



May 14, 2026

Amber Carrier
Woodward Design+Build
1000 S. Norma C. Francis Parkway
New Orleans, LA 70125

Re: Task Order #1 Addendum #1
Early Release Package for Hahnville Branch Library Construction Project at 15090 River Road Hahnville, LA 70057

This task order addendum hereby authorizes Woodward Design+Build (Woodward) to proceed with the use of \$17,244.25 from the allocated \$32,384.00 dollars from the construction contingency listed in the original Task order #1 for Hahnville Branch Library Construction Project 15090 River Road, Hahnville, LA 70057.

COR 001 - \$0.00 net changed to Task Order 001

Transfers funds from the Construction contingency to be used for unforeseen condition identified in RFI 004: Unforeseen Pool Obstruction

The Use of the \$17,244.25 from the Contingency budget is to resolve unforeseen condition that were discovered while prepping the site for surcharge activities. The funds being approved are to remove and haul off an existing in-ground pool located under the building footprint, and backfill based on the Geotechnical engineer's requirements.

Should you have any questions concerning this matter, please contact Justin Aubert at Grace Design Studios at 504-522-2050 or me at 985-764-9643 x 103

Sincerely,

A handwritten signature in dark ink, appearing to read "Leann C. Benedict", with a long, sweeping horizontal line extending to the right.

Leann C. Benedict, MLIS

CC: Mr. Justin Aubert, Partner Senior Project Manager, Grace design Studios
Mr. Michael Palamone, Cief Administrative Officer, St. Charles Parish
Mrs. Andre Ford, Senior Parish Engineer, St. Charles Parish Dept. of Public Works/Wastewater

05.13.26

Mrs. Leann Benedict
St. Charles Parish library
160 W. Campus Drive
PO Box 1029
Destrehan, LA 70047

**Re: Task Order #1 addendum #1
Early Release Package for Hahnville Branch Library Construction Project at 1590 River Road Hahnville, LA 70057
Dear Ms. Benedict,**

We have reviewed Change Order request 01 in relation to RFI 004 and find that the estimated cost of work to resolve the unforeseen condition includes the demolition and removal of the existing in ground pool and the required back fill aligns with current and historical data.

Grace design would recommend the approval no cost change order request 001 to use funds from the allocated contingency in Task order #1 for Hahnville Branch Library Construction Project 15090 River Road, Hahnville, LA 70057 to be used to resolve the stated unforeseen condition.

Sincerely,



Justin F. Aubert
Partner, Senior Project Manager | Grace Design Studios

Woodward Design+Build, LLC
1000 South Norman C. Francis Parkway
New Orleans, Louisiana 70125
Phone: (504) 822-6443

Project: 005868 - Hahnville Library
15090 River Road
Hahnville, Louisiana 70057

Prime Contract Change Order Request #001: Unforeseen Underground Pool Removal/Fill

TO:	ST CHARLES PARISH	FROM:	WOODWARD DESIGN BUILD LLC 1000 S NORMAN C FRANCIS NEW ORLEANS Louisiana, 70125
DATE:		ATTN:	
CHANGE ORDER REQUEST NUMBER / REVISION:	001 / 0	PRIME CONTRACT CHANGE ORDER:	None
STATUS:	Pending - In Review	CREATED BY:	Amber Carrier (WOODWARD DESIGN BUILD LLC)
SCHEDULE IMPACT:	0 days	DATE CREATED:	5 /11/2026
		TOTAL AMOUNT:	\$ 0.00

CHANGE ORDER REQUEST TITLE: Unforeseen Underground Pool Removal/Fill

CHANGE ORDER REQUEST DESCRIPTION:

Unforeseen Underground Pool Removal/Fill

This change order includes all supervision, labor, materials, tools and equipment to remove the unforeseen pool walls and foundation and install fill in lifts per RFI #004

ATTACHMENTS:

[RFI 004.pdf](#) [_Hahnville Library Pool Obstruction CO.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER REQUEST:

