

**2025-0104**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO. 25-4-10**

An ordinance approving and authorizing the execution of Change Order No. 3 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$288,798.91 and increase the contract time by twenty-four (24) days.

**WHEREAS,** Ordinance No. 22-7-2 adopted on July 5, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72; and,

**WHEREAS,** Ordinance No. 23-9-2 adopted on September 25, 2023, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 1 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc. to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), adding Concrete Maintenance 2023-24 (Project No. P230803), in the amount of \$211,740.00; and,

**WHEREAS,** Ordinance 24-6-16 adopted on June 17, 2024, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 2 to Ordinance No. 22-7-2 which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the amount of \$135,238.00; and,

**WHEREAS,** Ordinance No. 24-7-19 adopted on July 22, 2024, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), in the amount of \$914,593.10; and,

**WHEREAS,** Ordinance No. 24-12-4 adopted on December 2, 2024, by the St. Charles Parish Council, approved and authorized the execution of Change Order No. 1 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$193,430.85 and increase the contract time by thirty-five (35) days; and,

**WHEREAS,** Ordinance No. 25-1-3 adopted on January 6, 2025, by the St. Charles Parish Council, approved and authorized the execution of Change Order No. 2 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$328,314.80 and to increase the contract time by sixty (60) days; and,

**WHEREAS,** Ordinance No. 25-1-6 adopted on January 27, 2025, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 3 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for Road Maintenance 2022-23 (Project No. P220501), in the amount of \$90,086.00; and,

**WHEREAS,** it is necessary to amend the construction contract for Concrete Maintenance 2023-24 (Project No. P230803), to incorporate items added during construction that improved the quality of the roadways already being improved; and,

**WHEREAS,** St. Charles Parish and Kass Bros., Inc., have mutually agreed to increase the contract price by \$288,798.91, bringing the total construction cost to \$1,725,137.66 and add twenty-four (24) calendar days to complete the work.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No. 3 for Concrete Maintenance 2023-24 (Project No. P230803), to increase the construction contract amount by \$288,798.91, bringing the total construction cost to \$1,725,137.66, and to increase the contract time by twenty-four (24) calendar days is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS,  
FISHER, DEBRULER  
NAYS: NONE  
ABSENT: COMARDELLE

And the ordinance was declared adopted this 21st day of April, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Hally Fonseca  
SECRETARY: Michelle Ingraham  
DLVD/PARISH PRESIDENT: April 22, 2025  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matt Swell  
RETD/SECRETARY: April 24, 2025  
AT: 9:50am RECD BY: APZ

RECORDED IN THE ST. CHARLES PARISH  
CLERK OF COURT OFFICE

ON 4/25/2025  
AS INSTRUMENT NO. 488272

IN MORTGAGE CONVEYANCE/OATH BOOK

CHANGE ORDER

No. 03

DATE OF ISSUANCE 03/07/25

EFFECTIVE DATE 03/07/25

OWNER: St Charles Parish  
CONTRACTOR: Kass Bros., Inc.  
CONTRACT: Concrete Maintenance 2023-24  
PROJECT: Concrete Maintenance 2023-24  
OWNER's Contract No. P230803 ENGINEER's Contract No. P230803  
ENGINEER Digital Engineering & Imaging, Inc.

You are directed to make the following changes in the Contract Documents:

Description:

