



# AIA®

# Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(name and address)</i> St. Charles Libraries West Reg 105 Lakewood Drive	<b>CONTRACT INFORMATION:</b> Contract For: St. Charles Libraries West Date:	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 005 Date: May 8, 2018
<b>OWNER:</b> <i>(name and address)</i> St. Charles Parish Government P O Box 302 Hahnville, LA 70057	<b>ARCHITECT:</b> <i>(name and address)</i> Plus One, L.L.C. P O Box 40232 Baton Rouge, LA 70835	<b>CONTRACTOR:</b> <i>(name and address)</i> Dynamic Constructors 2100 L and A Rd. Metairie, LA 70001

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Credits Owed: Stained Carpet on Main Floor (Row A and C); Aggregate wall around strobe light in main Room (Row B); Stained Carpet in Display (102); Hose Bibb that is not freeze proof; No access panel to trap primer (Restroom 131); No access panel to trap primer (Restroom 132); Carpet stain in Children's Area.

Credit Due: \$1,271.00

The original	Contract Sum	was	\$	<u>1,797,000.00</u>
The net change by previously authorized Change Orders				\$ <u>30,805.83</u>
The	Contract Sum	prior to this Change Order was	\$	<u>1,827,805.83</u>
The	Contract Sum	will be decreased by this Change Order in the amount of	\$	<u>1,271.00</u>
The new	Contract Sum	, including this Change Order, will be	\$	<u>1,826,534.83</u>
The Contract Time will be unchanged by Zero ( 0 ) days.				
The new date of Substantial Completion will be				




*NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.*


**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>Plus One, LLC</u> ARCHITECT <i>(Firm name)</i>	<u>Dynamic Constructors</u> CONTRACTOR <i>(Firm name)</i>	<u>St. Charles Parish</u> OWNER <i>(Firm name)</i>
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
<u>Fritz Embaugh, CEO</u> PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	<u>Larry Cochran</u> PRINTED NAME AND TITLE
_____ DATE	_____ DATE	_____ DATE

**St. Charles Parish Library - West Regional Renovation**

Outstanding Punch List Items from 10/17/2017, Updated 11/15/2017, Updated 12/7/2017, updated 1/1/2018, updated 1/9/2018, updated 2/8/2018

		NOTES - 11/15/17	Dynamic Response	Library Response 12/7/2017	Library's Notes from meeting with legal team and Fritz Embaugh on 12/15/17	Notes sent to Dynamic by Fritz from 12/15/17 meeting	Notes from walk-through with Joe from Dynamic and Kenny Breaux on 1/8/2018	2/8/2018
<b>Main Floor (Row A and C)</b>								
23. Remove/replace carpet where stained - <i>It is our understanding that Dynamic has order more carpet tile and is waiting on arrival</i>  	\$ 82.00	Not Completed	Could not locate stain	Both located in children's section. One against wood wall behind study room and the other in children's tall stacks labeled X-Media	Fritz will request credit	Request that Dynamic give us credit	Joe indicated that they intend to give us a credit.	Per email from Dynamic, we will accept a credit for this
<b>Main Room (Row B)</b>								
23. Patch exposed aggregate wall around fire alarm strobe - <i>Dynamic marked this is as complete but nothing more has been done to this.</i>  	\$ 150.00	Not Completed	Complete	Not Complete... Does not look like any work was done on this. See picture	Fritz will request credit	Request that Dynamic give us credit	Joe plans to work on fixing this when he returns next week	Per email from Dynamic, we will accept a credit for this
<b>Display (102)</b>								
8. Clean carpet where repairs were made at column - <i>we thought that a wood trim would be placed around these columns to address this as was done on the main floor.</i>  	\$ 82.00	Not Completed	Trim was not called for on plans for these columns, trim was only placed at columns that were exposed	Not Complete... stain is on 1st column in the hallway leading towards planetarium. Stain still clearly visible	Fritz will request credit	Request that Dynamic give us credit	Joe indicated that they intend to give us a credit.	Per email from Dynamic, we will accept a credit for this

Miscellaneous								
3. Hose bibb by backflow prevention is not freeze proof	\$ 175.00	Not Completed	Correct, not freeze proof	Is this going to be changed to a freeze proof hose bibb or is Dynamic crediting us for it?	Fritz will request that this be replaced with a freeze-proof hose bibb	Fritz will request that this be replaced with a freezeproof hose bibb	Joe said they want to give a credit for this. Fritz - your thoughts? How difficult would this be for us to change ourselves and will the valuation cover the cost?	Per email from Dynamic, we will accept a credit for this
<b>Restroom 131</b>								
f. Could not locate access panel to trap primer and shock arrestor per the riser diagram P/1	\$ 350.00	Not sure about this	In ceiling		Per Kenny Breaux, Facilities Manager, there is no access panel that we know of in the ceiling to get to the trap primer or shut off valves. This needs to be addressed by Dynamic	Per Kenny Breaux, Facilities Manager, there is no access panel that we know of in the ceiling to get to the trap primer or shut off valves. This needs to be addressed by Dynamic	Joe said he will look into it	Per email from Dynamic, we will accept a credit for this
<b>Restroom 132</b>								
e. Could not locate access panel to trap primer and shock arrestor per the riser diagram P/1	\$ 350.00	Not sure about this	In ceiling		Per Kenny Breaux, Facilities Manager, there is no access panel that we know of in the ceiling to get to the trap primer or shut off valves. This needs to be addressed by Dynamic	Per Kenny Breaux, Facilities Manager, there is no access panel that we know of in the ceiling to get to the trap primer or shut off valves. This needs to be addressed by Dynamic	Joe said he will look into it	Per email from Dynamic, we will accept a credit for this
Carpet stains discovered from the roof leaks that occurred in the Children's area. 	\$ 82.00						We showed Joe these stains that were not previously listed. These were found in the children's area where the roof leaks occurred. Joe said to have Fritz assign a value to them for	Per email from Dynamic, we will accept a credit for this
<b>Planetarium (106)</b>								

