



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

### Final

**Council Chairman Dick Gibbs**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,**  
**Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

Monday, March 26, 2018

6:00 PM

Council Chambers, Courthouse

### ATTENDANCE

**Present** 5 - Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, and Julia Fisher-Perrier

**Absent** 4 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, and Traci A. Fletcher

### Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Fauchaux, Planning & Zoning Director Michael Albert, Animal Control Officer Jena Troxler, Adrienne Bourgeois, Public Information Office

### CALL TO ORDER

Meeting called to order at 6:01 pm.

### PRAYER / PLEDGE

Pastor Charles Johnson  
Mt. Zion Baptist Church

### APPROVAL OF MINUTES

**A motion was made by Councilmember Clulee, seconded by Councilmember Fisher-Perrier, to approve the minutes from the regular meeting of March 12, 2018. The motion carried by the following vote:**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2018-0069](#)

In Recognition: Monae' Nijada Gordon, Miss Louisiana Junior High America 2018

**Sponsors:** Mr. Hogan

**Read**

[2018-0070](#)

Proclamation: "Child Abuse Prevention Month"

**Sponsors:** Mr. Cochran

**Read**

[2018-0071](#)

Proclamation: "Parkinson's Disease Awareness Month"

**Sponsors:** Ms. Benedetto

**Read**

[2018-0072](#)

Proclamation: "Fair Housing Month in St. Charles Parish"

**Sponsors:** Mr. Cochran

**Read**

[2018-0073](#)

Proclamation: "National Service Recognition Day"

**Sponsors:** Mr. Cochran

**Read**

[2018-0074](#)

Proclamation: "National Public Safety Telecommunicators Week"

**Sponsors:** Mr. Gibbs

**Read**

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

### [2018-0078](#)

Ms. Madeleine Brumley, Laborde Earles Law Firm

**Sponsors:** Mr. Gibbs

Ms. Madeleine Brumley, Laborde Earles Law Firm

Councilwoman Fisher-Perrier spoke on the matter.

Ms. Brumley spoke on the matter.

Councilwoman Clulee spoke on the matter.

Ms. Brumley spoke on the matter.

**Reported**

### [2018-0076](#)

Animal Control

Animal Control Director Jena Troxler

Councilwoman Cluee spoke on the matter.

Ms. Troxler spoke on the matter.

**Reported**

### [2018-0077](#)

Parish President Remarks/Report

**Sponsors:** Mr. Cochran

**Not Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, APRIL 9, 2018, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2018-0079](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No S030101 Killona Force Main Extension to decrease the contract amount by \$112,985.00 and increase the number of days by 160.

**Sponsors:** Mr. Cochran and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on April 9, 2018**

[2018-0080](#)

An ordinance to approve and authorize the execution of a professional service multi-phase project engineering contract with PRINCIPAL ENGINEERING, INC., for providing all necessary professional, engineering services to design and oversee the construction of Parish Project Number P180301- ST. ROSE DRAINAGE IMPROVEMENT FAIRFIELD & OAKLAND.

**Sponsors:** Mr. Cochran and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on April 9, 2018**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**[2018-0051](#)

An ordinance to approve and authorize the Parish President to acquire a 19,647.40 SF perpetual drainage servitude over property identified as Parcel No.1-1, in Sections 16 and 17, Township 12 South - Range 7 East; a 34,342.50 SF perpetual drainage servitude over property identified as Parcel No. 1-2, in Sections 15 and 16, Township 12 South - Range 7 East; a 823.50 SF perpetual drainage servitude over property identified as Parcel No. 9-2, in Section 50, Township 12 South - Range 8 East; and a 10,984.70 SF perpetual drainage servitude over property identified as Parcel No. 9-3, in Sections 51 and 53, Township 12 South - Range 8 East all in the Town of MONTZ, St. Charles Parish, Louisiana, which property is more particularly described in the Act of Servitude attached hereto and made a part hereof, from ENTERGY LOUISIANA, LLC, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802-5 Coulee Canal Access for Maintenance - Phase II.

