



ST. CHARLES PARISH

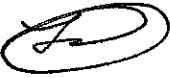
OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
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COUNCIL OFFICE MEMORANDUM

DATE: APRIL 9, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: PROFESSIONAL SERVICES AGREEMENT
NEW SARPY CN CULVERT CROSSINGS
(PROJECT NO. P250301)

On April 7, 2025, the St. Charles Parish Council adopted Ordinance No. 25-4-1 approving and authorizing the execution of a Professional Services Agreement with Linfield, Hunter & Junius, Inc., to perform engineering services for the New Sarpy CN Culvert Crossings (Project No. P250301), in the amount not to exceed \$692,052.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on April 8, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure

2025-0081

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 25-4-1

An ordinance approving and authorizing the execution of a Professional Services Agreement with Linfield, Hunter & Junius, Inc., to perform engineering services for the New Sarpy CN Culvert Crossings (Project No. P250301), in the amount not to exceed \$692,052.00.

WHEREAS, the Parish desires to improve drainage in the New Sarpy area by installing additional culverts under the Canadian National Railway (CN) at Troxclair Canal and Vans Lane, as well as installing a new culvert underneath Vans Lane immediately south of CN to replace an existing culvert; and,

WHEREAS, the Parish has been awarded funding from the Resilient Communities Infrastructure Program (RCIP) for construction of this project; and,

WHEREAS, the Professional Services Agreement between St. Charles Parish and Linfield, Hunter & Junius, Inc., described the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Linfield, Hunter & Junius, Inc., to perform engineering services as required by the Department of Public Works, for the New Sarpy CN Culvert Crossings (Project No. P250301) is hereby approved and accepted in the amount not to exceed \$692,052.00.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 7th day of April, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca

SECRETARY: Michelle Dupont

DLVD/PARISH PRESIDENT: April 8, 2025

APPROVED: ☒

DISAPPROVED: ☐

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: April 8, 2025

AT: 2:57pm RECD BY: [Signature]