

**CERTIFICATE OF  
SUBSTANTIAL COMPLETION**  
CONSTRUCTION MANAGER - ADVISER EDITION  
AIA DOCUMENT G704/CMa - ELECTRONIC FORMAT

OWNER   
CONSTRUCTION MANAGER   
ARCHITECT   
CONTRACTOR   
FIELD   
OTHER

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

PROJECT: St. Rose Branch  
(Name and address)  
East Club Drive  
St. Rose, LA 70087

PROJECT NOS: 20058.02

CONTRACT FOR: Building Construction  
CONTRACT DATE: November 2, 2001

TO OWNER: St. Charles Parish  
P.O. Box 302  
Hahnville, LA 70057  
(Name and address)

TO CONTRACTOR: Favalora Constructors, Inc.  
P.O. Box 628 RECORDED IN THE ST. CHARLES PARISH  
Kenner, LA 70062 CLERK OF COURT OFFICE  
(Name and address)

ON February 5, 2003  
AS ENTRY NO. 275845  
IN MORTGAGE/CONVEYANCE BOOK  
NO. 903 FOLIO 456

DATE OF ISSUANCE:  
PROJECT OR DESIGNATED PORTION SHALL INCLUDE:  
January 14, 2003

The Work performed under this Contract has been reviewed and found, to the Construction Manager's and Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion thereof designated above is hereby established as which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

N/A BY N/A DATE N/A  
CONSTRUCTION MANAGER

ARCHITECT BY Norman J. Chenevert DATE 2/3/03  
CSRS, Inc. BY Norman J. Chenevert, AIA, Treas. DATE

The Contractor will complete or correct the Work on the list of items attached hereto within days from the above date of Substantial Completion.

CONTRACTOR BY Laurence P. Favalora DATE 1-28-03  
Favalora Constructors, Inc. BY Laurence Favalora DATE

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at (time) on (date).

St. Charles Parish BY Albert Laque DATE 2/5/2003  
OWNER BY Albert Laque DATE  
St. Charles Parish

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:  
(Note--Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

**St. Charles Parish Library  
Punch List  
January 20, 2003**

Room	No.	Item	
Entrance 101	1	Clean all floor tile and baseboards	\$100.00
	2	Clean all door frames	\$25.00
	3	Align door frames over the restrooms	\$50.00
	4	Complete installation of door frame to womens restroom	\$75.00
Womens Rest Room 103	1	Number of areas pour grout point up in the tile	\$200.00
	2	Replace broken floor tile	\$100.00
	3	Complete interior of door frame	\$75.00
	4	Clean the floor drain	\$25.00
Mens Rest Room 104	1	Complete installation of the door frame	\$75.00
	2	Clean the floor drain	\$25.00
	3	Clean the floor	\$50.00
	4	Grout point up numerous areas	\$200.00
Book Drop 138	1	Complete installation of the door frame	\$75.00
	2	Clean the floor drain	\$25.00
Public Meeting Room 134	1	Align door frame top at exit sign	\$50.00
	2	Wipe finger prints from diffusers	\$25.00
	3	Clean floors and base	\$100.00
	4	Complete installation of electrical floor outlet boxes	\$200.00
	5	Clean all base boards	\$100.00
	6	Clean the floor	\$100.00
	7	Install floor tile	\$1,500.00
Storage 136	1	Door frame to storage 136 damaged on the top requires adjustment on the sides	\$100.00
	2	Correct floor tile	\$100.00
	3	Complete installation of attic access	\$50.00
Work Room 128	1	Clean the glass window frames	\$100.00
Corridor 123	1	Paint point up ceiling to wall	\$100.00
	2	Clean all door frames and adjust alignment	\$200.00
Janitor 125	1	Complete cleaning floors and the base	\$100.00
Staff Toilet 122	1	Clean the floor drain	\$25.00
	2	Clean the floor	\$50.00
	3	Complete installation of door frame	\$75.00
Lounge 124	1	Complete installation of exit door hardware	\$25.00
Supervisors Office 131	1	Complete door frame installation to closet	\$50.00
Childrens Stacks 116	1	Clean exit door hardware	\$25.00
Circulation 132	1	Complete trim out of book slot	\$50.00
Building Exterior	1	Replace damaged light can right of entrance closest to the building	\$200.00
	2	Facia trim adjacent to vent complete ceiling and repaint facia	\$500.00
	3	Complete all irrigation	\$1,000.00
	4	Complete all the landscaping	\$2,000.00
	5	Complete the sod	\$6,750.00
	6	Correct scratched roof panels	\$1,000.00
	7	Correct scratched or damaged facia	\$1,000.00
	8	Correct scratched or bent ridge cap	\$1,000.00
<b>SUBTOTAL</b>			<b>\$17,675.00</b>

**St. Charles Parish Library  
Punch List  
January 20, 2003**

**AST**

**MECHANICAL**

General Items	1	Provide as-built drawings	\$1,000.00
	2	Provide operation and maintenance manuals	\$500.00
	3	Provide balance reports	\$2,000.00
Public Restrooms 105 & 106	1	Install exhaust fan and route exhaust duct to soffit grille	\$500.00
Study 113 & 115	1	Provide return transfer grilles not installed	\$450.00
Corridor 123	1	Provide transfer grille in ceiling	\$150.00
Janitor 125	1	Provide sprinkler head	\$150.00
Mechanical Room	1	Provide ERV, ductwork and connections	\$12,000.00
		<b>SUBTOTAL</b>	<b>\$16,750.00</b>

**ELECTRICAL**

General Items	1	Provide Operations and Maintenance Manuals	\$750.00
Children Stack 118	1	Provide Type J fixture as specified	\$500.00
Electrical 119	1	Connect ERV and misc items	\$500.00
	2	Panel A provide typewritten directory	\$300.00
	3	Provide bushing for 1" conduits	\$250.00
	4	Provide blank filler plates	\$200.00
Lounge 124	1	Complete installation of under cabinet lights	\$150.00
	2	Install lens in fixture	\$100.00
Janitor 125	1	Connect exhaust fan	\$100.00
Circulation 132	1	Complete lighting installation	\$1,000.00
Public Meeting Room 134	1	Configure switch such that the left side of each fixture is switched separately from the right side. Provide fixture as specified.	\$2,500.00
Exterior	1	Connect pole lights	\$1,000.00
	2	Install flag pole lights and sign lights	\$1,500.00
	3	Provide Type BB and KK fixtures	\$4,000.00
		<b>SUBTOTAL</b>	<b>\$12,850.00</b>
		<b>TOTAL</b>	<b>\$47,275.00</b>