1. Revise the Following Work Item Quantities:
- a # 20: REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT  
Addition of \$ 52,874.25 (SY). 3110.25 SY @ \$17.00/SY
  - b # 30: PORTLAND CEMENT CONCRETE PAVEMENT  
Addition of \$ 279,661.83 (SY). 2898.05 SY @ \$96.50/SY.
  - c # 40: CLASS II BASE COURSE (6" THICK)  
Subtraction of \$ 45,360.00 (SY). 2835 SY @ \$16.00/SY
  - d # 50: REMOVAL OF CURBS (CONCRETE)  
Addition of \$ 397.68 (LF). 1325.60 LF @ \$0.30/LF.
  - e # 60: CONCRETE CURB  
Addition of \$ 21,209.60 (LF). 1325.60 LF @ \$16.00/LF
  - f # 70: SAW CUTTING  
Subtraction of \$ 2,028.98 (INLF). 20,289.80 INLF @ \$0.10/SY.
  - g # 80: RELOCATION OF INFRASTRUCTURE ITEMS  
Subtraction of \$ 5,000.00 (LS). 1 LS @ \$5,000.00/LS
  - h # 90: ADJUSTMENT OF MANHOLES  
Addition of \$ 400.00 (EA). 1 EA @ \$400.00/EA
  - i # 91: ADJUSTMENTS OF DRAINAGE STRUCTURES  
Addition of \$ 1,500.00 (EA). 3 EA @ \$500.00/EA.
  - j # 100: EXCAVATION  
Subtraction of \$ 11,959.50 (CY). 569.5 CY @ \$21.00/CY
  - k # 101: EMBANKMENT  
Subtraction of \$8,955.00 (CY). 179.10 CY @ \$50.00/CY.
  - l # 110: SODDING  
Subtraction of \$ 10,340.00 (SY). 517 SY @ \$20.00/SY
  - m # 120: REFLECTORIZED RAISED PAVEMENT MARKERS (BLUE)  
Subtraction of \$ 700.00 (EA). 2 EA @ \$350.00/EA
  - n # 20A: REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT  
Subtraction of \$ 521.90 (SY). 30.70 SY @ \$17.00/SY
  - o # 30A: PORTLAND CEMENT CONCRETE PAVEMENT  
Subtraction of \$ 2,962.55 (SY). 30.70 SY @ \$96.50/SY.
  - p # 40A: CLASS II BASE COURSE (6" THICK)  
Subtraction of \$ 11,307.20 (SY). 706.70 SY @ \$16.00/SY
  - q # 50A: REMOVAL OF CURBS (CONCRETE)  
Subtraction of \$ 20.16 (LF). 67.20 LF @ \$0.30/LF.
  - r # 60A: CONCRETE CURB  
Subtraction of \$ 1,075.20 (LF). 67.20 LF @ \$16.00/LF
  - s # 70A: SAW CUTTING  
Subtraction of \$ 316.30 (INLF). 3163 INLF @ \$0.10/INLF
  - t # 100A: EXCAVATION  
Subtraction of \$ 3,481.80 (CY). 165.80 CY @ \$21.00/CY
  - u # 101: EMBANKMENT  
Subtraction of \$1,605.00 (CY). 32.10 CY @ \$50.00/CY.

- v. # 110: SODDING  
Subtraction of \$ 320.00 (SY). 16 SY @ \$20.00/SY
- w. # 130A: PLASTIC REFLECTIVE PAVEMENT STRIPING (24" WIDTH)  
Subtraction of \$ 2,160.00 (LF). 24 LF @ \$90.00/LF
- x. # X-001: DRAIN PIPE REPLACEMENT  
Addition of \$ 9,207.00 (LF). 44 LF @ \$209.25/LF
- y. # X-002: DRIVEWAY REPLACEMENT  
Addition of \$ 28,768.09 (SY). 230.20 SY @ \$124.97/SY.
- z. # X-003: GRADE AND COMPACT EXISTING BASE  
Addition of \$ 13,403.65 (SY). 5340.10 SY @ \$2.51/SY
- aa. # X-004: 10" PORTLAND CEMENT CONCRETE PAVEMENT  
Subtraction of \$ 10,509.60 (SY). 75.50 SY @ \$139.20/SY

Total of Change in Work Items Quantity = (+ \$288,798.91)

**Reason for Change Order:**

1. Final Over/Under for project.
2. Revise Work Item Quantities
  - a. The existing contract item (020, 030, 050, 060, 090, 091, X-001, X-002, X-003) is being increased in quantities for the additional panels that were not included in the original assessment. These additional quantities were assessed and agreed upon.
  - b. The existing contract item (040, 070, 080, 100, 101, 110, 120, 020A, 030A, 040A, 050A, 060A, 070A, 100A, 101A, 110A, 130A, X-004) is being decreased in quantities. These quantities were not used for the project.

**Attachments:** Engineer's Opinion of Probable Cost

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ 914,593.10
Net Increase ( <del>Decrease</del> ) from previous Change Orders No. 1 to 2 : \$ 521,745.65
Contract Price prior to this Change Order: \$ 1,436,338.75
Net increase ( <del>decrease</del> ) of this Change Order: \$ 288,798.91
Contract Price with all approved Change Orders: \$ 1,725,137.66

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: 11/08/24 Ready for final payment: 11/08/24 (days or dates)
Net change from previous Change Orders No. 1 to No. 2 : Substantial Completion: 60 Ready for final payment: 02/10/25 (days)
Contract Times prior to this Change Order: Substantial Completion: 02/10/25 Ready for final payment: 02/10/25 (days or dates)
Net increase ( <del>decrease</del> ) this Change Order: Substantial Completion: 24 days Ready for final payment: 03/05/25 (days)
Contract Times with all approved Change Orders: Substantial Completion: 03/05/25 Ready for final payment: 03/05/25 (days or dates)

RECOMMENDED:

By: [Signature]

ENGINEER (Authorized Signature)

Date: 3/20/2025

APPROVED:

By: [Signature]

OWNER (Authorized Signature)

Date: 4/22/25

ACCEPTED:

By: [Signature]

CONTRACTOR(Authorized Signature)

Date: 3/20/25

ITEM NO.	DESCRIPTION OF WORK	Units	QTY	Unit Prices	SCHEDULED VALUE
Original Contract					
10	TEMPORARY CONSTRUCTION SIGNS AND BARRICADES	LS	1.00	\$ 5,000.00	\$ 5,000.00
20	REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT	SY	5002.00	\$ 17.00	\$ 85,034.00
30	PORTLAND CEMENT CONCRETE PAVEMENT	SY	5002.00	\$ 96.50	\$ 482,693.00
40	CLASS II BASE COURSE (6" THICK)	SY	5777.60	\$ 16.00	\$ 92,441.60
50	REMOVAL OF CURBS (CONCRETE)	LF	3490.00	\$ 0.30	\$ 1,047.00
60	CONCRETE CURB	LF	3490.00	\$ 16.00	\$ 55,840.00
70	SAW CUTTING	INLF	22600.00	\$ 0.10	\$ 2,260.00
80	RELOCATION OF INFRASTRUCTURE ITEMS	LS	1.00	\$ 5,000.00	\$ 5,000.00
90	ADJUSTMENT OF MANHOLES	EA	5.00	\$ 400.00	\$ 2,000.00
91	ADJUSTMENT OF DRAINAGE STRUCTURES	EA	12.00	\$ 500.00	\$ 6,000.00
100	EXCAVATION	CY	1429.00	\$ 21.00	\$ 30,009.00
101	EMBANKMENT	CY	268.00	\$ 50.00	\$ 13,400.00
110	SODDING	SY	776.00	\$ 20.00	\$ 15,520.00
120	REFLECTORIZED RAISED PAVEMENT MARKERS (BLUE)	EA	2.00	\$ 350.00	\$ 700.00
140	MOBILIZATION / DEMOBILIZATION	LS	1.00	\$ 17,000.00	\$ 17,000.00
10	TEMPORARY CONSTRUCTION SIGNS AND BARRICADES	LS	1.00	\$ 700.00	\$ 700.00
20	REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT	SY	600.00	\$ 17.00	\$ 10,200.00
30	PORTLAND CEMENT CONCRETE PAVEMENT	CY	600.00	\$ 96.50	\$ 57,900.00
40	CLASS II BASE COURSE (6" THICK)	SY	706.70	\$ 16.00	\$ 11,307.20
50	REMOVAL OF CURBS (CONCRETE)	LF	480.00	\$ 0.30	\$ 144.00
60	CONCRETE CURB	LF	480.00	\$ 16.00	\$ 7,680.00
70	SAW CUTTING	INLF	3163.00	\$ 0.10	\$ 316.30
100	EXCAVATION	CY	181.00	\$ 21.00	\$ 3,801.00
101	EMBANKMENT	CY	36.00	\$ 50.00	\$ 1,800.00
110	SODDING	SY	107.00	\$ 20.00	\$ 2,140.00
130	PLASTIC REFLECTIVE PAVEMENT STRIPING (24" WIDTH)	LF	24.00	\$ 90.00	\$ 2,160.00
140	MOBILIZATION / DEMOBILIZATION	LS	1.00	\$ 2,500.00	\$ 2,500.00
Original Contract Total					\$ 914,593.10
Plan Change Order 01					
Field Change 01	DRAINAGE PIPE REPLACEMENT	LF	55.00	\$ 209.25	\$ 11,508.75
Field Change 02	DRIVEWAY REPLACEMENT	SY	100.00	\$ 124.97	\$ 12,497.00
Field Change 03	GRADE AND COMPACT EXISTING BASE	SY	3800.00	\$ 2.51	\$ 9,538.00
20	REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT	SY	1296.85	\$ 17.00	\$ 22,046.45
30	PORTLAND CEMENT CONCRETE PAVEMENT	SY	1296.85	\$ 96.50	\$ 125,146.03
50	REMOVAL OF CURBS (CONCRETE)	LF	747.20	\$ 0.30	\$ 224.16
