



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

Monday, March 18, 2024

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Michael A. Mobley, Holly Fonseca, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 1 - La Sandra D. Wilson

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Parks and Recreation Director Duane Foret, Blaine Faucheux, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Cody Cunningham
First Baptist Church, Luling

APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember O'Daniels, to approve the minutes from the regular meeting of March 4, 2024. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2024-0106](#)

Proclamation: "French Language and Heritage Day"
"Le Jour de langue et d'héritage français"

Sponsors: Mr. Comardelle

Councilman Comardelle invited Ms. Karen Baudry to the podium to read the proclamation in French.

Read

[2024-0107](#)

Proclamation: "Child Abuse Prevention Month"

Sponsors: Mr. Jewell

Read

[2024-0108](#)

Proclamation: "Sexual Assault Awareness Month and Financial Literacy Month"

Sponsors: Mr. Fisher

Read

[2024-0109](#)

Proclamation: "Retired Teachers Day in St. Charles Parish"

Sponsors: Ms. Skiba

Read

[2024-0110](#)

Proclamation: "Parkinson's Disease Awareness Month"

Sponsors: Mr. Mobley

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0114](#)

New Orleans Aviation Board

Director of Aviation Kevin Dolliole reported.

Reported

[2024-0115](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Councilwoman Fonseca spoke on the matter.

President Jewell spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, APRIL 1, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0117](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Administration, Article I. In General, Section 2-12. Procedures for procurement of architects and engineers. I. Special Provisions., (a) and (b), to increase the contract fee threshold amount for consulting engineers and architectural services handled administratively to \$50,000.00 and to revise the required notice to the Parish Council of the award of contracts handled administratively.

Sponsors: Ms. Fonseca, Ms. Wilson and Mr. Fisher

Publish/Scheduled for Public Hearing to the Parish Council on April 1, 2024

[2023-0326](#)

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between Bunge North America, Inc., Bunge Chevron AG Renewables LLC and the Parish of St. Charles providing for the construction of a road connecting Jonathan Street to Lorraine Street.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on April 1, 2024

[2023-0328](#)

An ordinance to revoke and abandon Modoc Street, and portions of Jonathan Street, Pelican Street, Amie Street, Jean Street, and Destrehan Park Subdivision, as shown on the map by Michael P. Blanchard, PLS, signed and dated February 5, 2024.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on April 1, 2024

[2024-0119](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Destrehan Pump Station (P.S.) No. 2 Conveyance Improvements, (Project No. P181101), to increase the contract amount by \$66,500.00 and increase contract time by eight (8) calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on April 1, 2024

[2024-0120](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot X-5-A, Sunset Drainage District, 15396 Highway 90, Paradis as requested by Bobby Gorman Sr. for St. Charles Recycling, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on April 1, 2024

[2024-0121](#)

An ordinance to rescind Ordinance No. 23-3-6 and to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude, a 2,223 sq. ft. temporary construction servitude, and a 1,767 sq. ft. perpetual access servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on April 1, 2024

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0100](#)

An ordinance approving and authorizing the execution of Amendment No. 1, which approved the Professional Services Agreement with All South Consulting Engineers, LLC, for the 2023 Wastewater Rate Study (Project No. S230601), in the not to exceed amount of \$7,500.00, bringing the overall contract amount to \$22,500.00.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-3-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 24-3-9

[2024-0101](#)

An ordinance approving and authorizing the execution of an Act of Donation and Transfer by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for certain parcels of land comprising approximately 32.392 acres for the purpose of operating and maintaining the Sunset Pump Station.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Parish President Matthew Jewell spoke on the matter.
President Jewell invited Senior Projects Manager Sam Scholle to the podium to answer any questions.

Public Hearing Requirements Satisfied

Enactment No: 24-3-10

Council Discussion
Mr. Scholle spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 24-3-10

[2024-0103](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance 22-5-8, which approved the Professional Services Agreement with Principal Engineering, Inc., to perform A/E Services for Department of Waterworks East and West Bank Generators and Structure (Project No. WWKS 111), in the amount of \$135,259.00.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval
Waterworks Director Gregory Gorden spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-3-11

Council Discussion
Mr. Gorden spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 24-3-11

[2024-0104](#)

An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 and a 8,687 square foot servitude designated as P-106 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham invited Senior Projects Manager Sam Scholle to the podium to speak on the matter.
Mr. Scholle spoke on the matter.

