



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, July 8, 2024

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Father Stephen Dardis
Holy Family Catholic Church, Luling

APPROVAL OF MINUTES

Regular Meeting – June 17, 2024

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2024-0231](#) In Recognition: Very Reverend Stephen Dardis, V.F., Holy Family Catholic Church

Sponsors: Ms. deBruler

Attachments: [2024-0231 Reverend Stephen Dardis](#)

- 2 [2024-0232](#) In Recognition: Ms. Andree Leinweber, St. Charles Rotary Club's Citizen of the Year

Sponsors: Ms. deBruler

Attachments: [2024-0232 Andree Leinweber](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0233](#) Hospital Service District

[2024-0234](#) St. Charles Community Health Center

[2024-0235](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, July 22, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 3 [2024-0238](#) An ordinance approving and authorizing the execution of Change Order No. Two (2) for the Barber Road Bank Stabilization, (Project No. P210702), to decrease the contract amount by \$143,332.42 and increase the contract time by seventy-four (74) days.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0238 Change Order 2](#) [Barber Road Bank Stabilization](#)
- 30 [2024-0239](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 19-2-10 which approved the Professional Services Agreement with Danny J. Hebert, P.E., L.L.C. d.b.a. Civil & Environmental Consulting Engineers, to perform professional engineering services for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), formerly Rue La Cannes Road Extension in the amount of \$55,350.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0239 P190102 Dep. Watson Ext. Amendment 1](#)
[2024-0239 Exhibit E and Corporate Resolution](#)
- 36 [2024-0240](#) An ordinance approving and authorizing the execution of an Act of Donation by and between Gwendolyn Dufrene Morel, Branson Des Allemands Properties, L.L.C., Brandt Dufrene, Jr., and Stephen Dufrene, (hereinafter referred to as the Dufrenes) and St. Charles Parish for a certain tract of land known as Tract 3 being described as a portion of Lots 251-259, Lots 328-338 of the Paradis Field Map formally owned by Chevron U.S.A., Inc. and portions of the Coteau de France Ranson Tract, situated in St. Charles Parish, in what is known as the Paradis Field Map, in Section 31 and 43, Township 14 South, Range 20 East, Southeastern West of the Mississippi River Land District, South of US 90, West of LA 621, East of Bayou Des Allemands and comprising approximately 7.51 acres, which abuts property owned by St. Charles for the boat launch and park along Bayou Des Allemands.
- Sponsors:** Mr. Jewell
- Attachments:** [2024-0240 2024 05 01 Act of Donation Dufrene to SCP](#)
[2024-0240 map](#)
2024-0240 Appraisal

- 46 [2024-0241](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Huseman & Associates, L.L.C., to perform engineering services for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), in the not to exceed amount of \$58,420.00.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2024-0241 2024 06 20_EDCC Chiller Replacement Agreement](#)
[2024-0241 Corporate Resolution](#)

PLANNING AND ZONING PETITIONS

- 59 [2024-0224](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lots 1B-1 and 1B-2, Block J, Ellington Gardens, 207 and 211 Angus Drive, Luling as requested by Richard D. Whitney Jr. for Whitney Properties VII, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0224 RECOMMENDATIONS AT A GLANCE](#)
[2024-0224 Minutes](#)
[2024-0224 Staff Report](#)
[2024-0224 Survey](#)
[2024-0224 AERIAL](#)
[2024-0224 ZONING](#)
[2024-0224 FLUM](#)
[2024-0224 Application1](#)

Legislative History

5/8/24	Department of Planning & Zoning	Received/Assigned PH
6/6/24	Department of Planning & Zoning	Recommended Denial to the Planning Commission
6/6/24	Planning Commission	Recommended Approval to the Parish Council
6/17/24	Parish President	Introduced
6/17/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 73** [2024-0208](#) An ordinance to provide for an additional ad valorem tax exemption of two thousand five hundred dollars of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder in accordance with Article 7, Section 21. (O) of the Constitution of the State of Louisiana.

Sponsors: Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Fisher and Ms. deBruler

Legislative History

6/17/24	Council Member(s)	Introduced
6/17/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 74** [2024-0215](#) An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO OVERNIGHT PARKING**” signs along Oaklawn Ridge Lane in St. Rose.

Sponsors: Ms. Skiba

Legislative History

6/17/24	Council Member(s)	Introduced
6/17/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 75** [2024-0223](#) An ordinance approving and authorizing the execution of a Contract with Sealevel Construction, Inc., for Sunset Screen Cleaner, Project No. P080905-11C, CPRA Project No. BA-0270, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$12,594,880.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments:

[2024-0223 Section 00500](#)
[2024-0223 P080905-11C - 2024.06.05 - Notice of Intent to Award](#)
[2024-0223 Corporate Resolution](#)
[2024-0223 Itemized Bid Tab](#)
[2024-0223 Signed Bid Tab - Sunset Screen Cleaner](#)
[2024-0223 Correspondence_BKI](#)

Legislative History

6/17/24	Parish President	Introduced
6/17/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 91** [2024-0225](#) An ordinance to approve a purchase and/or expropriate a 4,881 square foot perpetual drainage servitude designated as P-102 and a 729 square foot temporary construction servitude designated as T-102 over property owned by Nicholas Treadway, for the Montz Pump Station and Drainage Modification Project.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0225 Survey - N Treadway Berm Ditch Servitude P-102 T-102](#)
2024-0225 Appraisal_Treadway P-102 T-102_4.22.2024_Final
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/17/24 | Parish President | Introduced |
| 6/17/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 93** [2024-0226](#) An ordinance to approve a purchase and/or expropriate a 4,877 square foot perpetual drainage servitude designated as P-103 and a 729 square foot temporary construction servitude designated as T-103 over property owned by Harry Shoemaker, III, et al., for the Montz Pump Station and Drainage Modification Project.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0226 Survey - H. Shoemaker III Berm Ditch Servitude P-103 T-103](#)
2024-0226 Appraisal_Schoemaker P-103 T-103_A.R.E._4.30.2024_Final
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/17/24 | Parish President | Introduced |
| 6/17/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 95** [2024-0227](#) An ordinance to approve a purchase and/or expropriate a 4,874 square foot perpetual drainage servitude designated as P-104 and a 729 square foot temporary construction servitude designated as T-104 over property owned by Wayne Brogdon for the Montz Pump Station and Drainage Modification Project.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0227 Survey - W Brogdon Succ. of J. Prescott Berm Ditch Servitude P-104](#)
2024-0227 Appraisal_Brogdon P-104 T-104_A.R.E._4.30.2024_Final
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/17/24 | Parish President | Introduced |
| 6/17/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 97** [2024-0228](#) An ordinance to approve a purchase and/or expropriate a 4,870 square foot perpetual drainage servitude designated as P-105 and a 729 square foot temporary construction servitude designated as T-105 over property owned by Wayne Brogdon, for the Montz Pump Station and Drainage Modification Project.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0228 Survey - W Brogdon Berm Ditch Servitude P-105 T-105](#)
2024-0228 Appraisal_Brogdon P-105 T-105_A.R.E._4.30.2024_Final
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/17/24 | Parish President | Introduced |
| 6/17/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 99** [2024-0229](#) An ordinance approving and authorizing the execution of Change Order No. 1 - Final for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) to decrease the contract amount by \$7,848.00 and increase the contract time by one hundred five (105) days.
- Sponsors:** Mr. Jewell and Department of Waterworks
- Attachments:** [2024-0229 East Bank C Plant Upgrade - WWKS 96 Change Order](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/17/24 | Parish President | Introduced |
| 6/17/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 103** [2024-0230](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 10 - Garbage and Trash, Article II. Uniform Solid Waste Management System, Section 10-22. Service charge. (a) Levied. to increase the Service Charge for Solid Waste Collection Services.
- Sponsors:** Mr. Jewell
- Legislative History**
- | | | |
|---------|------------------|--|
| 6/17/24 | Parish President | Introduced |
| 6/17/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

PERSONS TO ADDRESS THE COUNCIL

- 104** [2024-0242](#) Mr. Cory Loggins: Planning & Zoning Ordinances & Codes
- Attachments:** [2024-0242 Petition to Address the Council _Loggins_ 7.8.2024 Council Meetin](#)

RESOLUTIONS

- 143** [2024-0236](#) A resolution endorsing waivers from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, A. Streets, 5. Intersections, and B. Blocks, 1. Length, as requested by Louis M. Andolsek, Jr. for Ashton Plantation Estates, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0236 RECOMMENDATIONS AT A GLANCE](#)

[2024-0236 Minutes](#)

[2024-0236 Staff Report](#)

[2024-0236 0705-2201 Ashton Plantation Estates_Patio Homes Preliminary Plat](#)

[2024-0236 AERIAL](#)

[2024-0236 ZONING](#)

[2024-0236 FLUM](#)

[2024-0236 Application1](#)

[2024-0236 Waiver Request](#)

Legislative History

8/7/23	Department of Planning & Zoning	Received/Assigned PH
6/6/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/6/24	Planning Commission	Recommended Approval to the Parish Council

- 164** [2024-0237](#) A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service Fiscal Year (FY) 2024 Housing Preservation Grant Program.

