



# St. Charles Parish

## Meeting Minutes

### Parish Council

#### Budget - Final

**Council Chairman Julia Fisher-Perrier**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,**  
**William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher**

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

Tuesday, October 29, 2019

9:00 AM

Council Chambers, Courthouse

### ATTENDANCE

**Present** 6 - Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, and Julia Fisher-Perrier

**Absent** 3 - Wendy Benedetto, Marilyn B. Bellock, and Traci A. Fletcher

### Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director Darrin Duhe, Executive Director Dwayne LaGrange, Executive Director Micah Cormier, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Fauchaux, Public Works Assistant Director Bob Williams, Wastewater Assistant Director L.J. Brady, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Earl Matherne, Planning Administrator, Danielle Badeaux, Planning & Zoning Department, Barret Roberts, Grants Office, Emergency Preparedness Director Joe Ganote, Waterworks Director Robbie Brou, Community Services Director Joan Tonglet Diaz, Economic Development & Tourism Director Corey Fauchaux, Animal Control Officer Jena Troxler, Risk Management Officer Rechell Champagne, Dayna Parker, Personnel Officer, Kayla Petit, Personnel Office, Parks and Recreation Assistant Director/Community Center Coordinator Anedra Coleman, Interim R.S.V.P. Director Jeannie Arabie, General Government Buildings Facilities Manager Bob Messerly, WIOA Director Tommy Scott, Chandra Sampey, Contract Monitoring Specialist, Justin Robert, Public Information Office, Erik Dufrene, Information Technology Department, Jason Tastet, Emergency Preparedness Department, Luis Martinez, GIS Specialist, Charles Oubre, Finance Department, Carey Rochelle, Finance Department, Brad Berthelot, Wastewater Department, Kali Zammit, Parish Farm Agent, Brian J. Champagne, Registrar of Voters, Joel T. Chaisson, II, District Attorney, Cynthia Aucoin, District Attorney's Office, Judge Timothy S. Marcel, Lance Marino, Clerk of Court, Brian Fabre, Clerk of Court's Office, Sheriff Greg Champagne

### CALL TO ORDER

Meeting called to order at 9:01 am.

**PRAYER / PLEDGE**

Deacon Billy Raymond, Sr.  
Mt. Airy Baptist Church, Boutte

**Budget Message – 2020 Consolidated Operating & Capital Budget (President Larry Cochran)**

*Councilwoman Wendy Benedetto arrived in the meeting.*  
*Councilwoman Marilyn Bellock arrived in the meeting.*

Read

**ORDINANCE SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2019-0161](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2020.

**Sponsors:** Mr. Cochran and Department of Finance

**Public Hearing Requirements Satisfied**

Enactment No: 19-11-3

General Fund:

District Court - Reported  
District Court Div. C - Reported  
District Court Div. D - Reported  
District Court Div. E - Reported  
Grand Jury - Reported - Council Discussion  
Judge Timothy Marcel spoke on the matter.

District Attorney - Reported  
Clerk of Court - Reported  
Registrar of Voters - Reported  
Sheriff - Reported - Council Discussion  
Sheriff Greg Champagne spoke on the matter.

Parish Farm Agent - Reported

Special Revenue Funds:

Retired Senior Volunteer Program - Reported - Council Discussion  
Finance Director Grant Dussom spoke on the matter.

General Fund:

Council - Reported - Council Discussion  
Council Secretary Michelle Impastato spoke on the matter.

Council District I - Reported  
Council District II - Reported  
Council District III - Reported  
Council District IV - Reported  
Council District V - Reported  
Council District VI - Deferred  
Council District VII - Reported  
Council Division A - Reported  
Council Division B - Reported  
Parish President - Reported - Council Discussion  
Chief Administrative Officer Billy Raymond spoke on the matter.

Speakers:

Mr. Milton Allemand, Hahnville

Public Hearing Requirements Satisfied

Special Revenue Funds:

Parish Transportation - Reported  
Road Lighting District #1 - Reported  
Road & Drainage - Reported - Council Discussion  
Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

**AMENDMENT NO. 1 - Special Revenue Funds - Road & Drainage - Capital Outlay**

Councilwoman Clulee motioned, seconded by Councilman Hogan, to amend the proposed budget to add \$500,000.00 under Fund 112 - Account 112-420260 - Road & Drainage - Drainage - Capital Outlay - Improvements Other than Buildings for the Ama Pump Station Upgrade. Motion carried 8 years, Councilwoman Fletcher absent. PASSED

Councilman Hogan motioned to amend the proposed budget to transfer \$50,000.00 from the General Fund to Fund 112 for Kliner Road Entrance Improvements.

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Motion withdrawn by Councilman Hogan.

Mosquito Control - Reported

Flood Protection - Reported - Council Discussion

Senior Projects Manager Sam Scholle spoke on the matter.

Capital Projects Funds:

West Bank Hurricane Protection Levee - Reported

LCDBG - Reported

Enterprise Funds:

Wastewater - Reported

**AMENDMENT NO. 2 - Enterprise Funds - Wastewater - Capital Outlay**

Councilwoman Clulee motioned, seconded by Councilman Gibbs, to amend the proposed budget to transfer \$1,000,000.00 from the General Fund to Fund 401 - Wastewater - Capital Outlay - for the Luling Oxidation Pond Upgrade. Motion carried 6 years, Councilmembers Benedetto, Bellock, and Fletcher absent. PASSED

Solid Waste Collection & Disposal - Reported - Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Consolidated Waterworks District No. 1 - Reported

Special Revenue Funds:

Recreation - Deferred

Capital Projects Funds:

Recreation Facilities Construction - Deferred

Speakers:

Mr. Milton Allemand, Hahnville

Public Hearing Requirements Satisfied

General Fund:

Public Information - Reported

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

**AMENDMENT NO. 3 - Special Revenue Funds - Road & Drainage - Capital Outlay**

Councilman Wilson motioned, seconded by Councilwoman Clulee, to amend the proposed budget to transfer \$350,000.00 from the General Fund to Fund 112 - Account 112-420260 - Road & Drainage - Drainage - Capital Outlay - Acquisition of Land for Hahn Street Land Acquisition. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

Purchasing - Reported  
Personnel - Reported  
Legal Services - Reported  
Planning & Zoning - Reported - Council Discussion  
Planning & Zoning Director Michael Albert spoke on the matter.

Coastal Zone Management - Reported  
ICC Building Codes - Reported  
Information Technology - Reported  
GIS - Reported - Council Discussion  
Mr. Luis Martinez, GIS Specialist, spoke on the matter.

**AMENDMENT NO. 4 - General Fund - GIS - Personal Services**

Councilman Wilson motioned, seconded by Councilwoman Clulee, to amend the proposed budget to add under Account 001-400626 - GIS - Personal Services - Salaries to replace GIS Analyst III with GIS Coordinator position. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

Cable TV Administration - Reported  
General Gov't Buildings - Reported  
Risk Management - Reported  
Grants Administration - Reported  
Emergency Preparedness - Reported  
Emergency Prep. Subsid. - Reported  
EOC 24 Hours Coverage - Reported  
Animal Control - Reported - Council Discussion  
Animal Control Officer Jena Troxler spoke on the matter.

Health & Safety Rehab. - Reported  
Revitalization Fund Program - Reported  
Housing Preservation Grant - Reported  
Community Services - Reported  
Energy Assistance - Reported  
Summer Feeding - Reported  
Community Service Centers - Reported  
Community Services Subgrants - Reported  
LIHEAP Weatherization - Reported  
CSBG - Administration - Reported  
CSBG - Program Activities - Reported  
Home Program - Reported

**AMENDMENT NO. 5 - General Fund - Community Service Centers**

Councilman Woodruff motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$25,000.00 under Account 001-430234 - Community Service Centers - to Account 321 - Education/Recreation - Community Outreach. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

Council Discussion  
Finance Director Grant Dussom spoke on the matter.

**AMENDMENT NO. 6 - General Fund - Community Services - Capital Outlay**

Councilwoman Clulee motioned, seconded by Councilman Gibbs, to amend the proposed budget to add \$75,000.00 under Account 001-430231 - Community Services - Capital Outlay - Building, Ground & Plant for potential Boutte/Luling Community Center. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

**AMENDMENT NO. 7 - General Fund - Community Services - Capital Outlay**

Councilman Wilson motioned, seconded by Councilman Woodruff, to amend the proposed budget to add \$25,000.00 under Account 001-430231 - Community Services - Capital Outlay - Building, Ground & Plant for Wing Addition to the Killona Community Center. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

- Community Center - Reported
- Economic Development - Reported
- Tourist Information Center - Reported

Special Revenue Funds:  
Workforce Investment Act - Reported

Speakers:  
Mr. Milton Allemand, Hahnville

Public Hearing Requirements Satisfied

Recess

- General Fund:
- Ordinance & Proceedings - Reported
  - Police Jury Association - Reported
  - Ward Courts - Reported
  - Elections - Reported
  - Finance - Reported
  - Taxation - Assessor - Reported
  - Taxation - Collector - Reported
  - Data Processing - Reported
  - Research & Investigations - Reported
  - Retirement System Contributions - Reported
  - Retired Employees Group Insurance - Reported
  - Juvenile - Reported
  - Motor Vehicle - Reported

Veterans Administration - Reported  
Public Housing - Reported  
Debt Service - Reported  
Transfers - Reported

Special Revenue Funds:  
Criminal Court Fund - Reported  
Governmental Bldgs M&O - Reported

Capital Projects Funds:  
Front Foot Assessment Capital Projects - Reported - Council Discussion  
Finance Director Grant Dussom spoke on the matter.  
Mr. Charles Oubre, Finance Department, spoke on the matter.

Public Hearing Requirements Satisfied

Council Discussion

***AMENDMENT NO. 8 - General Fund - General Government Buildings -Capital Outlay***

Councilman Woodruff motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$25,000.00 under Account 001-400640 - General Government Buildings - Capital Outlay - Major Repairs for securing the American Legion Hall Building in Des Allemands. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

***AMENDMENT NO. 9 - Special Revenue Funds - Recreation - Capital Outlay***

Councilwoman Benedetto motioned, seconded by Councilman Woodruff, to amend the proposed budget to add \$25,000.00 under Fund 113 - Recreation - Capital Outlay - Improvements Other than Building for two large fans for the Pavilions at the East and West Bank Bridge Parks. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

***AMENDMENT NO. 10 - Special Revenue Funds - Road & Drainage - Capital Outlay***

Councilwoman Benedetto motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$20,000.00 under Fund 112 - Account 112-420210 - Road & Drainage - Paved Streets - Capital Outlay - Improvements Other than Buildings for Solar Speed Signs. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

***AMENDMENT NO. 11 - Special Revenue Funds - Road & Drainage - Capital Outlay***

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Clulee, to amend the proposed budget to transfer \$500,000.00 from the General Fund to Fund 112 - Account 112-420210 - Road & Drainage - Paved Streets - Capital Outlay - Improvements Other than Buildings for Lakewood Drive Resurfacing. Motion carried 8 yeas, Councilwoman Fletcher absent. PASSED

Public Hearing Requirements Satisfied

**RECAP OF AMENDMENTS**

[2019-0161](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2020.

**Sponsors:** Mr. Cochran and Department of Finance

**AMENDMENT NO. 1 - Special Revenue Funds - Road & Drainage - Capital Outlay**

Councilwoman Clulee motioned, seconded by Councilman Hogan, to amend the proposed budget to add \$500,000.00 under Fund 112 - Account 112-420260 - Road & Drainage - Drainage - Capital Outlay - Improvements Other than Buildings for the Ama Pump Station Upgrade. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 2 - Enterprise Funds - Wastewater - Capital Outlay**

Councilwoman Clulee motioned, seconded by Councilman Gibbs, to amend the proposed budget to transfer \$1,000,000.00 from the General Fund to Fund 401 - Wastewater - Capital Outlay - for the Luling Oxidation Pond Upgrade. Motion carried 6 yeas, Councilmembers Benedetto, Bellock, and Fletcher absent.

**AMENDMENT NO. 3 - Special Revenue Funds - Road & Drainage - Capital Outlay**

Councilman Wilson motioned, seconded by Councilwoman Clulee, to amend the proposed budget to transfer \$350,000.00 from the General Fund to Fund 112 - Account 112-420260 - Road & Drainage - Drainage - Capital Outlay - Acquisition of Land for Hahn Street Land Acquisition. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 4 - General Fund - GIS - Personal Services**

Councilman Wilson motioned, seconded by Councilwoman Clulee, to amend the proposed budget to add under Account 001-400626 - GIS - Personal Services - Salaries to replace GIS Analyst III with GIS Coordinator position. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 5 - General Fund - Community Service Centers**

Councilman Woodruff motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$25,000.00 under Account 001-430234 - Community Service Centers - to Account 321 - Education/Recreation - Community Outreach. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 6 - General Fund - Community Services - Capital Outlay**

Councilwoman Clulee motioned, seconded by Councilman Gibbs, to amend the proposed budget to add \$75,000.00 under Account 001-430231 - Community Services - Capital Outlay - Building, Ground & Plant for potential Boutte/Luling Community Center. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 7 - General Fund - Community Services - Capital Outlay**

Councilman Wilson motioned, seconded by Councilman Woodruff, to amend the proposed budget to add \$25,000.00 under Account 001-430231 - Community Services - Capital Outlay - Building, Ground & Plant for Wing Addition to the Killona Community Center. Motion carried 8 yeas, Councilwoman Fletcher absent.



**AMENDMENT NO. 8 - General Fund - General Government Buildings -Capital Outlay**

Councilman Woodruff motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$25,000.00 under Account 001-400640 - General Government Buildings - Capital Outlay - Major Repairs for securing the American Legion Hall Building in Des Allemands. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 9 - Special Revenue Funds - Recreation - Capital Outlay**

Councilwoman Benedetto motioned, seconded by Councilman Woodruff, to amend the proposed budget to add \$25,000.00 under Fund 113 - Recreation - Capital Outlay - Improvements Other than Building for two large fans for the Pavilions at the East and West Bank Bridge Parks. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 10 - Special Revenue Funds - Road & Drainage - Capital Outlay**

Councilwoman Benedetto motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$20,000.00 under Fund 112 - Account 112-420210 - Road & Drainage - Paved Streets - Capital Outlay - Improvements Other than Buildings for Solar Speed Signs. Motion carried 8 yeas, Councilwoman Fletcher absent.

**AMENDMENT NO. 11 - Special Revenue Funds - Road & Drainage - Capital Outlay**

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Clulee, to amend the proposed budget to transfer \$500,000.00 from the General Fund to Fund 112 - Account 112-420210 - Road & Drainage - Paved Streets - Capital Outlay - Improvements Other than Buildings for Lakewood Drive Resurfacing. Motion carried 8 yeas, Councilwoman Fletcher absent.

**Amendments Recorded**

Enactment No: 19-11-3

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER-PERRIER AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON WEDNESDAY, OCTOBER 30, 2019, 6:00 PM, AND MONDAY, NOVEMBER 4, 2019, 6:00 PM, COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2019-0161](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2020.

**Sponsors:** Mr. Cochran and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on October 30, 2019**

Enactment No: 19-11-3

**ADJOURNMENT**

**A motion was made by Councilmember Gibbs, seconded by Councilmember Bellock, to adjourn the meeting at approximately 12:54 pm. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fisher-Perrier

**Nay:** 0

**Absent:** 1 - Fletcher

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato  
Council Secretary**