



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Holly Fonseca,
La Sandra Darenbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

Monday, June 15, 2020

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Wendy Benedetto, Holly Fonseca, La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher

Absent 1 - Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Emergency Preparedness Director Joe Ganote, Public Works/Wastewater Director Miles Bingham, Planning & Zoning Director Michael Albert, Earl Matherne, Planning Administrator, Interim R.S.V.P. Director Jeannie Arabie, Heather Keller, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

Chairman Gibbs read the following instructions: As of June 5, 2020, St. Charles Parish entered phase two of re-opening, for detailed information please visit the St. Charles Parish website.

During the duration of this meeting, we will be opening up public hearing and public comment. If you provided public comment via email or ecomment prior to 4:00 pm today, these comments, along with your name and address will be read aloud during the meeting in the order in which they were received.

APPROVAL OF MINUTES

A motion was made by Councilmember Benedetto, seconded by Councilmember Darensbourg Gordon, to approve the minutes from the regular meeting of June 1, 2020. The motion carried by the following vote:

Yea: 8 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2020-0161](#)

In Recognition: Tammy Chiasson, St. Charles Parish Library

Sponsors: Mr. Dufrene

Read

[2020-0162](#)

In Recognition: John Dias, River Parishes Transit Authority

Sponsors: Ms. Fisher-Perrier

Read

[2020-0163](#)

In Recognition: Alvina Matherne, South Central Louisiana Human Services Authority

Sponsors: Mr. Dufrene

Read

[2020-0164](#)

Proclamation: "Blinded Veterans Day"

Sponsors: Mr. Jewell

Read

[2020-0165](#)

Proclamation: "Child Abuse Prevention Month"

Sponsors: Mr. Jewell

Councilwoman Clulee spoke on the matter.

Read

[2020-0166](#)

Proclamation: "Sexual Assault Awareness Month and Financial Literacy Month"

Sponsors: Mr. Gibbs

Read

[2020-0167](#)

Proclamation: "Parkinson's Disease Awareness Month"

Sponsors: Ms. Benedetto

Read

[2020-0168](#)

Proclamation: "National Service Recognition Day"

Sponsors: Mr. Jewell

Read

[2020-0169](#)

Proclamation: "National Public Safety Telecommunicators Week"

Sponsors: Mr. Gibbs

Read

[2020-0170](#)

Proclamation: "Alzheimer's and Brain Awareness Month"

Sponsors: Mr. Jewell

Read

[2020-0171](#)

Proclamation: "World Elder Abuse Awareness Day"

Sponsors: Mr. Jewell

Read

[2020-0172](#)

Proclamation: "244th Anniversary of American Independence"

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0159](#)

Department of Emergency Preparedness and Hurricane Preparedness

Emergency Preparedness Director Joe Ganote reported on the Department of Emergency Preparedness.

Councilwoman Clulee spoke on the matter.

Mr. Ganote spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Reported

Councilwoman Fisher-Perrier arrived in the meeting.

[2020-0159](#)

Department of Emergency Preparedness and Hurricane Preparedness

Emergency Preparedness Director Joe Ganote reported on Hurricane Preparedness.

Reported

[2020-0175](#)

Department of Planning & Zoning/CZM

Planning & Zoning Director Michael Albert reported on the Planning & Zoning Department. Planning Administrator Earl Matherne reported on Coastal Zone Management.

Councilwoman Darensbourg Gordon spoke on the matter.

Chairman Gibbs spoke on the matter.

Reported

[2020-0160](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Councilwoman Fisher-Perrier spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JULY 6, 2020, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2020-0158](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-3 to R-1A on a 609,850 square foot area consisting of Parcels F, I and portions of Parcels G and J, Fashion Plantation Subdivision, as requested by Fashion Plantation Estates, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0174](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 5. Boats, Docks and Waterways, Article I. In General, Section 5-3. No-wake/idle speed only zones, (a) (3) by extending the zone to the Randolph Pump Station.