Amendment: Chairman Fisher stated a motion was needed to amend the proposed ordinance, to change, Section I., "That the purchase and/or expropriation of a 1.501 servitude designated as Parcel B-3 and a 8,687 square foot servitude designated as P-106 is hereby approved and accepted in the not to exceed value of \$2,896.38." to read, "That the purchase and/or expropriation of a 1.501 acre servitude designated as Parcel B-3 and a 8,687 square foot servitude designated as P-106 is hereby approved and accepted in the not to exceed value of \$2,896.38."

Public Hearing Requirements Satisfied

Enactment No: 24-3-12

A motion was made by Councilmember Fonseca, seconded by Councilmember Comardelle, to Amend File No. 2024-0104. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 24-3-12

Amended

Enactment No: 24-3-12

[2024-0104](#)

An ordinance to approve a purchase and/or expropriate a 1.501 acre servitude designated as Parcel B-3 and a 8,687 square foot servitude designated as P-106 over property owned by Kristi Gerstner Smith, for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 24-3-12

[2024-0105](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWB122) to increase the contract amount by \$198,096.00 and increase the contract time by 50 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-3-13

Council Discussion
Mr. Foret spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 24-3-13

PERSONS TO ADDRESS THE COUNCIL

[2024-0116](#)

Mr. Robert Gonsoulin: Montz Drainage pumps - Question to something
Mrs. Fonseca stated

Parish President Matthew Jewell spoke on the matter.
Mr. Gonsoulin spoke on the matter.
Councilwoman Fonseca spoke on the matter.

Heard

RESOLUTIONS

[2024-0113](#)

A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Director Grant Dussom Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 6759

[2024-0118](#)

A resolution acknowledging that Watson Court, L.P., has notified the members of the St. Charles Council and the Parish President of their intent to submit an application for the Low Income Tax Credit Program for the development of Watson Court, L.P., located on three different sites in St. Charles Parish in Boutte, Des Allemands, and Hahnville.

Sponsors: Mr. Jewell, Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Comardelle, Ms. O'Daniels, Mr. Fisher and Ms. deBruler

Reported:

St. Charles Parish Council Recommended: Approval
Councilwoman Fonseca spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 6760

APPOINTMENTS

[2024-0071](#)

A resolution appointing Ms. Stephanie Mire to the St. Charles Parish Library Board of Control as the District V Representative.

VOTE ON THE APPOINTMENT OF MS. STEPHANIE MIRE

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Enactment No: 6761

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL[2024-0111](#)

Executive Session: USDC, Eastern District of Louisiana, Civil Action No. 2:23-EV-01369 St. Charles Parish, etal v. Federal Emergency Management Agency

Sponsors: Mr. Jewell and Department of Legal Services

A motion was made by Councilmember Fonseca, seconded by Councilmember Pilié, to go into Executive Session. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Chairman Fisher announced that all Councilmembers present, Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Dominic Impastato, and Chris Kane will be in Executive Session.

Heard in Executive Session

Chairman Fisher explained that Executive Session was regarding File No. 2024-0111 USDC, Eastern District of Louisiana, Civil Action No. 2:23-EV-01369 St. Charles Parish, etal v. Federal Emergency Management Agency and File No. 2024-0112 USDC, Eastern District of Louisiana, Civil Action No. 2:22-CV-02220 Parish of St. Charles vs. American River Transportation Co., LLC.

A motion was made by Councilmember Fonseca, seconded by Councilmember Skiba, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Returned[2024-0112](#)

Executive Session: USDC, Eastern District of Louisiana, Civil Action No. 2:22-CV-02220 Parish of St. Charles vs. American River Transportation Co., LLC

Sponsors: Mr. Jewell and Department of Legal Services

A motion was made by Councilmember Fonseca, seconded by Councilmember Pilié, to go into Executive Session. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Chairman Fisher announced that all Councilmembers present, Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Dominic Impastato, and Chris Kane will be in Executive Session.

Heard in Executive Session

Chairman Fisher explained that Executive Session was regarding File No. 2024-0111 USDC, Eastern District of Louisiana, Civil Action No. 2:23-EV-01369 St. Charles Parish, etal v. Federal Emergency Management Agency and File No. 2024-0112 USDC, Eastern District of Louisiana, Civil Action No. 2:22-CV-02220 Parish of St. Charles vs. American River Transportation Co., LLC.

A motion was made by Councilmember Fonseca, seconded by Councilmember Skiba, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

Returned

ADJOURNMENT

A motion was made by Councilmember deBruler, seconded by Councilmember Skiba, to adjourn the meeting at approximately 8:07 pm. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Wilson

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary