



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Terrell D. Wilson**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Mary K. Clulee, Dick Gibbs, William Billy Woodruff,**  
**Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

Monday, May 1, 2017

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Chris Housewright*  
*Grace Point Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – April 17, 2017*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2017-0145](#)     In Recognition: St. Charles 8 Year Old All-Stars Girls Basketball Team  
**Sponsors:**     Mr. Cochran  
**Attachments:**   [2017-0145 8yr old All Stars](#)
  
- 2     [2017-0146](#)     In Recognition: St. Charles 10 Year Old All-Stars Girls Basketball Team  
**Sponsors:**     Mr. Cochran  
**Attachments:**   [2017-0146 10 Yr. Old All-Stars](#)
  
- 3     [2017-0147](#)     In Recognition: Austin Matthew Faucheux, Eagle Scout  
**Sponsors:**     Ms. Clulee and Mr. Cochran  
**Attachments:**   [2017\\_0147 Austin Faucheux](#)
  
- 4     [2017-0148](#)     Proclamation: "Little Red Church Festival Weekend"  
**Sponsors:**     Mr. Wilson  
**Attachments:**   [2017-0148 Little Red Church](#)

- 5     [2017-0149](#)     Proclamation: “Women’s Lung Health Week”  
**Sponsors:**     Mr. Cochran  
**Attachments:**   [2017-0149 Womens Lung Health](#)
- 6     [2017-0150](#)     In Recognition: St. Charles Lodge Grand United Order of Odd  
                          Fellows #2842 and Hahnville Household of Ruth #1346 - Peter  
                          Ogden's Day  
**Sponsors:**     Mr. Wilson  
**Attachments:**   [2017-0150 Peter Ogden](#)
- 7     [2017-0151](#)     Proclamation: “Older Americans Month”  
**Sponsors:**     Mr. Cochran  
**Attachments:**   [2017-0151 Older Americans](#)
- 8     [2017-0152](#)     Proclamation: “Flood Risk Awareness Month in St. Charles Parish”  
**Sponsors:**     Ms. Fisher-Perrier  
**Attachments:**   [2017-0152 Flood Risk Awareness](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2017-0139](#)     General Government Buildings  
**Attachments:**   [2017-0139 GOVT.BLDGS. PRESENTATION2017](#)
- [2017-0140](#)     Grants Office
- [2017-0141](#)     Parish President Remarks/Report  
**Sponsors:**     Mr. Cochran

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, May 15, 2017, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 9     [2017-0142](#)     An ordinance of the Parish of St. Charles providing that the Code of  
                          Ordinances, Parish of St. Charles, be amended by revising Section  
                          15-5, Motor Vehicles and Traffic, of said Code, to provide for the  
                          installation of “**NO OVERNIGHT PARKING**” signs on both sides of  
                          the 400 block of St. Charles Street in Norco.  
**Sponsors:**     Ms. Fletcher

- 10 [2017-0143](#) An ordinance to approve and authorize the Execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 5, 2017 through July 13, 2017.

**Sponsors:** Mr. Cochran and Department of Community Services

**Attachments:** [2017-0143 SummerFoodOrd2017002](#)

## PLANNING AND ZONING PETITIONS

- 16 [2017-0123](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1AM to R-2 at Lot 12-A and 17-A of St. Rose Gardens, 726 and 722 St. Rose Avenue, as requested by Mark A. Guidry, II.

**Sponsors:** Mr. Cochran and Department of Planning & Zoning

**Attachments:** [2017-0123 Recommendation at a Glance \(6\)](#)

[2017-0123 Minutes 04.07.16 MarkGuidry](#)

[2017-0123 LUR PZR-2017-08 Mark Guidry](#)

[2017-0123 Survey](#)

[2017-0123 Aerial](#)

[2017-0123 Zoning map](#)

[2017-0123 FLUM](#)

[2017-0123 Application page 1](#)

### **Legislative History**

3/3/17	Department of Planning & Zoning	Received/Assigned PH
4/6/17	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/6/17	Planning Commission	Recommended Approval to the Parish Council
4/17/17	Parish President	Introduced
4/17/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 28**    [2017-0126](#)    An ordinance to approve and authorize the execution of a Detention Agreement with Lafayette Parish Consolidated Government for use of the Lafayette Juvenile Detention Home.