<p>Sagging soffit - in email from 10/5/17, James indicated that they will fix this on their next visit</p>	<p><del>\$ 1,500.00</del></p>	<p>It appears that some work was done to add support above the ceiling tiles but there is still noticeable sagging</p>	<p>Added new hanging wires</p>	<p>Per Jason Talley, The soffit is still not level. The contractors have installed the proper supports that should have been installed in the beginning and should keep it from sagging any further but they did not level it out so it is still sagging.</p>	<p>Per Kenny Breux, Facilities Manager, the 13 lights in the planetarium needs to be rehung with wire to the underside of the roof, to difficult for us the do and I'm not sure what the price would cost. If needed I will find a company that will this job. We still do not understand why we should have to pay to have additional work done to these lights. There was never a problem with the ceiling before the work by Dynamic was done.</p>	<p>The ceilings were to be reinstalled per the contract and the lighting should have been reinstalled properly after that scope was completed. DC should hang lights to be properly supported if the grid cannot support their weight. Additionally, the planetarium soffit should be corrected per the scope of work.</p>	<p>Joe looked at the sagging soffit. He said that the only solution would be to put some screws on the underside of the soffit to try and push it up to level it. Kenny spoke to Jason Talley and this is not an acceptable solution as it would make the soffit look patched and would take away from the clean look. We did not discuss the issue with the lights. It is my understanding that Dynamic secured the ceiling grid after the ceiling fell but I'd like confirmation of that. My question to Fritz, is there anything more we need to ask Dynamic to do to (1)</p>	<p><b>COMPLETED</b> - Kenny e-mailed pictures of the work done in the planetarium to Fritz. After reviewing the pictures, Fritz has indicated that he feels the soffit and ceiling will hold as installed so we will accept this work as being completed.</p>
<p><b>Credit Due From Punch List</b></p>	<p><b>\$ 1,271.00</b></p>							
<p><b>Credit Due from Change Order 4</b> (approved by parish council on 11-13-2017 - ordinance 17-11-2)</p>	<p><b>\$ 400.00</b></p>							

## OUTSTANDING ITEMS NEEDING ACTION:

Other Items								
<p><b>Surplus Stock of Carpet - We still do not have proper surplus stock of carpet.</b></p>	\$ 1,500.00	Not completed	on Order		Fritz will assign value and request that surplus be provided by Dynamic. Enough additional carpet squares to cover areas that need carpet replaced due to other items on punch list should be provided in addition to the required surplus as those should not come from our attic stock.	Fritz will assign value and request that surplus be provided by Dynamic. Enough additional carpet squares to cover areas that need carpet replaced due to other items on punch list should be provided in addition to the required surplus as those should not come from our attic stock.	Joe said that they want to give us a credit for the carpet. However, after consulting with architect and designer, we want them to provide us with the required attic stock.	<p><b>Dynamic is offering a credit on this but we DO NOT want a credit. We want the carpet surplus that we are due. Dynamic needs to provide the proper surplus</b></p>
<p><b>Two dampers covered by roofing material and cannot be utilized</b> - per Kenny Breaux's email on 1/16/18 this is an open issue. "The existing HVAC damper in the mechanical room near the garage and staff entrance is lockedup and cannot open or closed, the motor was installed, wires hooked up but it's not operational. That same damper and the damper for the planetarium HVAC is covered by roofing material and cannot be utilized. Someone needs to look at the plans to see if these two dampers should have been closed and sealed by the roof material."</p>	\$ 250.00	New Item		<p><b>Not Complete... Per Kenny, neither synergy and total maintenance could get the two dampers that are out fixed and working</b></p>	Fritz will assign value and ask Dynamic to fix. Additional info from Kenny Breaux: "Damper valve that lets fresh air into the AC room to mix with return AC air was not hooked up"	Fritz will assign value and ask Dynamic to fix. Additional info from Kenny Breaux: "Damper valve that lets fresh air into the AC room to mix with return AC air was not hooked up"	Joe will get Synergy or Total Maintenance to look at this	<p><b>The two dampers that are covered by roofing material need to be properly uncovered, ensuring no damage is done to the roof when fixing this.</b></p>
<p><b>Breakroom (112)</b></p>								
<p>9. Check ceiling light sensor operation - <b>Dynamic marked as complete but still not working correctly. The automatic sensor is now working and comes on when someone enters the room but the manual switch does not work. We should be able to manually turn the light off when needed as we can in all other rooms with that type of light switch.</b></p>	\$ 250.00	Partially Completed	Complete	<p><b>Not Complete... the automatic sensor works but the manual sensor does not. BOTH need to be operational. Staff should be able to manually turn that light off an on when needed</b></p>	This needs to be fix	This needs to be fix	Joe said they will have someone out to look at this	<p><b>This is NOT completed</b> (Dynamic claims it is). Per email on 1/29/18 from library, Barr Electric looked at the problem with the light switch in the break room on January 24, 2018, . They were unable to find a solution to this problem so this is still an open punch list item.</p>
<p><b>Total value of outstanding items:</b></p>	\$ 2,000.00							