Sponsors: Mr. Dufrene

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0176](#)

An ordinance to amend the 2020 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues including transfers totaling \$29,350,819 and accumulated fund balance of \$50,595,085 and expenditures, including transfers, totaling \$80,929,422 for the Roads and Drainage Fund - Fund 112, Parish Transportation Fund 102, Flood Protection Fund 123, and Capital Projects Fund 310 (West Bank Hurricane Protection Levee) for construction, architectural/engineering, and other fees unexpended in 2019 for various parish projects that were not completed during 2019.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0177](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P080502-22A, Engineer's Canal Pump Station Improvements, to balance the contract quantities with actual quantities resulting in a decrease of \$77,010.00 in Contract Price and an increase in the Contract Time by 90 days.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0178](#)

An ordinance to enact a MORATORIUM on the approval of major subdivisions (more than five lots) until lifted for any community, as defined by Ordinance No. 00-9-11, upon completion of parish drainage and sewage master plans for that community where the results have been accepted by resolution of the parish council or eighteen (18) months, whichever occurs first.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0182](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 6 Buildings and Building Regulations, Article II, Section 6-14 Permit Application to establish a process for analyzing the impact of traffic generated by new development by adding part (n) Traffic Impact Analysis.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0183](#)

An ordinance to amend the St. Charles Parish Subdivision Regulations of 1981, Section II. Subdivision procedure, C. Minor Resubdivisions, 2. Reserved and Section II. Subdivision procedure to establish a process for analyzing the impact of traffic generated by new development at paragraph E. Preliminary Plat 3. Preliminary Plat/Additional Submission Requirements.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0179](#)

An ordinance to approve and authorize the Parish President to execute a perpetual Right-of-Way Contract on behalf of St. Charles Parish as Grantor, in favor of Phillips 66 Alliance H2PL LLC as Grantee, across one tract of land located in Section 64, Township 13 South, Range 21 East, and one tract of land located in Section 25, Township 13 South, Range 21 East.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0180](#)

An ordinance to approve and authorize the execution of an engineering services agreement with T. Baker Smith LLC for providing all necessary services for the 2020 West Bank Master Drainage Plan (MDP), Project No. P200602.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0181](#)

An ordinance to approve and authorize the execution of an engineering services agreement with Principal Engineering, Inc. for providing all necessary services for the 2020 East Bank Master Drainage Plan (MDP), Project No. P200601.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0184](#)

An ordinance to approve and authorize the execution of a professional service multi-phase project agreement with Meyer Engineering, Ltd. for providing all necessary professional engineering services for the 2020 West Bank Sewer Master Plan, Project No. S200603.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0185](#)

An ordinance to approve and authorize the execution of a professional service multi-phase project agreement with Kyle Associates, LLC. for providing all necessary professional engineering services for the 2020 East Bank Sewer Master Plan, Project No. S200601.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

[2020-0186](#)

An ordinance to approve and authorize the execution of a professional service multi-phase project agreement with Linfield, Hunter & Junius, Inc., for providing all necessary professional engineering services for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on July 6, 2020

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2020-0151](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of three “**NO PARKING**” signs along the turn-around at the end of Magnolia Manor Boulevard in Boutte.

Sponsors: Mr. Dufrene

Reported:

Councilman Dufrene Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-6-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-6-12

[2020-0157](#)

An ordinance approving and authorizing the execution of an Act of Dedication for Plantation Business Campus Section 1 & Section 2, Destrehan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Speakers:

Mr. Joel Chaisson, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 20-6-13

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-6-13

Councilwoman Fisher-Perrier departed the meeting.

RESOLUTIONS

[2020-0173](#)

A resolution requesting the Louisiana Department of Transportation & Development perform a study to determine the feasibility of the installation of a right turn lane on Lakewood Drive, Luling, in conjunction with protected left turn signal phases, pavement markings, and directional signage at its intersection with U.S. Highway 90 and Barton Avenue (LA 3060), to reflect and further enhance the traffic management improvements recently installed at U.S. Highway 90 and Barton Avenue (LA 3060), and further request installation of traffic revisions if said study determines revisions are warranted.

Sponsors: Ms. Fonseca, Ms. Clulee and Mr. Jewell

Reported:

Councilwoman Fonseca Recommended: Approval

Councilwoman Clulee Recommended: Approval

Parish President Recommended: Approval

Councilwoman Fonseca spoke on the matter.

Public comment opened; no public comment

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

Enactment No: 6504

APPOINTMENTS

[2020-0136](#)

A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

Nominee:

Chairman Gibbs nominated Dr. Jeffrey S. Kuo, M.D.

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Darensbourg Gordon, to Close Nomination(s) for File No. 2020-0136. The motion carried by the following vote:

Yea: 8 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Bellock, seconded by Councilmember Dufrene, to adjourn the meeting at approximately 7:33 pm. The motion carried by the following vote:

Yea: 8 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Perrier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary