

2021-0148

May 18, 2021

**PUBLIC NOTICE**

Applicants desiring to be considered for selection as Official Journal for the Parish Council of the Parish of St. Charles shall present the Secretary of the Council with a letter proposal containing a firm rate schedule based on a one column inch rate. Proposals must be received by 6:00 P.M., Monday, June 7, 2021, Council Chambers, Courthouse, Hahnville, at which time they shall be publicly opened and read.

**PUBLISH: MAY 20, 2021**

**ST. CHARLES PARISH COUNCIL  
OFFICIAL JOURNAL SELECTION PROCESS  
2021**

<u>DATES</u>	<u>ACTIVITY</u>
MAY 17	Authorize Public Notice to receive proposals for selection at June 7 <sup>th</sup> meeting
MAY 20	Publish Notice seeking proposals
JUNE 7	<ol style="list-style-type: none"><li>1) Open Proposals</li><li>2) Appoint Official Journal</li></ol>

*Rew*  
A motion was made by BRADLEY seconded by SIRMON  
to adopt the following:

INTRODUCED BY: VICTOR E. BRADLEY, JR.  
COUNCILMAN AT LARGE, DIVISION A

RESOLUTION NO. 3477

A resolution to establish a procedure  
for publicly receiving and opening  
proposals for selection of Official  
Journal.

WHEREAS, the St. Charles Parish Council unofficially established  
procedures for its annual selection of Official Journal  
for the Parish of St. Charles; and

WHEREAS, letter proposals are presented to the office of the  
Parish Council Secretary by applicants desiring to be  
considered for selection; and

WHEREAS, public notice is given that proposals must be received by  
the deadline established so that proposals may be  
forwarded to Council members for review prior to  
selection; and

WHEREAS, applicants have expressed an interest in being present  
for the opening of the proposals.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST.  
CHARLES PARISH COUNCIL do hereby establish the procedure of  
publicly receiving and opening proposals for selection of Official  
Journal at the Parish Council meeting immediately following the  
deadline.

The foregoing resolution having been submitted to a vote, the  
vote thereon was as follows:

YEAS: BRADLEY, SIRMON, TREGRE, ROBERTS, TALBOT, SOMME', JOHNSON,  
DUHE, DANFORD  
NAYS: NONE

ABSENT: NONE

And the resolution was declared adopted this 4th day of  
June, 1990, to become effective five (5) days after  
publication in the Official Journal.

*ST Talbot*  
COUNCIL CHAIRMAN

*Joan Beaud*  
SECRETARY

DELIVERED TO PARISH PRESIDENT 6-5-90

APPROVED: *ok*

DISAPPROVED: \_\_\_\_\_

*Albert D. Lopez*  
PARISH PRESIDENT

RETURNED TO SECRETARY ON 6-5-90

AT 2:45 AM/PM

RECEIVED BY *JP*

<i>Document</i>	<i>Fee</i>
Any adopted long range plan	50.00
Budget book	30.00
Unaudited financial statements	35.00
Audited financial statements	35.00
Nonsufficient fund check fee	30.00
Mailing labels on computer diskette(s), per label \$50.00 minimum fee	0.05

8-3-92; Ord. No. 93-3-16, § I, 3-22-93; Ord. No. 93-12-9, § I, 12-20-93; Ord. No. 95-6-7, § I, 6-5-95; Ord. No. 96-6-8, § 1, 6-18-96; Ord. No. 96-9-4, § 1, 9-9-96; Ord. No. 01-11-2, § I, 11-5-01; Ord. No. 01-11-3, § I, 11-5-01; Ord. No. 03-8-2, § I, 8-4-03; Ord. No. 06-9-7, § I, 9-18-06; Ord. No. 11-8-8, § 1, 8-22-11; Ord. No. 19-4-3, § 1, 4-18-19)

**Sec. 2-3. Selection of parish journal.**

(a) For the purpose of effectively selecting an official journal for the parish council, and upon official request of the council, the secretary to the parish council shall secure and present to the parish council those documents necessary for the consideration and selection of an official journal.

(b) In order to meet the qualifications necessary for the selection as official journal for the parish, the requirements of R.S. 43:141 through 43:149 shall be satisfied in all particulars. (Ord. No. 80-6-17, §§ 1-4, 6-25-80; Ord. No. 85-3-3, §§ III, IV, 3-4-85)

**Sec. 2-4. Procedure to dedicate, or revoke dedication of street, canal, etc.**

(a) A formal act of dedication shall be filed by any person requesting the parish council to accept for maintenance streets and drainage using the following format:

- (1) The act shall state the name of the person dedicating the street or drainage.
- (2) The act shall contain a description of the property in which the street or drainage is located.
- (3) The act shall state the name of the street, the width and length to be accepted.
- (4) All drainage ditches shall be properly marked with widths shown. The dedication shall spell out the width and length of each ditch.
- (5) Two (2) updated maps shall be submitted to accompany each act of dedication. These maps shall give a description of the area including section, tract and range lines; name of subdivision, if

<b>GIS MAPS</b>			
<i>Size</i>	<i>Matte</i>	<i>Glossy</i>	<i>Laminated</i>
8.5 x 11	\$2.00	\$3.00	\$4.00
8.5 x 14	\$3.00	\$4.00	\$5.00
11 x 17	\$4.00	\$5.00	\$8.00
18 x 24	\$8.00	\$11.00	\$17.00
26 x 39	\$18.00	\$25.00	\$39.00
42 x 60	\$44.00	\$62.00	\$97.00
Data—CD/DVD (general data, streets, parcels, etc.)			\$20.00
Custom—CD/DVD (data, extents, tables, etc.)			\$40.00
Imagery—DVD/hard drive (hi resolution aerial photos)			\$75.00 per grid
			\$500.00 whole parish on provided hard drive

The actual costs for postage shall be added to all documents which are mailed.

(b) Either the parish council or the parish president may, whenever the council or the president shall deem it of public interest, waive the charge for any photostatic copy or copies of any ordinance, motion, resolution, or other record of any proceeding of the council. The council secretary may waive the charge for any such copy or copies requested by a governing body, a public official or a parish board or agency.

(c) Such fees as are collected under this section shall be the property of the parish and shall be accounted for by the officer or employee receiving same. All employees providing documents to the public shall complete the required invoice for proper billing at the time services are rendered.

(Ord. No. 82-5-6, §§ I-III, 5-17-82; Ord. No. 85-10-2, §§ I, II, 10-7-85; Ord. No. 92-8-7, § I,

SECRETARY OF STATE  
STATE OF LOUISIANA

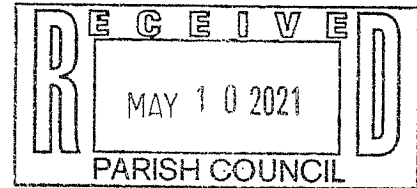
R. KYLE ARDOIN  
SECRETARY OF STATE

P.O. BOX 94125  
BATON ROUGE, LA 70804-9125  
225.922.2880  
[WWW.SOS.LA.GOV](http://WWW.SOS.LA.GOV)



May 4, 2021

St. Charles Parish Council  
P.O. Box 302  
Hahnville, LA 70057



Dear St. Charles Parish Council,

According to the records of this office, the appointment of the official journal in your parish will expire soon.

Please execute the enclosed Official Parish Journal Certificate with regard to the newly-appointed Official Journal of your parish and return it to this office before **June 30, 2021**.

A self-addressed envelope is enclosed for your convenience. You may also email it to [publications@sos.la.gov](mailto:publications@sos.la.gov). Please feel free to call me at 225.922.0900 if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ross Servat".

Ross Servat  
Elections Services

/rs  
Enclosures



# OFFICIAL PARISH JOURNAL SELECTION

In accordance with Louisiana Revised Statute 43:150 and 43:174, the governing authority of the Parish of \_\_\_\_\_ has selected:

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(Name of Newspaper)

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(Complete **MAILING ADDRESS** of Newspaper)

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(Telephone Number and Fax Number of Newspaper)

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(E-mail address for Legal Advertising for Newspaper)

This Official Parish Journal has been selected by said Parish on the \_\_\_\_\_ day of \_\_\_\_\_, of the year \_\_\_\_\_, in the manner provided by law for the period beginning \_\_\_\_\_ and ending \_\_\_\_\_.

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(Signature of Official)

(Title of Official)

(Date)

Please return this form to:

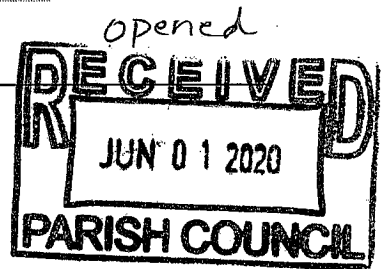
Secretary of State, Election Services  
P.O. Box 94125  
Baton Rouge, LA 70804-9125

This form can also be sent via email to [publications@sos.la.gov](mailto:publications@sos.la.gov), with the original following via mail.

Any changes that need to be made to contact information for your Newspaper can be sent to the email listed above. We do not change information provided to us without consent from the Parish.

Rev. 2/2021

St. Charles  
**Herald-GUIDE**



June 1, 2020

To: St. Charles Parish Council

The St Charles Herald-Guide hereby offers a firm rate for providing the advertising service as your Official Journal for twelve months beginning July 1, 2020. The rates are as follows:

\$2.96 per column inch for advertising the newspaper must set into type  
\$2.46 per column inch for advertising the newspaper can scan

These rates comply with the maximum \$6 per 100-word rate set forth by the law of the State of Louisiana for Official Journals. It has been a pleasure to serve as your Official Journal, and we look forward for the opportunity to continue our relationship.

Sincerely,

Jonathan Menard  
Publisher  
St. Charles Herald-Guide

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14236 U.S. Hwy 90, Boutte, LA 70039  
Office 985-758-2795 • Fax 985-758-7000 • 1-800-538-4355