Sponsors: Mr. Jewell and Grants Office

APPOINTMENTS

- 165** [2024-0209](#) A resolution appointing a member to the St. Charles Parish Civil Service Board.

Attachments: [Correspondence Nicholls emailed](#)

[Nicholls nomination letter](#)

Council Chairman will accept nominations to the Civil Service Board to fill the vacancy created by the expiration of the term of Mr. Brett Terrebonne. Three (3) year term to begin August 1, 2024 and expire August 1, 2027.

Legislative History

7/26/21	Parish Council	Enacted Legislation
	Mr. Brett Terrebonne appointed to the St. Charles Parish Civil Service Board on July 26, 2021, per Resolution No. 6574	
	Term: August 1, 2021 - August 1, 2024	

6/6/24	Council Secretary	Correspondence Sent to President Jay Clune, Nicholls State University, asking for him to submit a list of three persons to the Parish Council due to the term of Mr. Brett Terrebonne expiring on August 1, 2024
6/12/24	Council Secretary	Correspondence Received from President Jay Clune, Nicholls State University, submitted the following names of individuals who expressed an interest in serving on the Civil Service Board: Brett Terrebonne (reappointment), Michael Martin, Darcey Wayment, Ph.D., and Amelie Benoit Zeringue
6/17/24	Parish Council	Vacancy Announced

- 167** [2024-0210](#) A resolution appointing a member to the St. Charles Parish Civil Service Board.

Attachments: [Correspondence Tulane emailed 2024-0210 Tulane nomination letter](#)

Council Chairman will accept nominations to the Civil Service Board to fill the vacancy created by the expiration of the term of Ms. Sara Champion. Three (3) year term to begin August 1, 2024 and expire August 1, 2027.

Legislative History

8/9/21	Parish Council	Enacted Legislation Ms. Sara Champion appointed to the St. Charles Parish Civil Service Board on August 9, 2021, per Resolution No. 6578 Term: (Immediately) August 9, 2021 - August 1, 2024
6/6/24	Council Secretary	Correspondence Sent to President Michael A. Fitts, Tulane University, asking him to submit a list of three persons to the Parish Council due to the term of Ms. Sara Champion expiring on August 1, 2024
6/17/24	Parish Council	Vacancy Announced
6/24/24	Council Secretary	Correspondence Received from President Michael A. Fitts, Tulane University, submitted the following name of individual who expressed an interest in serving on the Civil Service Board: Sara Champion (reappointment)

- 169** [2024-0211](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District III Representative.

Council Chairman will accept nominations from the District III Councilmember to fill the vacancy created by the expiration of the term of Ms. Beverly A. Delaune. Five (5) year term to begin August 1, 2024 and expire August 1, 2029.

Legislative History

7/22/19	Parish Council	Enacted Legislation Ms. Beverly A. Delaune appointed to the St. Charles Parish Library Board of Control as District III Representative on July 22, 2019, per Resolution No. 6424 Term: August 1, 2019 - August 1, 2024
6/17/24	Parish Council	Vacancy Announced

- 170 [2024-0212](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District IV Representative.

Council Chairman will accept nominations from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy D. Matherne. Five (5) year term to begin August 1, 2024 and expire August 1, 2029.

Legislative History

9/9/19	Parish Council	Enacted Legislation
	Mr. Randy D. Matherne appointed to the St. Charles Parish Library Board of Control as the District IV Representative on September 9, 2019, per Resolution No. 6436	
	Term: (Immediately) September 9, 2019 - August 1, 2024	
6/17/24	Parish Council	Vacancy Announced

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

LIBRARY BOARD OF CONTROL: Tuesday, 7/9/24, 6PM, Council Chambers
HOUSING AUTHORITY: Special/Regular Meeting, Wednesday, 7/10/24, 5PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 7/10/24, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 7/11/24, 6PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 7/15/24, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher
BOARD OF ADJUSTMENT (ZBA): Thursday, 7/18/24, 6PM, Council Chambers
LEGISLATIVE COMMITTEE: Monday, 7/22/24, 5PM, Council Chambers
***Discussion regarding updates to the site plan approval process as set forth in the proposed Highway 90 Corridor Overlay Zone and related updates to Code Enforcement through Chapter 16 and Appendix A of the St. Charles Parish Code of Ordinances.*
ST. CHARLES PARISH COUNCIL: Monday, 7/22/24, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.