**Sponsors:**    Mr. Cochran

**Attachments:**    [2017-0126 AGREEMENT 2017-18 Revised Partial Term Renewal St Charles P](#)

**Legislative History**

4/17/17    Parish President    Introduced

4/17/17    Parish Council    Publish/Scheduled for Public Hearing to the Parish Council

- 31**    [2017-0135](#)    An ordinance to approve and authorize the execution of an Engineering Services Contract with Environmental Engineering Services, Inc. (EES). for the design of Parish Project No. S150301, St. Rose Sewer and Lift Station Upgrades.

**Sponsors:**    Mr. Cochran and Department of Wastewater

**Attachments:**    [2017-0135 Contract](#)

**Legislative History**

4/17/17    Parish President    Introduced

4/17/17    Parish Council    Publish/Scheduled for Public Hearing to the Parish Council

- 53**    [2017-0136](#)    An ordinance to amend the 2017 Consolidated Operating and Capital Budget, Amendment No. 2, to add grant revenues totaling \$2,245,752 and expenditures totaling \$16,606,267 for the Roads and Drainage Fund - Fund 112 for construction, architectural/engineering, and other fees unexpended in 2016 for various parish projects that were not completed during 2016 as well as to add \$75,000 to Fund 102 - Parish Transportation for Road Manuals.

**Sponsors:**    Mr. Cochran and Department of Finance

**Attachments:**    [2017-0136 2nd Amendment Attachments](#)

**Legislative History**

4/17/17    Parish President    Introduced

4/17/17    Parish Council    Publish/Scheduled for Public Hearing to the Parish Council

- 68    [2017-0137](#)    An ordinance to approve and authorize the execution of an Agreement between St. Charles Parish and Messina's Catering, Inc., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

**Sponsors:**    Mr. Cochran and Department of Parks and Recreation

**Attachments:**    [2017-0137 Agreement](#)

**Legislative History**

4/17/17	Parish President	Introduced
4/17/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 76    [2016-0360](#)    A resolution requesting that the Parish President and all Department heads respond within ten (10) business days to all Parish Council letters, memos, emails, and/or any other form of communication prepared by and/or on behalf of Council Members requesting information, production of documents, input when requested on proposed ordinances or resolutions, responses to letters, or anything else that may be asked of the administration, all referred to herein as items, with the initial response providing what was requested, or at a minimum, providing 1) acknowledgment that the communication was received, and 2) a date by which the requested items will be provided.

**Sponsors:**    Mr. Hogan

*[This proposed resolution was tabled on April 3, 2017.]*

**Legislative History**

10/17/16	Council Member(s)	Introduced
10/17/16	Parish Council	Amended
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened; no public comment	
	Council Discussion	
	Amendment: to amend the proposed resolution in the "SUMMARY" and in the "NOW, THEREFORE, BE IT RESOLVED Section" to change "...five (5) business days ..." to read "...ten (10) business days ...".	
10/17/16	Parish Council	Amended
10/17/16	Parish Council	Approved as Amended
	Further Council Discussion	
	Parish President Larry Cochran spoke on the matter.	
10/17/16	Parish Council	Failed
11/14/16	Council Member(s)	Introduced

11/14/16	Parish Council	Approved
	Reported: Councilman Hogan Recommended: Approval	
	Public comment opened; no public comment	
11/14/16	Parish Council	Failed
11/28/16	Parish Council	Approved
	Reported: Councilman Hogan Recommended: Approval	
	Public comment opened; no public comment	
11/28/16	Parish Council	Failed
11/28/16	Council Member(s)	Introduced
2/20/17	Council Member(s)	Introduced
2/20/17	Parish Council	Approved
	Reported: Councilman Hogan Recommended: Approval	
	Public comment opened; no public comment	
	Council Discussion Parish President Larry Cochran spoke on the matter.	
2/20/17	Parish Council	Failed
3/6/17	Council Member(s)	Introduced
3/6/17	Parish Council	Approved
	Reported: Councilman Hogan Recommended: Approval	
	Public comment opened Mr. Milton Allemand, Hahnville	
3/6/17	Parish Council	Failed
3/20/17	Council Member(s)	Introduced
3/20/17	Parish Council	Approved
	Reported: Councilman Hogan Recommended: Approval	
	Public comment opened Mr. Milton Allemand, Hahnville Chief Administrative Officer Billy Raymond spoke on the matter. Council Discussion Chairman Wilson asked Councilman Hogan to stay on topic.	
3/20/17	Parish Council	Failed
4/3/17	Council Member(s)	Introduced

4/3/17	Parish Council	Tabled.
	Public comment not opened	
4/3/17	Parish Council	Tabled.
4/17/17	Parish Council	Remained Tabled

- 77**    [2017-0074](#)    A resolution requesting that Parish President Larry Cochran provides a written response to all of the questions asked in the memorandum that was forwarded to his office on August 8, 2016, regarding the Animal Shelter and the Humane Society within seven (7) business days following the consideration of this resolution.

**Sponsors:**    Mr. Hogan

**Attachments:**    [2017-0074 Backup Info](#)

*[This proposed resolution was tabled on April 3, 2017.]*

**Legislative History**

8/8/16	Council Member(s)	Correspondence Sent to Parish President Larry Cochran, from Councilman-At-Large, Division B, Paul J. Hogan, PE, to review the entire Agreement with the Humane Society and see if everything in the agreement is still applicable, if some things no longer apply or needs amending, and to also review Chapter 4 - Animals and Fowl to see if there are any changes needed to this Section of the code.
3/6/17	Council Member(s)	Introduced
3/6/17	Parish Council	Approved Reported: Councilman Hogan Recommended: Approval
		Public comment opened; no public comment
3/6/17	Parish Council	Failed
3/20/17	Council Member(s)	Introduced
3/20/17	Parish Council	Approved Reported: Councilman Hogan Recommended: Approval
		Public comment opened Mr. Milton Allemand, Hahnville
3/20/17	Parish Council	Failed
4/3/17	Council Member(s)	Introduced
4/3/17	Parish Council	Tabled. Public comment not opened
4/3/17	Parish Council	Tabled.
4/17/17	Parish Council	Remained Tabled

- 80    [2017-0106](#)    A resolution requesting that Parish President Larry Cochran take the steps needed to have the Legal department provide a legal opinion to LO-2017-0003 dated February 24, 2017, to which a response has yet to be received, within seven (7) business days following the consideration of this resolution.

**Sponsors:**    Mr. Hogan

**Attachments:**    [2017-0106 LO-2017-0003 backup](#)  
                               [2017-0106 Response Memo](#)

*[This proposed resolution was tabled on April 3, 2017.]*

**Legislative History**

2/24/17	Council Member(s)	Correspondence Sent to Mr. Robert Raymond, Legal Services Director, from Councilman-At-Large, Division B, Paul J. Hogan, PE, to review the code provisions and provide a legal opinion on the questions asked in regards to Off-street parking in general and Shrubs and trees.
3/20/17	Department of Legal Services	Correspondence Received for Councilman-At-Large, Division B, Paul J. Hogan, PE, from Mr. Robert Raymond, Legal Services Director, to provide the appropriate references to sections of the Code from which the excerpts are taken in regards to the legal opinion request LO-2017-0003 in reference to Shrubs and Trees/Off Street Parking in General.
4/3/17	Council Member(s)	Introduced
4/3/17	Parish Council	Tabled.
	Public comment not opened	
4/3/17	Parish Council	Tabled.
4/17/17	Parish Council	Remained Tabled

## RESOLUTIONS

- 83    [2017-0144](#)    A resolution to designate a member to the New Orleans Aviation Board representing St. Charles Parish.

**Sponsors:**    Mr. Cochran



- 84 [2017-0157](#) A resolution of the St. Charles Parish Council and Parish President Larry Cochran requesting that the Louisiana Department of Wildlife and Fisheries identifies as potential recreational projects the proposed Pier 90 Boat Launch (the primary boat launch project) and the proposed Des Allemands Boat Launch (the secondary boat launch project) with funding from any and all possible sources, including but not limited to, NRDA Restoration funding for the Recreational Use Restoration Projects program, funding associated with the Wallop-Breaux amendment to the Sport Fish Restoration Act, and any other possible funding sources.

**Sponsors:**

Mr. Hogan, Ms. Benedetto, Mr. Wilson, Ms. Clulee, Mr. Woodruff, Ms. Bellock, Ms. Fletcher, Ms. Fisher-Perrier and Mr. Cochran

- 85 [2017-0138](#) A resolution of the St. Charles Parish Council requesting that Parish President Larry Cochran sends a letter along with project applications to the Louisiana Department of Wildlife and Fisheries, prior to the Department's October 1, 2017 deadline date for receiving the letter, requesting that both the proposed Pier 90 and the proposed Des Allemands boat launches be considered and placed on the 2018 list of Sport Fish Restoration (i.e., Wallop - Breaux) boating access projects.

**Sponsors:**

Mr. Hogan, Ms. Benedetto, Mr. Wilson, Ms. Clulee, Mr. Woodruff, Ms. Bellock, Ms. Fletcher and Ms. Fisher-Perrier

## APPOINTMENTS

- [2017-0131](#) A resolution to appoint a member to the Planning & Zoning Commission as the District II Representative.

*Council Chairman will accept nomination from the District II Councilmember to fill the vacancy created by the expiration of the term of Mr. Maurice A. Loupe, Jr. Four (4) year term to begin May 31, 2017 and expire May 31, 2021.*

**Legislative History**

6/3/13	Parish Council	Enacted Legislation
	Mr. Maurice A. Loupe, Jr., appointed to the Planning & Zoning Commission on June 3, 2013, per Resolution No. 5996	
	Term: May 31, 2013 - May 31, 2017	
4/17/17	Parish Council	Vacancy Announced

- [2017-0132](#) A resolution to appoint a member to the Planning & Zoning Commission as the District III Representative.

*Council Chairman will accept nomination from the District III Councilmember to fill the vacancy created by the expiration of the term of Mr. Trey Granier. Four (4) year term to begin May 31, 2017 and expire May 31, 2021.*

**Legislative History**

3/7/16	Parish Council	Enacted Legislation
	Mr. Trey Granier appointed to the Planning & Zoning Commission on March 7, 2016, per Resolution No. 6207	
	Term: March 7, 2016 - May 31, 2017	
4/17/17	Parish Council	Vacancy Announced

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*PLANNING & ZONING COMMISSION: Thursday, 5/4/17, 7PM, Council Chambers*  
*911 COMMUNICATIONS DISTRICT: Monday, 5/8/17, 5PM, Council Chambers*  
*CIVIL SERVICE BOARD: Tuesday, 5/9/17, 6:30PM, Council Chambers*  
*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 5/10/17, 6PM, Lafourche Basin*  
*Levee District Office, 21380 Highway 20, Vacherie*  
*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 5/10/17, 7PM, Council*  
*Chambers*  
*ST. CHARLES PARISH COUNCIL MEETING: Monday, 5/15/17, 6PM, Council*  
*Chambers*

**ANNOUNCEMENTS**

*IMPORTANT DATES FOR THE MAY 27, 2017 SPECIAL SENATE DISTRICT 2*  
*(PRECINCT 1/1 ONLY IN KILLONA) RUNOFF ELECTION:*  
*\*Saturday May 6, 2017 – Last Day to Register to Vote Online at [geauxvote.com](http://geauxvote.com)*  
*\*Tuesday May 23, 2017 - Last Day to Request Absentee Mail Ballots*  
*\*Early Voting: Saturday May 13th, Monday May 15th – Saturday May 20th; at The*  
*Registrar of Voters Office (8:30 am till 6:00 pm): Westbank - Courthouse, 15045 River*  
*Rd. Hahnville; Eastbank - Arterbury Building, 14564 River Rd. New Sarpy*  
*\*Friday May 26, 2017 - Last Day for Registrar to receive Voted Absentee Ballot*  
*\*Saturday May 27, 2017 - Election Day*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**