PCO #	Contract Company	Title	Schedule Impact	Amount
001	ST CHARLES PARISH	CE #001 - Unforeseen Underground Pool Removal/Fill	0 days	\$17,244.25
002	ST CHARLES PARISH	CE #002 - Unforeseen Underground Pool Removal/Infill - Contingency Use	0 days	(\$17,244.25)
Total:				\$ 0.00

CHANGE ORDER REQUEST LINE ITEMS:

PCO: 002

#	Cost Code	Description	Type	Amount
1	310-31000.00 - Contingency	Contingency Use	Miscellaneous	(\$17,244.25)
Subtotal:				(\$17,244.25)
Subcontractor Default Insurance: 1.25% Includes Cost Type (1)				\$ 0.00
OCP: 0.00% Applies to All Line Items				\$ 0.00
Building Permit: 0.00% Applies to All Line Items				\$ 0.00
Builder's Risk: 0.00% Applies to All Line Items				\$ 0.00
Administrative: 0.00% Applies to All Line Items				\$ 0.00
Technology: 0.00% Applies to All Line Items				\$ 0.00
General Liability: 0.00% Applies to All Line Items				\$ 0.00
Fee: 0.00% Applies to All Line Items				\$ 0.00
Bond: 0.00% Applies to All Line Items				\$ 0.00
Grand Total:				(\$17,244.25)

PCO: 001

#	Cost Code	Description	Type	Amount
1	020-02200.00 - Earthwork	Unforeseen Pool Underground Removal/Fill	Subcontract	\$ 15,975.30
Subtotal:				\$15,975.30
Subcontractor Default Insurance: 1.25% Includes Cost Type (1)				\$ 199.69
Building Permit: 0.50% Applies to All Line Items				\$ 80.87
Builder's Risk: 0.00% Applies to All Line Items				\$ 0.00
Administrative: ~ 0.18% Applies to All Line Items				\$ 28.45
Technology: 0.40% Applies to All Line Items				\$ 65.14
Fee: 5.00% Applies to All Line Items				\$ 798.77
Bond: 0.56% Applies to All Line Items				\$ 96.03
Grand Total:				\$17,244.25

Justin Aubert

ST CHARLES PARISH

WOODWARD DESIGN BUILD LLC
1000 S NORMAN C FRANCIS
NEW ORLEANS Louisiana 70125

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

CR# 1

CO Version 1

1

Project	City, ST	General Contractor	Trade	Subcontractor	Date
Hahnville Library	Hahnville, La	Woodward Design Build	Demo, Stework, Storm Drain	Suddy's Excavating Service LLC	5/8/2026

Scope of Work Description:

Spreadsheet for the additional work to demolish and remove an existing pool uncovered in the new building foundation area. Work includes demolition, removal, haul off, disposal, and backfilling the void with compacted imported sand fill material.

[illegible]

Southerner "Suddy" Lewis III

RFI #4: Unforeseen Pool Obstruction

Revision	0	Status	Closed on 05/11/26
To	Matt Harmon (FOX NESBIT ENGINEERING) Justin Aubert	From	Addison Chrysler (WOODWARD DESIGN BUILD LLC) 1000 S NORMAN C FRANCIS NEW ORLEANS, Louisiana 70125
Date Initiated	May 7, 2026	Due Date	May 10, 2026
Location	Site	Project Stage	
Cost Impact		Schedule Impact	
Spec Section		Cost Code	
Drawing Number		Reference	
Linked Drawings			
Received From	Suddy Lewis (SUDDY'S EXCAVATING SERVICE, LLC.)		
Copies To	Amber Carrier (WOODWARD DESIGN BUILD LLC), Suddy Lewis (SUDDY'S EXCAVATING SERVICE, LLC.), William Mcmillian (WOODWARD DESIGN BUILD LLC)		

Activity

Question	Question from Addison Chrysler WOODWARD DESIGN BUILD LLC on Thursday, May 7, 2026 at 01:23 PM CDT While grubbing the new building foundation area the crew discovered a buried pool. The pool falls within the new building foundation and will be in the way of future pilings. The pool dimensions are 17' wide x 28' long. 5' deep on the shallow end and 10' on the deep end. WDB is not sure where each end starts and stops. Please provide direction if WDB is to remove the pool sides and foundation and what backfill is to go back.
Official Response	Response from Justin Aubert on Friday, May 8, 2026 at 11:34 AM CDT 5/8/2026: Matt Harmon (Fox Nesbit Engineering) - See response on attached PDF. Attachments St CPL - RF14 FNE Response 050826.pdf
All Replies	Response from Justin Aubert on Friday, May 8, 2026 at 11:34 AM CDT 5/8/2026: Matt Harmon (Fox Nesbit Engineering) - See response on attached PDF. Attachments St CPL - RF14 FNE Response 050826.pdf

RFI #4 – Unforeseen Pool Obstruction Supporting Items

Description

Question from Addison Chrysler:

While grubbing the new building foundation area the crew discovered a buried pool. The pool falls within the new building foundation and will be in the way of future pilings. The pool dimensions are 17' wide x 28' long. 5' deep on the shallow end and 10' on the deep end. WDB is not sure where each end starts and stops.

Please provide direction if WDB is to remove the pool sides and foundation and what backfill is to go back.

Response:

After consulting with the geotechnical engineer we offer the following response:

Excavate and remove existing pool in it's entirety, including all deleterious material, to exposed native subgrade. Backfill to grade with approved Structural Fill (see acceptable Structural Fill Table below), placed and compacted in 9" or less loose lifts and compacted in accordance with the geotechnical report (see Page 2, Structural Fill Compaction Requirements).

If using approved Low Plasticity Cohesive Structural Fill, water content can be -2% to +3% of optimum moisture. Dewater as necessary and recommended in the geotechnical report. All lifts shall be tested by the testing lab, two tests per lift. Provide Proctor on Structural Fill to be used prior to commencement of fill operations.

From the Geotechnical Report:

Structural Fill

Soil Type ¹	USCS Classification	Acceptable Parameters (Structural Fill)
Low Plasticity Cohesive	CL	Liquid Limit less than 45, Plasticity index greater than 10 and less than 25 Less than 25% retained on No. 200 sieve
Granular	SP-SM, SM, SC	Less than 10% passing No. 200 sieve
Aggregate Base	GP, GM	LADOTD 610 Crushed Limestone or similarly graded crushed recycled concrete.

1. Structural and general fill should consist of approved materials free of organic matter and debris. A sample of each material type should be submitted to the Geotechnical Engineer for evaluation prior to use on this site.

Structural Fill should meet the following compaction requirements:

Item	Structural Fill	General Fill
Maximum Lift Thickness	9 inches or less in loose thickness when heavy, self-propelled compaction equipment is used. 4 to 6 inches in loose thickness when hand-guided equipment (i.e., jumping jack or plate compactor) is used.	Same as structural fill
Minimum Compaction Requirements ^{1,2}	95% of max. below foundations, floor slabs and pavement areas.	92% of max.
Water Content Range ¹	Granular: As required to achieve min. compaction requirements	As required to achieve min. compaction requirements

1. Maximum density and optimum water content as determined by the standard Proctor test (ASTM D 698). The moisture content and compaction should be measured for each lift of engineered fill during placement. Should the results of the in-place density tests indicate the specified moisture or compaction limits have not been met, the area represented by the test should be reworked and retested as required until the specified moisture and compaction requirements are achieved.
2. If the granular material is a coarse sand or gravel, or of a uniform size, or has a low fines content, compaction comparison to relative density may be more appropriate. In this case, granular materials should be compacted to at least 70% relative density (ASTM D 4253 and D 4254). Materials not amenable to density testing should be placed and compacted to a stable condition observed by the Geotechnical Engineer or representative.

M. Harmon
FNE
05/08/26