60	CONCRETE CURB	LF	747.20	\$ 16.00	\$ 11,955.20
70	SAW CUTTING	INLF	5152.60	\$ 0.10	\$ 515.26
Plan Change 01 Total					\$ 193,430.85
Revised Contract Amount					\$ 1,108,023.95
Plan Change Order 02					
Field Change 04	10" PCCP	LF	1734.00	\$ 139.20	\$ 241,372.80
20	REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT	SY	2276.00	\$ 17.00	\$ 38,692.00
30	PORTLAND CEMENT CONCRETE PAVEMENT	SY	500.00	\$ 96.50	\$ 48,250.00
Plan Change 02 Total					\$ 328,314.80
Revised Contract Amount					\$ 1,436,338.75
Plan Change Order 03					
10	TEMPORARY CONSTRUCTION SIGNS AND BARRICADES	LS	0.00	\$ 5,000.00	\$ -
20	REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT	SY	3110.25	\$ 17.00	\$ 52,874.25
30	PORTLAND CEMENT CONCRETE PAVEMENT	SY	2898.05	\$ 96.50	\$ 279,661.83
40	CLASS II BASE COURSE (6" THICK)	SY	-2835.00	\$ 16.00	\$ (45,360.00)
50	REMOVAL OF CURBS (CONCRETE)	LF	1325.60	\$ 0.30	\$ 397.68
60	CONCRETE CURB	LF	1325.60	\$ 16.00	\$ 21,209.60
70	SAW CUTTING	INLF	-20289.80	\$ 0.10	\$ (2,028.98)
80	RELOCATION OF INFRASTRUCTURE ITEMS	LS	-1.00	\$ 5,000.00	\$ (5,000.00)
90	ADJUSTMENT OF MANHOLES	EA	1.00	\$ 400.00	\$ 400.00
91	ADJUSTMENT OF DRAINAGE STRUCTURES	EA	3.00	\$ 500.00	\$ 1,500.00
100	EXCAVATION	CY	-569.50	\$ 21.00	\$ (11,959.50)
101	EMBANKMENT	CY	-179.10	\$ 50.00	\$ (8,955.00)
110	SODDING	SY	-517.00	\$ 20.00	\$ (10,340.00)
120	REFLECTORIZED RAISED PAVEMENT MARKERS (BLUE)	EA	-2.00	\$ 350.00	\$ (700.00)
140	MOBILIZATION / DEMOBILIZATION	LS	0.00	\$ 17,000.00	\$ -
10	TEMPORARY CONSTRUCTION SIGNS AND BARRICADES	LS	0.00	\$ 700.00	\$ -
20	REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT	SY	-30.70	\$ 17.00	\$ (521.90)
30	PORTLAND CEMENT CONCRETE PAVEMENT	CY	-30.70	\$ 96.50	\$ (2,962.55)
40	CLASS II BASE COURSE (6" THICK)	SY	-706.70	\$ 16.00	\$ (11,307.20)
50	REMOVAL OF CURBS (CONCRETE)	LF	-67.20	\$ 0.30	\$ (20.16)
60	CONCRETE CURB	LF	-67.20	\$ 16.00	\$ (1,075.20)
70	SAW CUTTING	INLF	-3163.00	\$ 0.10	\$ (316.30)
100	EXCAVATION	CY	-165.80	\$ 21.00	\$ (3,481.80)
101	EMBANKMENT	CY	-32.10	\$ 50.00	\$ (1,605.00)
110	SODDING	SY	-16.00	\$ 20.00	\$ (320.00)
130	PLASTIC REFLECTIVE PAVEMENT STRIPING (24" WIDTH)	LF	-24.00	\$ 90.00	\$ (2,160.00)
140	MOBILIZATION / DEMOBILIZATION	LS	0.00	\$ 2,500.00	\$ -
X-001	Drainage Removal and Replace	LF	44.00	\$ 209.25	\$ 9,207.00
X-002	6" Concrete Driveway w/ Mesh	SY	230.20	\$ 124.97	\$ 28,768.09
X-003	Grade and Compact Existing Base	SY	5340.10	\$ 2.51	\$ 13,403.65
X-004	10" PCCP	SY	-75.50	\$ 139.20	\$ (10,509.60)
Plan Change 03 Total					\$ 288,798.91
Revised Contract Amount					\$ 1,725,137.66