Chief Judge, reported on behalf of Judge Connie Aucoin.

- District Attorney - Reported

Ms. Regina Cyrus reported on behalf of District Attorney Joel T. Chaisson.

Council Discussion

Ms. Cyrus spoke on the matter.

- Clerk of Court - Reported - Council Discussion

Clerk of Court Lance Marino spoke on the matter.

- Registrar of Voters - Reported

- Sheriff - Reported

Chief Rodney Madere reported on behalf of Sheriff Greg Champagne.

Council Discussion

Chief Madere spoke on the matter.

- Parish Farm Agent - Reported - Council Discussion

Ms. Kali Zammit spoke on the matter.

Special Revenue Funds:

- Retired Senior Volunteer Program (Federal, State, Local) - Reported

Public Hearing Requirements Satisfied

General Fund:

- Council - Reported
- Council District I - Reported
- Council District II - Reported
- Council District III - Reported
- Council District IV - Reported

AMENDMENT NO. 1 - General Fund - Council - District IV - Operating Services, Materials & Supplies, and Other Charges

Councilman Dufrene motioned, seconded by Councilwoman Billings, to amend the proposed budget to decrease \$370.00 under Account 001-400114- Council - District IV - Operating Services - Advertising, Dues, & Subscriptions; to decrease \$3,150.00 under Account 001-400114- Operating Services - Printing; to decrease \$5,700.00 under Account 001-400114- Operating Services - Postage; to decrease \$1,800.00 under Account 001-400114- Operating Services - Telephone; to decrease \$700.00 under Account 001-400114 - Operating Services - Rentals; to decrease \$800.00 under Account 001-400114- Operating Services - Maintenance of Property and Equipment; to decrease \$1,700.00 under Account 001-400114 - Operating Services - Contractual; to decrease \$6,000.00 under Account 001-400114 - Materials & Supplies - N/C

Office Supplies; to decrease \$825.00 under Account 001-400114 - Materials & Supplies - Office Supplies; and to decrease \$13,250.00 under Account 001-400114- Other Charges - Training & Travel and to increase \$34,295.00 under Road & Drainage - Drainage - Fund 112 for Des Allemands Bulkhead. Motion carried 8 yeas, Councilwoman Fisher-Perrier absent.

Council District V - Reported
Council District VI - Reported
Council District VII - Deferred
Council Division A - Reported
Council Division B - Reported
Parish President - Reported
Chief Administrative Officer Mike Palamone reported on behalf of Parish President Matthew Jewell.

Special Revenue Funds:
Parish Transportation - Reported
Road Lighting District #1 - Reported - Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Road & Drainage (Flood Control, Paved Streets, Sidewalks & Crosswalks, Drainage) - Reported - Council Discussion
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Senior Projects Manager Sam Scholle spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Finance Director Grant Dussom spoke on the matter.

Mosquito Control - Reported
Flood Protection - Reported
Parish President Matthew Jewell spoke on the matter.
Senior Projects Manager Sam Scholle spoke on the matter.
Council Discussion
Mr. Scholle spoke on the matter.
Finance Director Grant Dussom spoke on the matter.

Capital Projects Funds:
West Bank Hurricane Protection Levee - Reported

Public Hearing Requirements Satisfied

Recess

General Fund:
Coroner - Reported - Council Discussion
Mr. Barry Minnich spoke on the matter.
Finance Director Grant Dussom spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Enterprise Funds:
Wastewater (Administration, Collection & Maintenance, Treatment) - Reported
Solid Waste Collection & Disposal (Solid Waste Collection & Disposal, Recycling) - Reported
Consolidated Waterworks District No. 1 (Administration, Billing & Collection, Meter Readers, Distribution, Plant) - Reported - Council Discussion

Waterworks Director Gregory Gorden spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Special Revenue Funds:

Recreation (Recreation, Recreation-Explanation of Capital Outlay, Summer Camp) -
Reported - Council Discussion

Parks and Recreation Director Duane Foret spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Councilwoman Julia Fisher-Perrier arrived in the meeting.

Councilwoman Fonseca motioned, seconded by Councilman Fisher, to amend the proposed budget to reduce \$150,000.00 for the St. Rose Trailhead Pavilion to the Wetland Watchers Park. Motion failed 4 yeas, Councilmembers Darenbourg Gordon, Clulee, Gibbs, Dufrene, and Bellock voting nay.

Councilman Dufrene motioned to amend the proposed budget regarding the proposed boat launch in Des Allemands.

Council Discussion

Councilman Dufrene motioned, seconded by Councilman Gibbs, to amend the proposed budget to move \$100,000.00 from the Wetland Watchers Park and the Wetland Watchers Park to the proposed Westbank Boat Launch in Des Allemands. Motion failed 4 yeas, Councilmembers Billings, Fonseca, Darenbourg Gordon, Clulee, and Fisher voting nay.

Further Council Discussion

Capital Projects Funds:

Recreation Facilities Construction - Reported

Public Hearing Requirements Satisfied

Councilwoman Bellock motioned, seconded by Councilwoman Fonseca, to take a thirty (30) minute lunch break. Motion carried 9 yeas.

Councilman Bob Fisher departed the meeting.

General Fund:

Public Information - Reported

Cable TV Administration - Reported

Purchasing - Reported

Personnel - Reported

Legal Services - Reported

Planning & Zoning - Reported - Council Discussion

Coastal Zone Management - Reported

ICC Building Codes - Reported

Information Technology - Reported - Council Discussion

Executive Director of Technology and Cybersecurity Anthony Ayo spoke on the matter.

GIS - Reported - Council Discussion

Mr. Luis Martinez, GIS Specialist, spoke on the matter.

General Gov't Buildings - Reported - Council Discussion

General Government Buildings Facilities Manager Bob Messerly spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Legal Services Director Corey Oubre spoke on the matter.

Risk Management - Reported
Grants Administration - Reported
Elevation Grant Program - Reported - Council Discussion
Grant Officer Carla Chiasson spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Emergency Preparedness - Reported
Emergency Prep. Subsid. - Reported - Council Discussion
Emergency Preparedness Director Joe Ganote spoke on the matter.

EOC - 24 Hours Coverage - Reported
Animal Control - Reported - Council Discussion
Animal Control Director Jena Troxler spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Health & Safety Rehab. - Reported - Council Discussion
Community Services Director Joan Tonglet Diaz spoke on the matter.

AMENDMENT NO. 2 - General Fund - Health & Safety Rehab

Councilman Dufrene motioned, seconded by Councilwoman Clulee to add \$50,000.00 to Account Number 001-430225 - Health & Safety Rehab - Materials & Supplies - Miscellaneous. Motion carried 8 yeas, Councilman Fisher absent.

Revitalization Fund Program - Reported
Housing Preservation Grant - Reported
Community Services - Reported
Energy Assistance - Reported
Summer Feeding - Reported
Community Service Centers - Reported
Community Services Subgrants - Reported
LIHEAP Weatherization - Reported

Councilwoman Bellock motioned, seconded by Councilwoman Fonseca to appoint Councilwoman Fisher-Perrier to Chair the meeting pursuant to Council Rule 3. In the absence of both the Chairman and Vice-Chairman, the highest ranking Council Member shall preside. Motion carried 8 yeas, Councilman Fisher absent.

*Chairman Marilyn B. Bellock departed the meeting.
Acting Chairman Julia Fisher-Perrier assumed the meeting.*

CSBG - Administration - Reported
CSBG - Program Activities - Reported
Home Program - Reported
CSBG CARES ACT OF 2020 - Reported
Community Center - Reported - Council Discussion
Parks and Recreation Director Duane Foret spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Economic Development - Reported
Tourist Information Center - Reported

Public Hearing Requirements Satisfied

Special Revenue Funds:

Workforce Investment Act - Reported

General Fund:

Ordinance & Proceedings - Reported

Police Jury Association - Reported

Ward Courts - Reported - Council Discussion

Finance Director Grant Dussom spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Elections - Reported

Finance - Reported

Taxation - Assessor - Reported

Taxation - Collector - Reported

Data Processing - Reported

Research & Investigations - Reported

Retirement System Contributions - Reported

Retired Employees Group Insurance - Reported

Juvenile - Reported - Council Discussion

Finance Director Grant Dussom spoke on the matter.

Ms. Carey Rochelle, Finance Department, spoke on the matter.

Motor Vehicle - Reported

Veterans Administration - Reported

Public Housing - Reported

Debt Service - Reported

Transfers - Reported

Special Revenue Funds:

Criminal Court Fund (District Court, District Attorney, Sheriff, Transfers) - Reported

Governmental Bldgs M&O - Reported

Capital Projects Funds:

Front Foot Assessment Capital Projects - Reported

Public Hearing Requirements Satisfied

RECAP OF AMENDMENTS

[2021-0159](#)

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Amendments Recorded

Enactment No: 21-11-3

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, ACTING CHAIRMAN FISHER-PERRIER AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON WEDNESDAY, NOVEMBER 10, 2021, 1:00 P.M., AND MONDAY, NOVEMBER 15, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2021-0159](#)

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Publish/Scheduled for Public Hearing to the Parish Council on November 10, 2021

Enactment No: 21-11-3

ADJOURNMENT

A motion was made by Councilmember Gibbs, seconded by Councilmember Dufrene, to adjourn the meeting at approximately 1:33 pm. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene and Fisher-Perrier

Nay: 0

Absent: 2 - Bellock and Fisher

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary