



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

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COUNCIL OFFICE MEMORANDUM

DATE: DECEMBER 11, 2024

TO: MR. DAVID DEGENERES
WASTEWATER DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: PROFESSIONAL SERVICES AGREEMENT
TURTLE POND FORCE MAIN REPLACEMENT
(PROJECT NO. S241002)

On December 2, 2024, the St. Charles Parish Council adopted Ordinance No. 24-12-1 to approve and authorize the execution of a Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for Turtle Pond Force Main Replacement (Project No. S241002), in the not to exceed amount of \$412,827.00.

A copy of the fully executed ordinance is enclosed for your records. Please update in your records and/or software as desired. The agreement was fully executed through Administration's DocuSign software and should be available via DocuSign.

MI/ag

Enclosure

cc: ✓¹Parish Council
Ms. Samantha de Castro w/ordinance
Mr. Corey Oubre w/enclosure
Mr. Grant Dussom w/enclosure
Kyle Associates, LLC w/enclosure

¹ Council Dept. retained 1 DocuSign copy for file

2024-0380

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF WASTEWATER)**

ORDINANCE NO. 24-12-1

An ordinance approving and authorizing the execution of a Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for Turtle Pond Force Main Replacement (Project No. S241002), in the not to exceed amount of \$412,827.00.

WHEREAS, St. Charles Parish desires to replace the existing Turtle Pond lift station and force main to discharge sewerage directly to the existing Destrehan Wastewater Treatment Plant; and,

WHEREAS, the existing lift station's force main currently discharges at Rue Landry lift station which has become overloaded with flow on a normal basis; and,

WHEREAS, replacement of the force main will allow for reassessment and design of said force main to determine necessary size for future growth of the area; and,

WHEREAS, St. Charles Parish and Kyle Associates, LLC, have mutually agreed upon a not to exceed amount of \$412,827.00 to complete the work of design, with the exception of supplemental fees of surveying, geotechnical and permitting to be determined during the conceptual phase of design; and,

WHEREAS, the attached Professional Services Agreement between St. Charles Parish and Kyle Associates, LLC, describes the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Kyle Associates, LLC, to perform engineering services for the Turtle Pond Force Main Replacement (Project No. S241002), in the amount not to exceed \$412,827.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted this 2nd day of December, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bef Fusby

SECRETARY: Michelle Laporte

DLVD/PARISH PRESIDENT: December 3, 2024

APPROVED: _____ **DISAPPROVED:** _____

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: December 4, 2024

AT: 11:00 am **RECD BY:** [Signature]