



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

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**Monday, March 13, 2023**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Chris Housewright*  
*Grace Point Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – February 27, 2023*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2023-0046](#)     In Recognition: St. Charles Catholic High School Football, 2022 LHSA  
Division III State Champions  
**Sponsors:**     Mr. Fisher  
**Attachments:**   [2023-0046 St. Charles Catholic High School Football 2022 State Champions](#)
  
- 2     [2023-0057](#)     Proclamation: “AmeriCorps Week in St. Charles Parish”  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2023-0057 Americorps Week in SCP](#)
  
- 3     [2023-0047](#)     Proclamation: “Retired Teachers Day in St. Charles Parish”  
**Sponsors:**     Ms. Clulee  
**Attachments:**   [2023-0047 Retired Teachers Day in SCP](#)
  
- 4     [2023-0048](#)     Proclamation: United Way of St. Charles 5K Bridge Run Day in St.  
Charles Parish  
**Sponsors:**     Ms. Fisher-Cormier  
**Attachments:**   [2023-0048 United Way of St Charles 5K Bridge Run Day in SCP](#)

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2023-0049](#) Department of Parks & Recreation/Edward A. Dufresne Community Center

[2023-0050](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

**Monday, March 27, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 5 [2023-0052](#) An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) in the amount of \$2,023,900.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

**Attachments:** [2023-0052 00500](#)  
[2023-0052 Notice of Intent](#)  
[2023-0052 Corp Res](#)

- 16 [2023-0053](#) An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 20-7-7 which approved the Professional Services Agreement with T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602), in the amount not to exceed \$506,218.25.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2023-0053 P200602 - Amendment](#)  
[2023-0053 Attachment C-1 - TBS Fee Schedule 2022 - St. Charles Parish West](#)  
[2023-0053 TBS Corporate Resolution](#)

- 27 [2023-0054](#) An ordinance to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude and a 2,223 sq. ft. temporary construction servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Attachments:** [2023-0054 Lot 1A Drawing revised\\_2022\\_0817](#)

- 29 [2023-0055](#) An ordinance to approve a purchase and/or expropriation of a 1,477 sq. ft. perpetual sewer servitude and a 2,214 sq. ft. temporary construction servitude over property owned by Martha King Lambert, Edward W. Lambert, Jr., Sally Lambert Schexnaydre, and Mary Jane Lambert, and/or all other owners of record, as their interests may appear, designated as Lot 7 of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Attachments:** [2023-0055 Lot 7 Drawing revised 2020\\_0527](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 31 [2023-0043](#) An ordinance to amend Ordinance 81-10-6, the St. Charles Parish Zoning Ordinance of 1981, as amended, Section III; Section VI.A.[I.].1. c.; Section VI D.[I.].1.c.; Section VI.D. [II.].1.a.; and Section VII.1. to add definitions, specify permitted primary uses and accessory uses in appropriate Zoning Districts, and add supplemental use and performance regulations for Large Solar Energy Systems (LSES) and Small Solar Energy Systems (SSES) in order to regulate and promote renewable energy production.

**Sponsors:** Ms. Darenbourg Gordon

**Attachments:** [2023-0043 RECOMMENDATIONS AT A GLANCE Temp](#)

[2023-0043 Minutes](#)

[2023-0043 2023-01-ORD Staff Report](#)

### **Legislative History**

2/2/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
2/2/23	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council
		Approval, with the following recommended change to Section VI: a. Solar PV panels shall be setback a minimum of thirty feet (30') from all existing property lines. An LSES is not subject to property line setbacks for common property lines of two or more participating lots, except road right-of-way setbacks shall apply.
2/27/23	Parish Council	Introduced
2/27/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 40 [2023-0044](#) An ordinance to authorize the sale by St. Charles Parish for property located at 917 3rd Street, Norco, Louisiana; and to approve and authorize the attached Exclusive Rights of Sale Accelerated Marketing Listing Agreement with SVN/Gilmore Auction & Realty Company to act as St. Charles Parish's designated agent/auctioneer for the sale.

**Sponsors:** Mr. Jewell and Department of Economic Development and Tourism

**Attachments:** [REVISED VERSION 2023-0044 01 24 2023 Final Contract](#)

**Legislative History**

2/27/23	Parish President	Introduced
2/27/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 45 [2023-0045](#) An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-5 which approved the Professional Services Agreement with Meyer Engineers, Ltd., to perform engineering services for the Destrehan Wastewater Treatment Plant Aeration Basin Rehabilitation (Project No. S211202).

**Sponsors:** Mr. Jewell and Department of Wastewater

**Attachments:** [2023-0045 S211202 - REVISED Amendment - Edits](#)  
[2023-0045 Attachment C-1 Meyer General Rates](#)  
[2023-0045 Meyer Engineers, Ltd. Corporate Resolution](#)

**Legislative History**

2/27/23	Parish President	Introduced
2/27/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## RESOLUTIONS

- 58 [2023-0056](#) A resolution in support of Planning and Zoning Commission Resolution 2022-1, adopting the 10-year update to *St. Charles Parish 2030 Comprehensive Plan*.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2023-0056 2022-1-RES Commission resolution](#)  
[2023-0056 PLAN St Charles Parish 2030 Com](#)

## APPOINTMENTS

- 60**    [2023-0038](#)    A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District VII Representative.

*Council Chairman will accept nominations to the Library Board of Control from the District VII Councilmember to fill the vacancy created by the expiration of the term of Ms. Celeste Uzee. Five (5) year term to begin April 1, 2023 and expire April 1, 2028. [Ms. Uzee has served two consecutive terms and cannot be re-appointed]*

**Legislative History**

3/26/18	Parish Council	Enacted Legislation
	Ms. Celeste Uzee appointed to the Library Service District Board of Control on March 26, 2018, per Resolution No. 6335	
	Term: April 1, 2018 - April 1, 2023	
2/27/23	Parish Council	Vacancy Announced

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*BOARD OF ADJUSTMENT (ZBA): Thursday, 3/16/23, 6PM, Council Chambers*  
*PONTCHARTRAIN LEVEE DISTRICT: Monday, 3/20/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher*  
*ST. CHARLES PARISH COUNCIL: Monday, 3/27/23, 6PM, Council Chambers*

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**