



# ST. CHARLES PARISH

DEPARTMENT OF PLANNING & ZONING

## APPLICATION FOR PUBLIC HEARING CHANGE OF ZONING DISTRICT

### ZN - WEB

PZR CASE #: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_

RECEIPT #: \_\_\_\_\_

CHANGE OF ZONING DISTRICT FROM: \_\_\_\_\_ TO: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ PHONE #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PROPERTY OWNER (S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

MUNICIPAL ADDRESS OF AFFECTED PROPERTY (OR GENERAL LOCATION, IF NO MUNICIPAL ADDRESS IS ASSIGNED): \_\_\_\_\_

PROPERTY IS LOCATED ON THE (N, S, E, W) SIDE OF \_\_\_\_\_

STREET, APPROXIMATELY \_\_\_\_\_ FEET (N, S, E, W) OF \_\_\_\_\_  
\_\_\_\_\_ STREET (NEAREST INTERSECTING STREET).

SUBDIVISION: \_\_\_\_\_

SQUARE #: \_\_\_\_\_ LOT #: \_\_\_\_\_

ACREAGE OR PROPERTY SIZE (SQUARE FEET): \_\_\_\_\_

FLOODPLAIN DESIGNATION: \_\_\_\_\_

PRESENT USE OF PROPERTY AND STRUCTURES THEREON: \_\_\_\_\_

CONTEMPLATED USE: \_\_\_\_\_

APPROXIMATE COST OF CONTEMPLATED IMPROVEMENTS: \_\_\_\_\_

HAS THERE EVER BEEN A PREVIOUS PETITION MADE FOR A CHANGE OF ZONING FOR THE PROPERTY?

YES NO **IF YES, GIVE DETAILS:** \_\_\_\_\_

DESCRIBE THE IMPACT OF THE PROPOSED CHANGE IN ZONE ON SUBJECT PROPERTY AND SURROUNDING PROPERTIES (ATTACH ADDITIONAL TEXT, IF NECESSARY). \_\_\_\_\_

**CHECKLIST OF APPLICATION REQUIREMENTS:**

- 1. Complete application, signed by applicant and/or appropriate property owners, and duly notarized. If property owner is a corporate entity, the application must be signed by an authorized corporate representative and must be accompanied by a corporate resolution.
- 2. Complete abutting property owner form. (This information may be obtained from the Assessor's Office).
- 3. Copy of deed to the property. (The deed may be obtained from the Clerk of Court's Office)
- 4. Paid fee of **\$40** (checks/money orders made be **made payable to St. Charles Department of Finance**).
- 5. Survey of property.

PLANNER CERTIFICATION OF APPLICATION \_\_\_\_\_  
(signature)

**OWNER'S ENDORSEMENT**

**STATE OF LOUISIANA**  
**PARISH OF ST. CHARLES**

\_\_\_\_\_ being duly sworn, deposes and states: (i) that he or she is owner of the property described in this application; (ii) that all statements contained in this application are true to the best of his knowledge and belief; and (iii) that he or she authorizes the foregoing petition.

\_\_\_\_\_  
(signature of owner)

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
In my office at \_\_\_\_\_, Louisiana.  
(city, town)

\_\_\_\_\_  
(SIGNATURE OF NOTARY PUBLIC)

(SEAL)

# ABUTTING PROPERTY OWNERS

List names and addresses of **each owner** of property abutting the subject application parcel:

| NAME OF PROPERTY OWNER(S) | ADDRESS OF PROPERTY OWNER(S) |
|---------------------------|------------------------------|
| 1. _____                  | _____<br>_____               |
| 2. _____                  | _____<br>_____               |
| 3. _____                  | _____<br>_____               |
| 4. _____                  | _____<br>_____               |
| 5. _____                  | _____<br>_____               |
| 6. _____                  | _____<br>_____               |
| 7. _____                  | _____<br>_____               |
| 8. _____                  | _____<br>_____               |
| 9. _____                  | _____<br>_____               |
| 10. _____                 | _____<br>_____               |
| 11. _____                 | _____<br>_____               |
| 12. _____                 | _____<br>_____               |

**If there are more than twelve abutting property owners list their names and addresses on an additional sheet(s) of paper and attach.**