



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, March 4, 2024

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

APPROVAL OF MINUTES

Regular Meeting – February 19, 2024

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2024-0094](#) In Recognition: Creative Family Solutions, 25th Anniversary
Sponsors: Ms. Fonseca and Ms. Skiba
Attachments: [2024-0094 Creative Family Solutions-25th Anniversary](#)

- 2 [2024-0095](#) Proclamation: “AmeriCorps Week in St. Charles Parish”
Sponsors: Mr. Jewell
Attachments: [2024-0095 AmeriCorp Week in SCP](#)

- 3 [2024-0096](#) Proclamation: “National Kidney Month” and “World Kidney Day” in St. Charles Parish
Sponsors: Mr. Fisher
Attachments: [2024-0096 National Kidney Month](#)

- 4 [2024-0097](#) Proclamation: “National Nutrition Month”
Sponsors: Mr. Jewell
Attachments: [2024-0097 National Nutrition Month](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0098](#) Department of Parks & Recreation/Edward A. Dufresne Community Center

[2024-0099](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, March 18, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 5 [2024-0100](#) An ordinance approving and authorizing the execution of Amendment No. 1, which approved the Professional Services Agreement with All South Consulting Engineers, LLC, for the 2023 Wastewater Rate Study (Project No. S230601), in the not to exceed amount of \$7,500.00, bringing the overall contract amount to \$22,500.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2024-0100 S230601 2023 Wastewater Rate Study Amendment No.1](#)
[2024-0100 Corporate Resolution](#)

- 12 [2024-0101](#) An ordinance approving and authorizing the execution of an Act of Donation and Transfer by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for certain parcels of land comprising approximately 32.392 acres for the purpose of operating and maintaining the Sunset Pump Station.

Sponsors: Mr. Jewell

Attachments: [2024 02 22 Final Crawford Canal Act of Donation Chevron to SCP 2-20-2024_S](#)
[2024-0101 CUSA Schneider 1-17-2024](#)

PLANNING AND ZONING PETITIONS

- 27 [2024-0086](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on Lots 47, 48, 49, 50, 51, and 52, Square D, Oak Ridge Park, 1014, 1018, and 1028 Paul Frederick Street, Luling as requested by Alvin Gordon, III.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0086 RECOMMENDATIONS AT A GLANCE](#)

[2024-0086 Minutes](#)

[2024-0086 Staff Report](#)

[2024-0086 Survey](#)

[2024-0086 AERIAL](#)

[2024-0086 ZONING](#)

[2024-0086 FLUM](#)

[2024-0086 Application1](#)

[2024-0086 Testimony](#)

Legislative History

1/4/24	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council
2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 41 [2024-0087](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-3 on Lots D-1 and D-2, Square 14, 315-317 Smith Street and 212 Highway 3160, Hahnville as requested by Troy A. Bailey.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0087 RECOMMENDATIONS AT A GLANCE](#)

[2024-0087 Minutes](#)

[2024-0087 Staff Report](#)

[2024-0087 RPlat \(D-1, D-2\)](#)

[2024-0087 AERIAL](#)

[2024-0087 ZONING](#)

[2024-0087 FLUM](#)

[2024-0087 Application1](#)

Legislative History

12/22/23	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Denial to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council
2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 55** [2024-0088](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to R-1M and M-1 on Lot 19, Pecan Grove Plantation Subdivision, 12320 River Road, Destrehan as requested by Anna Nelson for DNA Real Estate, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0088 RECOMMENDATIONS AT A GLANCE](#)

[2024-0088 Minutes](#)

[2024-0088 Staff Report](#)

[2024-0088 Site Plan with Zoning](#)

[2024-0088 AERIAL](#)

[2024-0088 ZONING](#)

[2024-0088 FLUM](#)

[2024-0088 Application1](#)

[2024-0088 Survey](#)

Legislative History

12/29/23	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council
2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 72 [2024-0089](#) An Ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from O-L and R-1A(M) to R-1A on Lots P-1, 1B-1-A, 1A-1, and those properties designated as the Roussel Tract and Lot 3605A, approximately 42.5 acres between Dixieland and Country Cottage Subdivisions, 17956 and 17962 River Road, Montz as requested by Denver Perilloux, Terry & Dana Perilloux, Robert Oubre, and Chris M. Trepagnier for OT Properties, LLC & Three 4 Three, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0089 RECOMMENDATIONS AT A GLANCE](#)

[2024-0089 Minutes](#)

[2024-0089 Staff Report](#)

[2024-0089 AERIAL](#)

[2024-0089 ZONING](#)

[2024-0089 FLUM](#)

[2024-0089 Submitted Photos](#)

[2024-0089 Denver Perilloux Application1](#)

[2024-0089 Denver RPlat](#)

[2024-0089 OT Properties, LLC Application1](#)

[2024-0089 Oubre RPlat](#)

[2024-0089 Perilloux RPlat](#)

[2024-0089 Robert Oubre Application1](#)

[2024-0089 Survey](#)

[2024-0089 Terry & Dana Perilloux Application1](#)

[2024-0089 Three 4 Three LLC Application1](#)

Legislative History

1/3/24	Department of Planning & Zoning	Received/Assigned PH
2/1/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/1/24	Planning Commission	Recommended Approval to the Parish Council
2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 113 [2024-0085](#) An ordinance approving and authorizing the execution of an Agreement between Adams and Reese, LLP, and St. Charles Parish for governmental affairs representation.

Sponsors: Mr. Jewell and Department of Legal Services

Attachments: [2024-0085 Adams & Reese Agreement](#)

Legislative History

2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 120 [2024-0090](#) An ordinance approving and authorizing the execution of Change Order No. One (1) for the Barber Road Bank Stabilization, (Project No. P210702), to increase the contract amount by \$64,659.69 and increase the contract time by 7 calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0090 DOC02_05_24](#)

Legislative History

2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 164 [2024-0091](#) An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Stuart Consulting Group, Inc., for engineering services for the Eastbank Lift Stations Rehabilitation (Project No. S211203), in the amount not to exceed \$46,090.50.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2024-0091 S211203 EB LS Amend #1 Legal](#)

[2024-0091 Attachment C-1](#)

[2024-0091 Corporate Resolution](#)

Legislative History

2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 171 [2024-0092](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with G.E.C., Inc., to perform engineering services for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the amount not to exceed \$107,500.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2024-0092 2023 11 09 Professional Services Agreement + Attachments \(PW E](#)
[2024-0092 Attachment C-1 - GEC Rate Sheet](#)
[2024-0092 Corporate Resolution](#)

Legislative History

2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 211 [2024-0093](#) An ordinance approving and authorizing the Parish President to execute a Lease Agreement with Jackie Bee Investments, LLC, to temporarily house the Clerk of Court, Tax Collections and Licenses offices.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2024-0093 2024 02 19 Final](#)

Legislative History

2/19/24	Parish President	Introduced
2/19/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

APPOINTMENTS

- 220 [2024-0071](#) A resolution appointing a member to the St. Charles Parish Library Board of Control as the District V Representative.

Council Chairman will accept nominations to the St. Charles Parish Library Board of Control from the District V Councilmember to fill the vacancy created by the expiration of the term of Ms. Tammy Windmann. Five (5) year term to begin April 1, 2024 and expire April 1, 2029. [Ms. Windmann has served two consecutive terms and cannot be re-appointed]

Legislative History

3/25/19	Parish Council	Enacted Legislation Ms. Tammy M. Windmann appointed to the Library Service District Board of Control on March 25, 2019, per Resolution No. 6400 Term: April 1, 2019 - April 1, 2024
2/19/24	Parish Council	Vacancy Announced

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 3/6/24, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie

PLANNING & ZONING COMMISSION: Thursday, 3/7/24, 6PM, Council Chambers

COMMUNICATIONS DISTRICT (911): Monday, 3/11/24, 5PM, Council Chambers

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 3/13/24, 5PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 3/18/24, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher

ST. CHARLES PARISH COUNCIL: Monday, 3/18/24, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE MARCH 23, 2024 ELECTION:

**Early Voting: Saturday, March 9, 2024 and Monday, March 11 – Saturday, March 16, 2024*

8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy

**Tuesday, March 19, 2024 – Last Day to request Absentee by Mail Ballots*

**Friday, March 22, 2024 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday, March 23, 2024 - Election Day – 7:00 am – 8:00 pm*

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 221 [2024-0102](#) A resolution of the St. Charles Parish Council, acting as governing authority of the Sunset Drainage District, supporting the proposed Act of Donation and Transfer by Chevron U.S.A. to St. Charles Parish authorizing the Sunset Drainage District to appear as Intervenor.

Sponsors: Mr. Jewell, Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Comardelle, Ms. O'Daniels, Mr. Fisher and Ms. deBruler

Attachments: [2024-0102 Public Notice Sunset Drainage District - Meeting Notice](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.