**Sponsors:** Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 18-3-4

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

Enactment No: 18-3-4

[2018-0052](#)

An ordinance approving and authorizing the execution of Change Order No. 2 for Parish Project No. P160502, implementing a Computerized Maintenance Management System for the Public Works Department, to increase the Contract Time by 120 days with no other changes to the Contract.

**Sponsors:** Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Speakers:

Mr. Milton Allemand, Hahnville

**Public Hearing Requirements Satisfied**

Enactment No: 18-3-5

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

Enactment No: 18-3-5

[2018-0066](#)

An ordinance to approve and authorize the execution of a Construction Contract with Baker Pile Driving & Site Work, LLC for Project No. P081102-8, Dunleith Bank Stabilization - Phase VII, in the amount of \$1,407,557.00.

**Sponsors:** Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Speakers:

Mr. Milton Allemand, Hahnville

Chief Administrative Officer Billy Raymond requested that the contract price be corrected to reflect the correct amount \$1,407,557.00 on page 20 in the Agenda, under Article 5 in the Contract.

**Public Hearing Requirements Satisfied**

Enactment No: 18-3-6

Amendment: to amend the proposed contract under "Article 5 Contract Price, 5.01 a)" to change "One Million Four Hundred Seven Five Hundred Fifty Seven and 00/100 Dollars..." to read "One Million Four Hundred Seven Thousand Five Hundred Fifty-Seven and 00/100 Dollars..."

**A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Clulee, to amend the proposed contract. The motion carried by the following vote:**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

Enactment No: 18-3-6

**Amended**

Enactment No: 18-3-6

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

Enactment No: 18-3-6

[2018-0067](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract between Linfield, Hunter & Junius, Inc. and St. Charles Parish for the design and construction management of a Memorial Park at 15045 River Road in Hahnville, LA 70057.

**Sponsors:** Mr. Cochran and Department of Parks and Recreation

Reported:

Parks & Recreation Department Recommended: Approval

Executive Director of Procurement, Government Buildings, and Economic Development

Darrin Duhe spoke on the matter.

Speakers:

Mr. Milton Allemand, Hahnville

**Public Hearing Requirements Satisfied**

Enactment No: 18-3-7

Council Discussion

Mr. Duhe spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

Enactment No: 18-3-7

[2018-0068](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 17-7-4 to eliminate the compensation for “state” services, which approved an Agreement between Tauzin Consultants, LLC and St. Charles Parish for governmental affairs representation.

**Sponsors:** Mr. Woodruff and Mr. Wilson

**Public Hearing Requirements Not Satisfied**

**A motion was made by Councilmember Woodruff, seconded by Councilmember Fisher-Perrier, to Table File No. 2018-0068. The motion carried by the following vote:**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

**Tabled.**

## RESOLUTIONS

[2018-0075](#)

A resolution providing supporting authorization for the Department of Public Works to perform in-house inspection and other services for the River Road Estates subdivision.

**Sponsors:** Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public comment opened

Mr. Milton Allemand, Hahnville

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

Enactment No: 6334



**APPOINTMENTS**[2018-0045](#)

A resolution to appoint a member to the Library Service District Board of Control as the District VI Representative.

**Deferred**

[2018-0047](#)

A resolution to appoint Ms. Celeste Uzee to the Library Service District Board of Control as the District VII Representative.

**VOTE ON THE APPOINTMENT OF MS. CELESTE UZEE**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

Enactment No: 6335

**ADJOURNMENT**

**A motion was made by Councilmember Bellock, seconded by Councilmember Woodruff, to adjourn the meeting at approximately 7:19 pm. The motion carried by the following vote:**

**Yea:** 5 - Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 4 - Benedetto, Hogan, Wilson and Fletcher

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Valarie Berthelot**  
**Interim Council Secretary**