



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

***Council Chairman Terrell D. Wilson
Councilmembers Wendy Benedetto, Paul J. Hogan,
Mary K. Clulee, Dick Gibbs, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier***

Monday, June 19, 2017

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, and Julia Fisher-Perrier

Absent 1 - Traci A. Fletcher

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Executive Director of Technology and Communications Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Faucheux, Planning & Zoning Director Michael Albert, Public Information Officer Tristan Babin, Emergency Preparedness Director Joe Ganote

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church

APPROVAL OF MINUTES

A motion was made by Councilmember Benedetto, seconded by Councilmember Gibbs, to approve the minutes from the regular meeting of June 5, 2017. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2017-0203](#)

Proclamation: "Alzheimer's and Brain Awareness Month"

Sponsors: Mr. Cochran

Read

[2017-0204](#)

Proclamation: "241st Anniversary of American Independence"

Sponsors: Mr. Cochran

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2017-0199](#)

St. Charles Community Health Center

Mr. Andre Stolier, Quality Assurance Specialist/Government Relations Specialist,
Access Health Louisiana

Ms. Chatrian Kanger, Population Health Director, Access Health Louisiana

Councilwoman Bellock spoke on the matter.

Reported

[2017-0200](#)

The Arc of St. Charles

Ms. Victoria Bryant, Executive Director

Ms. Kelsey Pollock, Community Relations and Media Specialist

Councilwoman Bellock spoke on the matter.

Councilman Hogan spoke on the matter.

Councilman Woodruff spoke on the matter.

Reported

[2017-0201](#)

Parish President Remarks/Report

Sponsors: Mr. Cochran

At the request of Parish President Larry Cochran, Emergency Preparedness Director Joe Ganote presented a brief update on the current weather conditions (93L) and preparations that are being made to protect life and property in St. Charles Parish.

Public Works/Wastewater Director Clayton Faucheux also gave a brief update on the preparations that are already in place for the upcoming weather conditions.

Councilwoman Benedetto spoke on the matter.

Councilman Woodruff spoke on the matter.

Chairman Wilson spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN WILSON AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JULY 10, 2017, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2017-0198](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the 29th Judicial District Building Project to add 25 additional days to the contract and increase the contract amount by \$59,402.10.

Sponsors: Mr. Cochran and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on July 10, 2017

[2017-0202](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract between Huseman & Associates, LLC and St. Charles Parish to perform electrical and mechanical consulting engineering services associated with the replacement of the 2 Chiller Units at the St. Charles Parish Courthouse located at 15045 River Rd., Hahnville, LA 70057.

Sponsors: Mr. Cochran and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on July 10, 2017

[2017-0207](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the South Central Planning & Development Commission for Building Code Plan Review and Inspections.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on July 10, 2017

[2017-0208](#)

An ordinance to amend the 2017 Consolidated Operating and Capital Budget, Amendment No. 3, to add expenditures totaling \$525,000 for the General Fund - Account 001-400640 - Acquisition of Buildings - for the Purchase of 15090 River Road, Hahnville, Louisiana 70057 to be used as the new offices for the St. Charles Parish Planning and Zoning Department.

Sponsors: Mr. Cochran and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on July 10, 2017

[2017-0209](#)

An ordinance to approve and authorize the execution of an Agreement between Tauzin Consultants, LLC and St. Charles Parish for governmental affairs representation.

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on July 10, 2017

[2017-0210](#)

An ordinance to approve Amendment No. 2 to Easement No. DACW29-2-95-08, the Department of the Army Permit for the Engineers Canal Pump Station, to authorize the installation of an additional 20,000 gpm stormwater pump in Engineers Canal, Norco.

Sponsors: Mr. Cochran and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 10, 2017

[2017-0211](#)

An ordinance to approve and authorize the execution of a contract with Fleming Construction Co., Inc. for the LA18 Cast Iron Water Main Replacement Phase II (Project No. WWKS 89) in the amount of \$473,888.00.

Sponsors: Mr. Cochran and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on July 10, 2017

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**[2015-0370](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Chapter 16 Nuisances, Article III. Weeds, Grass, Etc., Section 16-26. Notice to Abate and Section 16-27. Abatement by parish to amend the abatement procedures related to the required notification period.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 17-6-5

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Enactment No: 17-6-5

[2017-0156](#)

An ordinance to amend Appendix A St. Charles Parish Zoning Ordinance of 1981, Section X. Exceptions and modifications., to amend E. Outdoor Donation Bins and Collection Receptacles.

Sponsors: Mr. Hogan

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Gibbs, seconded by Councilmember Fisher-Perrier, to Table File No. 2017-0156. The motion carried by the following vote:

Yea: 6 - Benedetto, Wilson, Clulee, Gibbs, Bellock and Fisher-Perrier

Nay: 2 - Hogan and Woodruff

Absent: 1 - Fletcher

Tabled.

[2017-0155](#)

An ordinance to amend the Code of Ordinances for St. Charles Parish, Appendix C. - St. Charles Parish Subdivision Regulations of 1981, IV. Design standards., to revise Section B. Sewage Systems., 1. Design Criteria., e., f., and h., and Section E. Miscellaneous., to remove 4. Construction Inspection.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Council Discussion

A motion was made by Councilmember Clulee, seconded by Councilmember Gibbs, to Postpone Indefinitely File No. 2017-0155. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Postponed Indefinitely

[2017-0197](#)

An ordinance to amend the Code of Ordinances for St. Charles Parish, Appendix C. - St. Charles Parish Subdivision Regulations of 1981, II. Subdivision procedure. to revise Section E. Preliminary Plat Requirements., 4. Preliminary Plat Procedure, a.; to revise Section F. Subdivision Construction., 1. and to add 3., 4. a. and b., 5. a., b., c., and d.; and to revise Section G. Final Plat Requirements., 3. Final Plat/Additional Submission Requirements., e., and to remove f., g., and h.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Council Discussion

A motion was made by Councilmember Clulee, seconded by Councilmember Benedetto, to Postpone Indefinitely File No. 2017-0197. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Postponed Indefinitely

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2017-0195](#)

A resolution requesting the Louisiana Department of Transportation and Development to install "KEEP RIGHT EXCEPT TO PASS" signs on LA Hwy 90, LA Hwy 61, Interstate 310, and Interstate 10 in St. Charles Parish in accordance with the directive noted in Louisiana Revised Statute § 32:71 and that the St. Charles Parish Sheriff's Office and the Louisiana State Police enforce the provisions of this statute.

Sponsors: Mr. Hogan

Remained Tabled

[2017-0096](#)

A resolution requesting that the Parish President take the necessary steps needed to have all sunken vessels located within Bayou Gauche and the portion of Bayou Des Allemands located within St. Charles Parish removed in accordance with the provisions provided for in Louisiana Revised Statute 34:843.

Sponsors: Mr. Hogan

Remained Tabled

[2016-0360](#)

A resolution, being considered once again and for the eighth (8th) time, requesting that the Parish President and all Department heads respond within ten (10) business days to all Parish Council letters, memos, emails, and/or any other form of communication prepared by and/or on behalf of Council Members requesting information, production of documents, input when requested on proposed ordinances or resolutions, responses to letters, or anything else that may be asked of the administration, all referred to herein as items, with the initial response providing what was requested, or at a minimum, providing 1) acknowledgment that the communication was received, and 2) a date by which the requested items will be provided.

Sponsors: Mr. Hogan

Remained Tabled

[2017-0074](#)

A resolution, being considered once again and for the fourth (4th) time, requesting that Parish President Larry Cochran provides a written response to all of the questions asked in the memorandum that was forwarded to his office on August 8, 2016, regarding the Animal Shelter and the Humane Society within seven (7) business days following the consideration of this resolution.

Sponsors: Mr. Hogan

Remained Tabled

RESOLUTIONS

[2017-0205](#)

A resolution providing supporting authorization to endorse the Preliminary Plat approval for Esperanza Business Park Phase II with waiver from the requirement for sub-surface drainage as well as from the geometric standards regarding street names, block length, and lot orientation and width.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval with waivers for open swale drainage, street names, block length and Parcels A & B

Planning Commission Recommended: Approval w/Stipulation Approval with waivers for open swale drainage, street names, block length and Parcels A & B

Public comment opened

Mr. Danny J. Hebert, Civil & Environmental Consulting Engineers, LLC

Council Discussion

A motion was made by Councilmember Clulee, seconded by Councilmember Hogan, to Table File No. 2017-0205. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Tabled.

[2017-0206](#)

A resolution requesting that File No. 2017-0096 a resolution requesting that the Parish President take the necessary steps needed to have all sunken vessels located within Bayou Gauche and the portion of Bayou Des Allemands located within St. Charles Parish removed in accordance with the provisions provided for in Louisiana Revised Statute 34:843; File No. 2016-0360 a resolution, being considered once again and for the eighth (8th) time, requesting that the Parish President and all Department heads respond within ten (10) business days to all Parish Council letters, memos, emails, and/or any other form of communication prepared by and/or on behalf of Council Members requesting information, production of documents, input when requested on proposed ordinances or resolutions, responses to letters, or anything else that may be asked of the administration, all referred to herein as items, with the initial response providing what was requested, or at a minimum, providing 1) acknowledgment that the communication was received, and 2) a date by which the requested items will be provided; and File No. 2017-0074 a resolution, being considered once again and for the fourth (4th) time, requesting that Parish President Larry Cochran provides a written response to all of the questions asked in the memorandum that was forwarded to his office on August 8, 2016, regarding the Animal Shelter and the Humane Society within seven (7) business days following the consideration of this resolution, be removed from the table and considered by the Parish Council.

Sponsors: Mr. Hogan

Chairman Wilson read only the File No. 2017-0206; the summary was not read.

Public comment not opened

Councilman Gibbs motioned, seconded by Councilman Woodruff, to Table File No. 2017-0206.

Councilman Hogan called Point of Order stating that the first order that comes up is that the entire summary should have been read for public record before accepting the motion to table the file.

Chairman Wilson stated that he stands corrected and that Councilman Hogan is correct. Chairman Wilson read the entire summary before calling for the vote on the motion to table File No. 2017-0206.

A motion was made by Councilmember Gibbs, seconded by Councilmember Woodruff, to Table File No. 2017-0206. The motion carried by the following vote:

Yea: 7 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 1 - Hogan

Absent: 1 - Fletcher

Tabled.

APPOINTMENTS

[2017-0190](#)

Council appointment to the River Region Caucus

Nominee:

Councilman Hogan nominated Councilman Wilson

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Fisher-Perrier, to Close Nomination(s) for File No. 2017-0190. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Nomination(s) Closed

[2017-0191](#)

Council appointment to the River Region Caucus

Nominee:

Councilwoman Benedetto nominated Councilwoman Fletcher

Nomination(s) Accepted

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Woodruff, to Close Nomination(s) for File No. 2017-0191. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Nomination(s) Closed

[2017-0192](#)

Council Alternate Appointment to the River Region Caucus

Nominee:

Councilwoman Benedetto nominated Councilwoman Bellock

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Fisher-Perrier, to Close Nomination(s) for File No. 2017-0192. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Nomination(s) Closed

[2017-0193](#)

Council Alternate Appointment to the River Region Caucus

Nominee:

Councilman Gibbs nominated Councilman Hogan

Nomination(s) Accepted

A motion was made by Councilmember Woodruff, seconded by Councilmember Benedetto, to Close Nomination(s) for File No. 2017-0193. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Nomination(s) Closed

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2016-0401](#)

Revise 2017 Parish Council Meeting Schedule - Cancel September 5th Meeting

Amendment: to amend/revise the 2017 Parish Council Meeting Schedule by cancelling the Tuesday, September 5, 2017 Parish Council Meeting

A motion was made by Councilmember Benedetto, seconded by Councilmember Fisher-Perrier, to amend File No. 2016-0401. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

Amended

ADJOURNMENT

A motion was made by Councilmember Benedetto, seconded by Councilmember Clulee, to adjourn the meeting at approximately 7:12 pm. The motion carried by the following vote:

Yea: 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

Nay: 0

Absent: 1 - Fletcher

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Tiffany K. Clark
Council Secretary