



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

Monday, April 24, 2023

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

Absent 1 - Nicky Dufrene

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Earl Matherne, Planning Administrator, Community Services Director Joan Tonglet Diaz, Parks and Recreation Director Duane Foret, R.S.V.P. Director Jeanne Arabie, Eric Zurcher, Public Information Office

CALL TO ORDER

Meeting called to order at 6:02 pm.

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of April 10, 2023. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2023-0089](#)

Proclamation: “National Day of Prayer”

Sponsors: Mr. Jewell

Read

Councilman Nicky Dufrene arrived in the meeting.

[2023-0090](#)

In Recognition: Stacie Dufrene, 2022 St. Charles Parish Civil Service Employee of the Year

Sponsors: Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher, Ms. Fisher-Cormier and Mr. Jewell

Parish President Matthew Jewell spoke on the matter.

Read

[2023-0091](#)

Proclamation: “RSVP Volunteer Day in St. Charles Parish”

Sponsors: Mr. Jewell

Read

[2023-0092](#)

Proclamation: “Older Americans Month”

Sponsors: Mr. Jewell

Read

[2023-0093](#)

Proclamation: “Flood Risk Awareness Month in St. Charles Parish”

Sponsors: Ms. Fisher-Cormier

Councilwoman Fisher-Cormier spoke on the matter.

Read

[2023-0094](#)

Proclamation: "Little Red Church Festival Weekend"

Sponsors: Ms. Darensbourg Gordon

Read

[2023-0095](#)

Proclamation: "Bayou Des Allemands Blessing of the Fleet Day"

Sponsors: Mr. Dufrene

Read

[2023-0096](#)

Proclamation: "ALS Awareness Month in St. Charles Parish"

Sponsors: Ms. Billings

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0097](#)

Information Technology

Executive Director of Technology and Cybersecurity Anthony Ayo reported.

Councilwoman Billings spoke on the matter.

Reported

[2023-0098](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 8, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2023-0099](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$26,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 8, 2023

[2023-0100](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform surveying services for Bamboo Street Drainage Improvements (Project No. P221101), in the lump sum amount of \$26,350.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 8, 2023

[2023-0101](#)

An ordinance to amend the 2022 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on May 8, 2023

[2023-0102](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to M-1 on Lots 526, 527, 528, and 529, Sunset Drainage District, as shown on the survey by J.C. Lovell dated October 1, 1959, municipal address 837 Bayou Gauche Road (LA 306), Paradis, as requested by Brandt Dufrene on behalf of One Mile, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 8, 2023

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0082](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Oaklawn Ridge Lane and Oaklawn Drive in St. Rose.

Sponsors: Ms. Bellock

Reported:

Councilwoman Bellock Recommended: Approval
Councilwoman Bellock spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-4-6

Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-4-6

[2023-0083](#)

An ordinance approving and authorizing the execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 5, 2023 through July 14, 2023.

Sponsors: Mr. Jewell and Department of Community Services

Reported:

Community Services Department Recommended: Approval
Community Services Director Joan Diaz spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-4-7

Council Discussion
Ms. Diaz spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-4-7

[2022-0225](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Duplantis Design Group, PC, to perform planning services for the Des Allemands Park Planning Services (Project No. P220208), in the not to exceed amount of \$54,500.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-4-8

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-4-8

[2023-0084](#)

An ordinance approving and authorizing the execution of an Agreement between St. Charles Parish and ZoraChristina Catering, L.L.C., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-4-9

Council Discussion
Mr. Foret spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-4-9

[2023-0085](#)

An ordinance approving and authorizing the execution of an Agreement between St. Charles Parish and Messina’s Concessions, Inc., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-4-10

Council Discussion
Mr. Foret spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 23-4-10

[2023-0087](#)

An ordinance to approve a purchase and/or expropriate a 0.174 acre servitude designated as Parcel A-3 and a 1.156 acre servitude designated as Parcel A-4 over property owned by Cristina & Lauricella, Inc., for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval
Public Works Director Miles Bingham invited Senior Projects Manager Sam Scholle to the podium to speak on the matter.
Mr. Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-4-11

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 23-4-11

[2023-0088](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with N-Y Associates, Inc., to perform professional services for the Highway 90 Overlay Zone project, in the not to exceed amount of \$150,320.00.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval
Parish President Matthew Jewell spoke on the matter.
Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-4-12

Council Discussion
Mr. Albert spoke on the matter.
President Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 1 - Dufrene

Enactment No: 23-4-12

RESOLUTIONS

[2023-0103](#)

A resolution approving a waiver of distance requirements for a restaurant establishment from five hundred feet (500') to not less than three hundred feet (300') from a protected building used exclusively as a church for Boudreaux's River Road Restaurant located at 11760 River Road, St. Rose as requested by Crystal Durand.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Public comment opened on the deviation; no public comment

A motion was made by Councilmember Gibbs, seconded by Councilmember Darensbourg Gordon, to deviate from the regular order of the agenda to take up File No. 2023-0103; a matter not on the agenda. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6691

Deviated

Enactment No: 6691

Reported:

Department of Planning and Zoning Recommended: Approval

Public comment opened; no public comment

Planning & Zoning Director Michael Albert spoke on the matter.

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier

Nay: 1 - Bellock

Enactment No: 6691

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6691

Returned

Enactment No: 6691

APPOINTMENTS

[2023-0074](#)

A resolution appointing Mr. Ryant D. Price to the St. Charles Parish Planning & Zoning Commission as the District V Representative.

VOTE ON THE APPOINTMENT OF MR. RYANT D. PRICE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6692

ADJOURNMENT

A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to adjourn the meeting at approximately 7:41 pm. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary