

2024-0204

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 24-6-16

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 22-7-2 which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the amount of \$135,238.00.

WHEREAS, Ordinance No 22-7-2 adopted on July 5, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72; and,

WHEREAS, Ordinance No. 23-6-9 adopted on June 19, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Barriere Construction Co., LLC for Road Maintenance 2022-23 (Project No. P220501) in the amount of \$2,499,902.45; and,

WHEREAS, Ordinance No. 23-8-8 adopted on August 28, 2023, by the St Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$40,000.00; and,

WHEREAS, Ordinance No. 23-9-2 adopted on September 25, 2023, by the St. Charles Parish Council, approved to authorized the execution of Amendment No. 1 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc. to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), to add other related projects listed below (total engineering and inspection):

<u>Project</u>	<u>Total Price</u>
Additional Asphalt Maintenance	\$126,205.00
Concrete Maintenance 2023-24 (P230803)	\$211,740.00
Willowdale Turn Lane (P230804)	\$98,235.00; and,

WHEREAS, Ordinance No. 23-11-9 adopted on November 20, 2023, by the St. Charles Parish Council, approved and authorized the execution of Change Order No. 1 for Road Maintenance 2022-23 (Project No. P220501), to increase the contract amount by \$1,012,969.06 and increase the contract time by forty five (45) days; and,

WHEREAS, Ordinance No. 24-2-4 adopted on February 5, 2024, by the St. Charles Parish Council, approved and authorized the execution of Change Order No. 2 for Road Maintenance 2022-23 (Project No P220501), to decrease the contract amount by \$137,764.48, and decrease the contract time by sixteen (16) days; and,

WHEREAS, The Professional Services Agreement between St. Charles Parish and Digital Engineering & Imaging, Inc. needs to be amended for additional Engineering and Resident Inspection services for the Road Maintenance 2024 (Project No. P220501); and,

WHEREAS, St. Charles Parish and Digital Engineering & Imaging, Inc. have mutually agreed to an increase of the above referenced project in the total amount of \$135,238.00; and,

WHEREAS, Amendment No. 2 to the Professional Services Agreement between St. Charles Parish and Digital Engineering & Imaging, Inc., describes the details of the proposed services and compensation.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Amendment No. 2 to the Professional Services Agreement with Digital Engineering & Imaging, Inc., for additional Engineering and Resident Inspection for the Road Maintenance 2022-23 (Project No. P220501), in the amount of \$135,238.00 is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted this 17<sup>th</sup> day of June, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher  
SECRETARY: Michelle Dumato  
DLVD/PARISH PRESIDENT: June 18, 2024  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: June 18, 2024  
AT: 1:00 pm RECD BY: [Signature]

**AMENDMENT NO. 2  
TO  
PROFESSIONAL SERVICES AGREEMENT  
FOR ROAD MAINTENANCE 2022-23**

THIS AMENDMENT NO. 2 is made and entered into on this 27 day of JUNE, 2024;

BY AND BETWEEN:

**ST. CHARLES PARISH**, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

**DIGITAL ENGINEERING & IMAGING, INC. (DEI)**, represented herein by Frank T. Liang, P.E., duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "ENGINEER"):

WHEREAS, On July 5, 2022 the St. Charles Parish Council approved Ordinance No. 22-7-2 to authorize an Agreement between St. Charles Parish and Digital Engineering & Imaging, Inc. for the design of the Road Maintenance 2022-23 Program (Parish Project No. P220501) in the not to exceed amount of \$316,728.72; and,

WHEREAS, On September 25, 2023 the St. Charles Parish Council approved Ordinance No. 23-9-2 to authorize an Amendment to Ordinance No. 22-7-2 which approved an agreement between St. Charles Parish and Digital Engineering & Imaging, add other related projects listed below (total engineering and inspection):

<u>Project</u>	<u>Total Price</u>
Additional Asphalt Maintenance	\$126,205.00
Concrete Maintenance 2023-24 (P230803)	\$211,740.00
Willowdale Turn Lane (P230804)	\$98,235.00; and,

WHEREAS, St. Charles Parish requested of Digital Engineering & Imaging, Inc. and have mutually agreed to perform design, selection, and subsequent construction management of the Road Maintenance 2024 program. A lump sum fee of \$90,788.00, Resident Inspection in a not to exceed amount of \$43,470.00, and a travel reimbursement of \$980.00 is required to complete the work.

**ATTACHMENT "A" PROJECT SCOPE under "The Scope of Work is as follows"  
Add the following to Attachment "A":**

Consultant is to perform selection, design, bidding, construction management, and resident inspection for Road Maintenance 2024, Project No. P220501.

**ATTACHMENT "B" PROJECT SCHEDULE**

**Add the following to Attachment "B":**

The project schedule for Road Maintenance 2022-23 shall be used for Road Maintenance 2024, Project No. P220501.

**ATTACHMENT "C" PROJECT COMPENSATION**

**Add the following to Attachment "C":**

ROAD MAINTENANCE 2024

Project No. P220501

OWNER shall pay CONSULTANT on a Not to Exceed basis for Basic Services set forth in Attachment A as follows:

- a. **ORIGINAL CONTRACT:** The total compensation for basic services as described in Attachment A is estimated to be \$90,788.00 based on the following estimated distribution of compensation:

1. Selection Phase	\$8,870.00
2. Design Phase	\$28,910.00
3. Bid Phase	\$6,186.00
4. Construction Phase	\$46,822.00

CONSULTANT may, with OWNER's consent, alter the distribution of compensation between individual phases of the Work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.

The amounts billed for CONSULTANT's services under this Agreement will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class, plus CONSULTANT's SUBCONSULTANT's charges.

The Standard Hourly Rates charged by CONSULTANT constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include CONSULTANT's SUBCONSULTANT's charges.

CONSULTANT's Standard Hourly Rates are attached to this Agreement as Appendix C-1.

OWNER shall pay CONSULTANT for Resident Project Representative Basic Services as follows:

Resident Project Representative Services: For services of CONSULTANT's Resident Project Representative, if requested, as outlined in Part 2.D. of

Attachment A, a total amount not to exceed of \$44,450.00, at the hourly rate listed in Appendix C-1.

Resident Project Representative Schedule: The total amount set forth above is based on full-time RPR services on an eight hour workday Monday through Friday over a 90-day construction schedule.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 27<sup>th</sup> day of JUNE, 2024.

Witnesses:

Kang Mongay

Sdelasta

Casie B.

JS

ST. CHARLES PARISH

By: Matthew Jewell  
Matthew Jewell  
Parish President

Date: 6/18/24

DIGITAL ENGINEERING & IMAGING,  
INC.

By: Frank T. Liang  
Frank T. Liang, P.E.

Date: 6/27/2024

**2023/24 DIGITAL ENGINEERING BASIC RATE SCHEDULE**

<u>Labor Category</u>	<u>Billing Rate</u>
Principal Officer	\$285.00
Principal Engineer	\$235.00
Sr. Professional Engineer	\$225.00
Supervising Professional Engineer	\$210.00
Professional Engineer III	\$175.00
Professional Engineer II	\$150.00
Professional Engineer I	\$135.00
Engineering Intern II	\$125.00
Engineering Intern I	\$115.00
Graduate Engineer	\$100.00
Sr. Technician/Designer	\$150.00
CAD Technician II	\$125.00
CAD Technician I	\$110.00
Sr. Construction Manager	\$150.00
Construction Manager	\$110.00
Sr. Construction Inspector	\$115.00
Construction Inspector	\$100.00
Senior Project Administrator	\$120.00
Administrative / Clerical II	\$85.00
Administrative / Clerical I / Student Intern	\$60.00

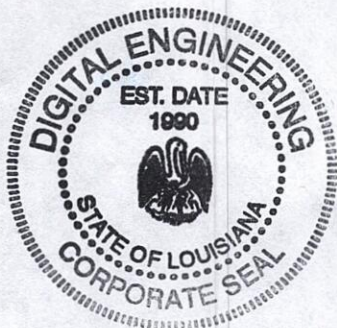
## RESOLUTION

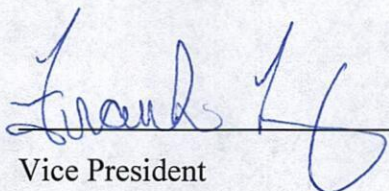
BE IT RESOLVED by the Board of Directors of Digital Engineering & Imaging, Inc., a corporation organized and existing under the laws of the State of Louisiana, and domiciled in the City of Kenner, that Kurt M. Evans, CEO of the Corporation, L. Bruce Newton, President, Frank T. Liang, Vice President, Robert J. Delaune Jr, Vice President, David G. LeBreton Jr, Vice President, Andrew K. Woodroof, Vice President and Fannie Marcotte-Bennett, Vice President of the Corporation be, and are hereby authorized and empowered to execute any and all contracts of whatever kind on behalf of the Corporation for engineering consulting services.

## CERTIFICATE

I, Frank T. Liang, Vice President of Digital Engineering & Imaging, Inc. do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said corporation at a meeting thereof legally held on the 15th day of December 2023; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified; and that it is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this 17th day of May, 2024



  
Vice President