

**2020-0098**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**RESOLUTION NO. 6487**

A resolution in support of construction services guidelines for Pecan Bayou Subdivision, Parish Project No. P191101.

**WHEREAS**, the St. Charles Parish Subdivision Regulations require that an inspection guidance document be prepared and submitted to the Parish Council for approval (Subdivision Regulations. II.F.5.b.); and,

**WHEREAS**, the attached construction services guidelines were prepared for the Pecan Bayou Subdivision; and,

**WHEREAS**, the Public Works Department recommends approval of the attached construction services guidelines.

**NOW, THEREFORE, BE IT RESOLVED THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL**, do hereby provide this supporting authorization to endorse the construction services guidelines for Pecan Bayou Subdivision.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** FONSECA, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER, FISHER-PERRIER  
**NAYS:** NONE  
**ABSENT:** NONE  
**ABSTAIN:** BENEDETTO

And the resolution was declared adopted this 20th day of April, 2020, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *[Signature]*  
SECRETARY: *Michelle Spadato*  
DLVD/PARISH PRESIDENT: April 21, 2020  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: *Matthew Jewell*  
RETD/SECRETARY: April 21, 2020  
AT: 3:39 pm RECD BY: *[Signature]*

## **Pecan Bayou Parish Construction Services**

The guidelines below will be used by St. Charles Parish Department of Public Works to provide engineering and inspection services during construction of Pecan Bayou. These services apply to construction of roads, drainage, sanitary sewage facilities and street lighting.

1. Review and approve construction schedule.
2. Review and approve shop submittals of materials and equipment for conformance with the approved subdivision or land development plans, and good engineering practice.
3. Review and approve construction testing plan.
4. Observe construction when needed for conformance with the approved subdivision or land development plans.
5. Identify and report any non-conformities with the construction.
6. Coordinate any unforeseen design and construction issues with the developer's engineer and contractor.
7. Prepare daily reports for construction observation.
8. Attend progress meetings as needed.
9. Perform a final inspection and prepare a final punchlist.
10. Review and approve as-built drawings.
11. Review and approve operation and maintenance manuals as needed.
12. Obtain warranties as needed.