



# St. Charles Parish

## Meeting Agenda

### Parish Council

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

**Council Chairman Dick Gibbs**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,**  
**Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

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Monday, August 20, 2018

6:00 PM

Council Chambers, Courthouse

Final

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### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend Ralph Young*  
*Bell Baptist Church, Luling*

### APPROVAL OF MINUTES

*Regular Meeting – July 23, 2018*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2018-0216](#)     In Recognition: Jamie Hymel, St. Charles Parish Employee  
**Sponsors:**     Mr. Cochran  
**Attachments:**   [2018-0216 Jamie Hymel](#)
  
- 2     [2018-0217](#)     Proclamation: "Gospel Festival Weekend"  
**Sponsors:**     Ms. Fisher-Perrier  
**Attachments:**   [2017-0217 Gospel Fest](#)
  
- 3     [2018-0218](#)     In Recognition: Maya Rochon Ruffin, Miss St. Charles Parish Festival Queen LX  
**Sponsors:**     Mr. Gibbs  
**Attachments:**   [2018-0218 Maya Ruffin](#)
  
- 4     [2018-0219](#)     In Recognition: Alexis Lynn Pradat, Teen St. Charles Parish Festival Queen XXIII  
**Sponsors:**     Mr. Hogan  
**Attachments:**   [2018-0219 Alexis Pradat](#)

- 5     [2018-0220](#)     In Recognition: Emma Therese Cazentre, Jr. Miss St. Charles Parish Festival Queen I
- Sponsors:**     Ms. Fletcher
- Attachments:**     [2018-0220 Emma Cazentre](#)
- 6     [2018-0221](#)     Proclamation: “American Cancer Society’s Relay for Life Month”
- Sponsors:**     Ms. Clulee
- Attachments:**     [2018-0221 Relay](#)
- 7     [2018-0223](#)     Proclamation: “Seat Check Saturday in St. Charles Parish” / “National Child Passenger Safety Week”
- Sponsors:**     Mr. Wilson
- Attachments:**     [2018-0223 Seat check Saturday](#)
- 8     [2018-0224](#)     A resolution approving the issuance, sale and delivery of not exceeding \$14,000,000 of Limited Tax Bonds, Series 2018, of Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana, and other matters relating thereto.
- Sponsors:**     Mr. Cochran and Bond Counsel
- Attachments:**     [2018-0224 Certificate](#)
- [2018-0209](#)     Appoint Council Secretary
- Sponsors:**     Mr. Gibbs
- Nominees: Candidate No. 1*  
*Candidate No. 2*
- Legislative History**
- |        |   |                         |
|--------|---|-------------------------|
| 8/6/18 | Parish Council                              | Nomination(s) Accepted  |
|        | Nominees:                                   |                         |
|        | Councilman Wilson nominated Candidate No. 1 |                         |
|        | Councilman Hogan nominated Candidate No. 2  |                         |
| 8/6/18 | Parish Council                              | Close Nomination(s) for |
| 8/6/18 | Parish Council                              | Nomination(s) Closed    |
- 10    [2018-0225](#)     Local Board of Review - 2018 Assessment - Regular Meeting, September 17, 2018, 6PM, Council Chambers, Courthouse
- Sponsors:**     Mr. Gibbs
- Attachments:**     [Board of Review Schedule2018](#)  
[Assessor Letter - 2018 Board of Review](#)
- \*\*Announcement\*\****
- Legislative History**
- |         |                      |                                       |
|---------|----------------------|---------------------------------------|
| 8/15/18 | Assessor             | List Exposed                          |
|         | August 15 - 29, 2018 | List Exposed for Tax Payer Inspection |

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2018-0230](#) Department of Public Works

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

**Monday, September 17, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 14 [2018-0231](#) A resolution requesting that Council Chairman Dick Gibbs, the District III Council representative currently serving as Council Chairman, resign as Council Chairman due to his choosing, unwillingness, or inability to communicate as Council Chairman with all councilmembers, be it due to personal issues, personal feelings, or whatever the case may be, which is detrimental to the Council working to do the people's business and ultimately to all residents of St. Charles Parish.

