



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Wendy Benedetto
Councilmembers Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock,
Traci A. Fletcher, Julia Fisher-Perrier

Monday, January 11, 2016

4:30 PM

Council Chambers, Courthouse

Organizational Meeting

ATTENDANCE

Present 9 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, Traci A. Fletcher, and Julia Fisher-Perrier

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Executive Assistant Anedra Coleman, Chief Administrative Officer Billy Raymond, Finance Director Grant Dussom, Executive Director of Community Affairs Dwayne LaGrange, Executive Director of Technology and Communications Anthony Ayo, Executive Director of Procurement and Government Buildings Darrin Duhe, Legal Director Robert Raymond, Planning & Zoning Director Michael Albert, Grants Officer Holly Fonseca, Interim Public Information Officer Tristan Babin, Waterworks Director Robbie Brou, Community Services Director Joan Tonglet Diaz, Economic Development & Tourism Director Corey Fauchoux, Parks and Recreation Director Duane Foret, R.S.V.P. Director Michelle Higgins, General Government Buildings Facilities Manager Philip Dufrene

CALL TO ORDER

Councilwoman Fletcher, 2015 Vice-Chairman, called the meeting to order at 4:34 pm.

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2016-0001](#)

Accept Nominations and Confirm Nomination - Presiding Officer for 2016; Chairman, St. Charles Parish Council

Public comment opened; no public comment.

Nominee:

Councilman Wilson nominated Councilwoman Benedetto as Chairman

Nomination(s) Accepted

A motion was made by Councilmember Wilson, seconded by Councilmember Hogan, to Close Nomination(s) for File No. 2016-0001. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

VOTE ON THE APPOINTMENT OF COUNCILWOMAN WENDY BENEDETTO

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0002](#)

Accept Nominations and Confirm Nomination - Presiding Officer for 2016; Vice-Chairman, St. Charles Parish Council

Public comment opened; no public comment.

Nominee:

Councilman Woodruff nominated Councilwoman Fisher-Perrier as Vice-Chairman

Nomination(s) Accepted

A motion was made by Councilmember Woodruff, seconded by Councilmember Benedetto, to Close Nomination(s) for File No. 2016-0002. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

VOTE ON THE APPOINTMENT OF COUNCILWOMAN JULIA FISHER-PERRIER

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

Chairman Benedetto continued with the remainder of the meeting.

Chairman Benedetto announced that the meeting will recess for a few minutes.

[2016-0003](#)

Appoint Council Secretary

Public comment opened; no public comment.

Nominee:

Councilwoman Fisher-Perrier nominated Ms. Tiffany K. Clark

Nomination(s) Accepted

A motion was made by Councilmember Fletcher, seconded by Councilmember Woodruff, to Close Nomination(s) for File No. 2016-0003. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

VOTE ON THE APPOINTMENT OF MS. TIFFANY K. CLARK

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

1 [2016-0004](#)

Adopt St. Charles Parish Council Rules

Council Discussion

A motion was made by Councilmember Hogan, seconded by Councilmember Gibbs, to Adopt the St. Charles Parish Council Rules. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Adopted**15** [2016-0005](#)

Adopt St. Charles Parish Council Expense Regulations

Council Discussion

Amendment: to amend the proposed St. Charles Parish Council Expense Regulations as follows:

1. Index Page under "Advertising - Association Dues:" delete "National Association of Black County Officials"
2. Index Page under "Communication" delete "Pager" and delete "Radio" and under "Maintenance of Property & Equipment" delete "Pager" and "Radio Repairs"
3. "Communication" delete "Pager Section"
4. "Communication" delete "Radio Section"
5. "Maintenance of Property & Equipment" delete "Radios and Pager" from the heading
6. "Travel - Regulations and Allowances" under "Section II. Transportation A. Travel Routes" the second sentence to read "All out of Parish mileage shall be computed on the basis of odometer readings or from point of origin to point of return on the basis of an electronic mapping program."
7. "Travel - Regulations and Allowances" under Section III. Reimbursement for Travel, Subsistence and other Expenses C. Other Expenses 6." to read "Shuttle services to and from terminals or stations."
8. "Travel - General Travel Regulations/Travel Outside St. Charles Parish" "Reporting" delete the two existing paragraphs and replace with "Prior to traveling on official parish business, a Councilmember shall submit a Parish Travel Request Form. Prior to final reimbursement for expenses incurred, a Parish Travel Expense Form must be submitted to the Department of Finance.
9. "Travel - Travel within St. Charles Parish" replace the last two sentences with "A mileage Allowance (Non-accountable Plan) of \$200.00 per month shall be paid to each council member in lieu of a monthly reimbursement of mileage expenses. This taxable benefit will be disbursed by the St. Charles Parish Department of Finance on the second payroll of each month.
10. "Travel - Regulations and Allowances" under Section III. Reimbursement for Travel, Subsistence and other Expenses A. Transportation 1." the second sentence to read "Mileage incurred outside of the Parish shall be reimbursable in the amount established by the Administration."

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fletcher, to Amend File No. 2016-0005. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Amended

VOTE ON COUNCIL EXPENSE REGULATIONS AS AMENDED

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Adopted

[2016-0012](#)

Confirmation Hearing for Appointment of Director - Department of Planning and Zoning - Mr. Michael J. Albert

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval

Public comment opened; no public comment.

VOTE ON THE CONFIRMATION OF MR. MICHAEL J. ALBERT

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0013](#)

Confirmation Hearing for Appointment of Director - Department of Community Services - Ms. Joan Tonglet Diaz

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval

Public comment opened; no public comment.

VOTE ON THE CONFIRMATION OF MS. JOAN TONGLET DIAZ

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0014](#)

Confirmation Hearing for Appointment of Director - Department of Finance - Mr. Grant M. Dussom

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval

Public comment opened; no public comment.

VOTE ON THE CONFIRMATION OF MR. GRANT M. DUSSOM

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0015](#)

Confirmation Hearing for Appointment of Director - Department of Parks and Recreation - Mr. Duane P. Foret

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval

Public comment opened; no public comment.

VOTE ON THE CONFIRMATION OF MR. DUANE P. FORET

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0016](#)

Confirmation Hearing for Appointment of Director - Department of Waterworks - Mr. Robert Brou

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval

Public comment opened; no public comment.

VOTE ON THE CONFIRMATION OF MR. ROBERT BROU

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0017](#)

Confirmation Hearing for Appointment of Director - Department of Legal Services - Mr. Robert L. Raymond

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval

Public comment opened; no public comment.

Council Discussion

VOTE ON THE CONFIRMATION OF MR. ROBERT L. RAYMOND

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0018](#)

Confirmation Hearing for Appointment of Director - Department of Economic Development and Tourism - Mr. Corey Faucheux

Sponsors: Mr. Cochran

Reported:

Parish President Recommended: Approval

Public comment opened; no public comment.

VOTE ON THE CONFIRMATION OF MR. COREY FAUCHEUX

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Confirmed

[2016-0006](#)

Appointment of Chairman to the Operations, Maintenance, and Construction Management Committee

Council Chairman named Councilwoman Fletcher to act as Chairman.

Confirmed

[2016-0007](#)

Appointment of Chairman to the Legislative Committee

Council Chairman named Councilwoman Benedetto to act as Chairman.

Confirmed

[2016-0008](#)

Appointment of Chairman to the Contract/Finance and Administrative Committee

Council Chairman named Councilman Wilson to act as Chairman.

Confirmed

[2016-0009](#)

Appointment of Chairman to the Special Projects/Public Safety, Health, and Environmental Committee

Council Chairman named Councilman Hogan to act as Chairman.

Confirmed

[2016-0010](#)

Appointment of Chairman to the Hurricane Protection Projects Committee

Council Chairman named Councilwoman Fisher-Perrier to act as Chairman.

Confirmed

ADJOURNMENT

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Wilson, to adjourn the meeting at approximately 5:04 pm. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Tiffany K. Clark
Council Secretary