



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

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Monday, September 25, 2023

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Bob Fisher, and Julia Fisher-Cormier

**Absent** 1 - Marilyn B. Bellock

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Dayna Parker, Eric Zurcher, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Cody Cunningham  
First Baptist Church, Luling

### APPROVAL OF MINUTES

**A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to approve the minutes from the regular meeting of September 11, 2023. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Bellock

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2023-0245](#)

Board of Review

**Sponsors:** Ms. Billings

As advertised by the Assessor in the official journal, the assessment list has been exposed daily for inspection by the taxpayers and other interested persons for a period of fifteen calendar days. The assessor has certified the assessment list to the council, acting as the board of review, to receive any written or oral complaints from taxpayers desiring to protest their assessment, prior to 4:00 pm on Monday, September 18, 2023.

*\*\*\*WITHDRAWN\*\*\* - Glazer's Company of LA, 111 Riverbend Blvd, St. Rose, LA*

Mr. Tab Troxler, Assessor, commented on the 2023 Assessment Roll as submitted by the Assessor.

Council Discussion

Councilwoman Clulee spoke on the matter.

Mr. Troxler spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

**A motion was made by Councilmember Fisher, seconded by Councilmember Darenbourg Gordon, to accept and certify the 2023 Assessment Roll as submitted by the Assessor to the Louisiana Tax Commission. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Bellock

**Certified Assessment List**

[2023-0251](#)

In Recognition: 2023 St. Charles Parish 10U All-Star Baseball State Champions

**Sponsors:** Mr. Jewell

**Read**

[2023-0252](#)

In Recognition: Alaija Thomas

**Sponsors:** Ms. Bellock

Ms. Tara Wicker, Director of Community Engagement for the TJC Group, spoke on the matter.

**Read**

[2023-0253](#)

Proclamation: “National Breast Cancer Awareness Month in St. Charles Parish”

**Sponsors:** Ms. Bellock

**Read**

[2023-0254](#)

Proclamation: “Domestic Violence Awareness Month”

**Sponsors:** Ms. Billings

**Read**

[2023-0255](#)

Proclamation: “National 4-H Week”

**Sponsors:** Ms. Billings

**Read**

[2023-0256](#)

Proclamation: “Fire Prevention Week”

**Sponsors:** Mr. Jewell

**Read**

[2023-0257](#)

Proclamation: United Way Month in St. Charles Parish  
Battle for the Paddle Cook-Off

**Sponsors:** Ms. Fisher-Cormier

**Read**

[2023-0258](#)

Proclamation: "Need to Feed Month in St. Charles Parish"

**Sponsors:** Mr. Gibbs

Councilwoman Clulee spoke on the matter.

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2023-0259](#)

Civil Service Board/Personnel Office

Dayna Parker, Personnel Officer, reported.

Councilwoman Fonseca spoke on the matter.

Ms. Parker spoke on the matter.

**Reported**

[2023-0260](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

Councilwoman Fonseca spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, OCTOBER 9, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0261](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix C. St. Charles Parish Subdivision Regulations of 1981, Section IV. F. Miscellaneous regarding streetlight fixtures by changing the required light fixtures from high pressure sodium to LED and updating the required cash deposit.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on October 9, 2023**

[2023-0262](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to R-1A on an approximately 16.5 acre portion of Tract 11, Ashton Plantation as requested by Louis M. Andolsek, Jr. for Ashton Plantation Estates, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on October 9, 2023**

[2023-0263](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 1B1, Square 6, Linda Lou Park Unit 2, 519 Willow Street, Boutte, as requested by Roger Landry.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on October 9, 2023**

[2023-0264](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Stanton Hall Drive, Panther Run, and Nottaway Drive, in Ormond Country Club Estates Subdivision in Destrehan.

**Sponsors:** Ms. Billings

**Publish/Scheduled for Public Hearing to the Parish Council on October 9, 2023**

[2023-0265](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Des Allemands Bulkhead (Project No. P210601), in the not to exceed amount of \$57,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on October 9, 2023**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON , TUESDAY, OCTOBER 31, 2023, 9:00 A.M.; THURSDAY, NOVEMBER 2, 2023, 1:00 P.M.; AND MONDAY, NOVEMBER 6, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0121](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on October 31, 2023**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0250](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc. to perform planning services for the Road Maintenance 2022-23 (Project No. P220501).

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-9-2

Council Discussion  
Mr. Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

- Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay:** 0
- Absent:** 1 - Bellock

Enactment No: 23-9-2

[2023-0229](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Primrose Canal Cleaning and Improvements (Project No. P210202), in the not to exceed amount of \$26,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Chairman Billings stated that Administration requested that File No. 2023-0229 be postponed indefinitely.

Council Discussion  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

**A motion was made by Councilmember Fisher, seconded by Councilmember Fisher-Cormier, to Postpone Indefinitely File No. 2023-0229. The motion carried by the following vote:**

- Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay:** 0
- Absent:** 1 - Bellock

**Postponed Indefinitely**

**ADJOURNMENT**

**A motion was made by Councilmember Fonseca, seconded by Councilmember Darensbourg Gordon, to adjourn the meeting at approximately 7:42 pm. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Bellock

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato  
Council Secretary**