



# ST. CHARLES PARISH

## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: JANUARY 9, 2025

TO: MR. COREY OUBRE  
LEGAL SERVICES DIRECTOR

FROM: MICHELLE IMPASTATO  
COUNCIL SECRETARY 

RE: CIVIL & SPORTS DESIGN ENGINEERING, LLC, ASSIGNEE IN TITLE OF  
CIVIL & ENVIRONMENTAL CONSULTING ENGINEERS IN CONNECTION  
WITH AGREEMENT FOR ST. CHARLES PARISH DOG PARK PROJECT

On January 6, 2025, the St. Charles Parish Council adopted Resolution No. 6813 approving and authorizing the execution of a letter by St. Charles Parish approving Civil & Sports Design Engineering, LLC, as the assignee of Civil & Environmental Consulting Engineers, regarding the Multiphase Project Contract for engineering services with Civil & Environmental Consulting Engineers for the St. Charles Parish Dog Park project.

A copy of the resolution is enclosed for your records. Administration is currently working on providing our office with the final letter once submitted.

MI/ag

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Grant Dussom w/enclosure  
Mr. Miles Bingham w/enclosure  
Mr. Brandon Bernard w/enclosure  
Civil & Sports Design Engineering, LLC, w/enclosure

**2024-0439**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF LEGAL SERVICES)**

**RESOLUTION NO.** 6813

A resolution approving and authorizing the execution of a letter by St. Charles Parish approving Civil & Sports Design Engineering, LLC, as the assignee of Civil & Environmental Consulting Engineers, regarding the Multiphase Project Contract for engineering services with Civil & Environmental Consulting Engineers for the St. Charles Parish Dog Park project.

**WHEREAS,** Ordinance No. 19-2-11 adopted on February 18, 2019, by the St. Charles Parish Council, approved and authorized the execution of an Engineering Services Contract between Civil & Environmental Consulting Engineers and St. Charles Parish for the design of a Dog Park near the St. Charles Parish Animal Shelter; and,

**WHEREAS,** Civil & Sports Design Engineering, LLC, is the assignee of the Multiphase Project Contract for engineering services with Civil & Environmental Consulting Engineers; and,

**WHEREAS,** all services, compensation, schedule and payment shall remain as provided in Ordinance No. 19-2-11.

**NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL,** do hereby approve and authorize the execution of a letter supporting the assignee of Civil & Environmental Consulting Engineers to Civil & Sports Design Engineering, LLC, in connection with Multiphase Project Contract for engineering services for the St. Charles Parish Dog Park project originally entered into with St. Charles Parish on February 20, 2019.

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to execute said letter supporting the assignee of Civil & Environmental Consulting Engineers to Civil & Sports Design Engineering, LLC.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE

And the resolution was declared adopted this 6<sup>th</sup> day of January, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Jelly Fonseca*

SECRETARY: *Michelle Dupont*

DLVD/PARISH PRESIDENT: *January 7, 2025*

APPROVED:  DISAPPROVED:

PARISH PRESIDENT: *Math Jewell*

RETD/SECRETARY: *January 8, 2025*

AT: *9:25am* RECD BY: *[Signature]*