**Sponsors:** Mr. Hogan

**PLANNING AND ZONING PETITIONS**

- 15 [2018-0213](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-1A(M) on Lot 30A, Square 4, St. Charles Terrace Annex Subdivision (7,800 square feet) as requested by Felicia Jackson on behalf of the property owner Anthony Reynaud.

**Sponsors:** Mr. Cochran and Department of Planning & Zoning

**Attachments:** [2018-0213 Recommendation at a Glance \(2\)](#)  
[2018-0213 08.02.18 Minutes Felicia Jackson](#)  
[2018-0213 LUR PZR 2018-06 \(Jackson\)](#)  
[2018-0213 Application](#)  
[2018-0213 Jackson Rezone Survey](#)  
[2018-0213 AERIAL PZR-2018-06](#)  
[2018-0213 FLUM PZR-2018-06](#)  
[2018-0213 ZONING PZR-2018-06](#)

**Legislative History**

7/2/18	Department of Planning & Zoning	Received/Assigned PH
8/2/18	Department of Planning & Zoning	Recommended Denial to the Planning Commission
8/2/18	Planning Commission	Recommended Approval to the Parish Council

8/6/18	Parish President	Introduced
8/6/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 29**    [2018-0210](#)    An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No S080503-4 Upgrades to Anna and Ama Lift Stations to increase the contract amount by \$22,290.74 and increase the number of days by 49.

**Sponsors:**    Mr. Cochran and Department of Public Works

**Attachments:**    [2018-0210 Change Order Anna-Ama](#)

**Legislative History**

8/6/18	Parish President	Introduced
8/6/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 32**    [2018-0211](#)    An ordinance to approve and authorize the execution of a professional service multi-phase project contract with T. BAKER SMITH, LLC, for providing all necessary professional surveying and engineering services to repair sinkholes at two locations on Highway 90 (Parish Project Number P180501).

**Sponsors:**    Mr. Cochran and Department of Public Works

**Attachments:**    [2018-0211 T. Baker Smith Agreement](#)  
[2018-0211 HWY 90 Sinkhole Proposal 7-12-2018](#)

**Legislative History**

8/6/18	Parish President	Introduced
8/6/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 51**    [2018-0212](#)    An ordinance to approve and authorize the execution of a contract with Pedal Valves, Inc. for AMI Meter Installation (Project No. WWKS 94) in the amount of \$90,000.00.

**Sponsors:**    Mr. Cochran and Department of Waterworks

**Attachments:**    [2018-0212 C-522-Contract-for-Construction-of-a-Small-Project Pedal Valves re](#)

**Legislative History**

8/6/18	Parish President	Introduced
8/6/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 67 [2018-0214](#) An ordinance to repeal Ordinance No. 18-5-3 which installed “**ALL-WAY STOP**” signs at the intersections of Asphodel Drive with Bocage Drive and Ashland Drive in Luling.

**Sponsors:** Mr. Hogan

**Attachments:** [2018-0214 5-31-18 Ltr to Residents](#)  
[2018-0214 6-19-18 Ltr to Residents](#)

**Legislative History**

5/31/18	Council Member(s)	Correspondence Sent to the residents of Asphodel Drive in Luling, from Councilman-At-Large, Division B, Paul J. Hogan, PE, to fill out the response, if they are in favor of keeping the All-Way Stop signs at Asphodel Drive and Bocage Drive and at Asphodel Drive and Ashland Drive, or removing the All-Way Stop signs at Asphodel Drive and Bocage Drive and at Asphodel Drive and Ashland Drive.
6/19/18	Council Member(s)	Correspondence Sent to the residents of Asphodel Drive in Luling, from Councilman-At-Large, Division B, Paul J. Hogan, PE, that questionnaire letter previously sent was sent to soon, signs were not placed at the correct locations; to fill out the response, if they are in favor of keeping the All-Way Stop signs at Asphodel Drive and Bocage Drive and at Asphodel Drive and Ashland Drive, or removing the All-Way Stop signs at Asphodel Drive and Bocage Drive and at Asphodel Drive and Ashland Drive.
8/6/18	Council Member(s)	Introduced
8/6/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 68 [2018-0215](#) An ordinance to approve and authorize the execution of Amendment No. 3 to Ordinance No. 99-9-25, an Intergovernmental Agreement with St. Charles Parish Law Enforcement District to increase the per day fee for the housing of local prisoners.

**Sponsors:** Mr. Cochran and Chief Administrative Officer

**Attachments:** [2018-0215 Amendment No. 3 - house local prisoners](#)

**Legislative History**

8/6/18	Parish President	Introduced
8/6/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**RESOLUTIONS**

- 74**    [2018-0222](#)    A resolution providing mandatory support for the Planning and Zoning Commission's approval for an accessory dwelling unit in an R-1B zoning district on Lot 202, Square 10, Ormond Country Club Subdivision, municipal address 2003 Ormond Boulevard, Destrehan as requested by Michael Norton.

**Sponsors:**    Mr. Cochran and Department of Planning & Zoning

**Attachments:**    [2018-0222 Recommendation at a Glance \(2\)](#)  
[2018-0222 08.02.18 Minutes Michael Bonnie Norton](#)  
[2018-0222 LUR PZSPU-2018-09 \(Norton ADU\)](#)  
[2018-0222 AERIAL PZSPU-2018-09](#)  
[2018-0222 ZONING](#)  
[2018-0222 FLUM](#)  
[2018-0222 Site Plans](#)  
[2018-0222 3rd Floor Plan](#)

**Legislative History**

6/15/18	Department of Planning & Zoning	Received/Assigned PH
8/2/18	Department of Planning & Zoning	Recommended Approval to the Planning Commission
8/2/18	Planning Commission	Recommended Approval to the Parish Council

- 88**    [2018-0226](#)    A resolution requesting authorization for St. Charles Parish to advertise for competitive bids for the Ellington Pump Station, State Project Number H.013148, through the State of Louisiana Department of Transportation and Development (DOTD) under the Louisiana Statewide Flood Control Program.

**Sponsors:**    Mr. Cochran and Grants Office

- 89**    [2018-0227](#)    A resolution supporting the application to the Louisiana Office of Community Development Local Government Assistance Program for FY 2018-2019 funding in the amount of \$77,800 to renovate the St. Charles Parish Courthouse, an essential government building located at 15045 River Road in Hahnville.

**Sponsors:**    Mr. Cochran and Grants Office

- 90**    [2018-0228](#)    A resolution to approve and authorize the execution of a Federally Funded Agreement with the State of Louisiana Governor's Office of Homeland Security and Emergency Preparedness for funding in the amount of \$63,450 to update the St. Charles Parish Hazard Mitigation Plan.

**Sponsors:**    Mr. Cochran and Grants Office

**Attachments:**    [2018-0228 Sub-Grantee Agreement - PDM](#)

- 94**    [2018-0229](#)    A resolution to approve and authorize the execution of a Federally Funded Agreement with the State of Louisiana Governor's Office of Homeland Security and Emergency Preparedness for funding in the amount of \$1,606,584 to elevate 11 residential Repetitive and Severe Repetitive Loss structures in order to prevent further damages and reduce NFIP claims.

**Sponsors:**    Mr. Cochran and Grants Office

**Attachments:**    [2018-0229 Subgrantee Agreement - FMA Elevations](#)

- 98**    [2018-0208](#)    A resolution requesting that Council Chairman Dick Gibbs, the District III Council representative currently serving as Council Chairman, respond to all requests for communications made to him as Chairman by any and all Councilmembers serving in their elected position doing the people's business, and should Council Chairman Gibbs continue to choose or to find that he is unable to communicate with any councilmembers due to personal issues, personal feelings, or whatever the case may be, that he step down from serving as Council Chairman due to the fact that his lack of or unwillingness to communicate as Council Chairman is detrimental to the Council as a whole and ultimately to the residents of St. Charles Parish which the Council represents.

**Sponsors:**    Mr. Hogan

**Legislative History**

8/6/18	Council Member(s)	Introduced
8/6/18	Parish Council Public comment not opened	Postponed Indefinitely
8/6/18	Parish Council	Postponed Indefinitely

**APPOINTMENTS**[2018-0167](#)

## Council appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Terrell D. Wilson. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the August 6, 2018 Parish Council Meeting]*

**Legislative History**

6/18/18	Parish Council	Vacancy Announced
7/9/18	Parish Council	Deferred
7/9/18	Parish Council	Deferred
7/23/18	Parish Council	Deferred

Councilman Hogan stated that at the last council meeting the council asked for some clarification on what is happening with the River Region Caucus.

Acting Chairman Benedetto stated that we are still in the process of gathering information.

8/6/18	Parish Council	Deferred
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[2018-0168](#)

## Council appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Traci A. Fletcher. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the August 6, 2018 Parish Council Meeting]*

**Legislative History**

6/18/18	Parish Council	Vacancy Announced
7/9/18	Parish Council	Deferred
7/9/18	Parish Council	Deferred
7/23/18	Parish Council	Deferred
8/6/18	Parish Council	Deferred

[2018-0169](#)

## Council Alternate Appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Marilyn B. Bellock - Alternate. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the August 6, 2018 Parish Council Meeting]*

**Legislative History**

6/18/18	Parish Council	Vacancy Announced
7/9/18	Parish Council	Deferred
7/9/18	Parish Council	Deferred
7/23/18	Parish Council	Deferred
8/6/18	Parish Council	Deferred



2018-0170

## Council Alternate Appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Paul J. Hogan, PE - Alternate. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the August 6, 2018 Parish Council Meeting]*

Legislative History

6/18/18	Parish Council	Vacancy Announced
7/9/18	Parish Council	Deferred
7/9/18	Parish Council	Deferred
7/23/18	Parish Council	Deferred
8/6/18	Parish Council	Deferred

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*INDUSTRIAL DEVELOPMENT BOARD: Thursday, 8/23/18, 10AM, Council Chambers*

*HOUSING AUTHORITY: Tuesday, 8/28/18, 6PM, Council Chambers*

*HOSPITAL BOARD: Wednesday, 8/29/18, 10AM, Council Chambers*

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 9/5/18, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*

*PLANNING & ZONING COMMISSION: Thursday, 9/6/18, 7PM, Council Chambers*

*911 COMMUNICATIONS DISTRICT: Monday, 9/10/18, 5PM, Council Chambers*

*CIVIL SERVICE BOARD: Tuesday, 9/11/18, 6:30PM, Council Chambers*

*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 9/12/18, 7PM, Council Chambers*

*PONTCHARTRAIN LEVEE DISTRICT: Monday, 9/17/18, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher*

*ST. CHARLES PARISH COUNCIL: Monday, 9/17/18, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*PARISH HOLIDAY: Monday, 9/3/18 - Labor Day*

*Board of Review: Parish Council will be sitting as a Board of Review September 7 – September 21, 2018*

*2018 Assessment List*

*Written or Oral Protests must be received by the Parish Council Office by September 10, 2018 – 4:00 pm*

**\*\*\*PLEASE NOTE THAT THERE WILL BE A FOUR (4) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, SEPTEMBER 17, 2018.**

*Public Hearings to consider the Proposed 2019 Capital and Consolidated Operating Budget:*

*Tuesday, October 23, 2018, 9AM*

*Thursday, October 25, 2018, 6PM*

*Tuesday, October 30, 2018, 6PM*

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**[2018-0232](#)

St. Charles Parish Council, sitting as the governing authority of the Sunset Drainage District:

1. Update from Department of Public Works: a) performance of obligations relative to the Sunset Drainage District / St. Charles Parish - Cooperative Endeavor Agreement, b) Levee servitude encroachments, c) Levee elevation and maintenance
2. Update from the Department of Finance: Annual audits

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**