



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Larry Cochran
Councilmembers Carolyn K. Schexnaydre, Jarvis Lewis,
Terrell D. Wilson, William Billy Woodruff, Wendy Benedetto,
Paul J. Hogan, Traci A. Fletcher, Julia Fisher-Perrier

Monday, May 4, 2015

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Carolyn K. Schexnaydre, Terrell D. Wilson, William Woodruff, Paul J. Hogan, Larry Cochran, Traci A. Fletcher, and Julia Fisher-Perrier

Absent 2 - Jarvis Lewis, and Wendy Benedetto

Also Present

Parish President V.J. St. Pierre, Jr., Chief Operations Officer Bobby Donaldson, Chief Administrative Officer Buddy Boe, Assistant Parish Attorney David Moyer, Public Works/Wastewater Director Sam Scholle, Planning & Zoning Director Michael Albert, Finance Director Grant Dussom, Grant Officer Holly Fonseca, Public Information Officer Renee Simpson, Emergency Preparedness Director Ronald J. Perry, Community Services Director Joan Tonglet Diaz, Animal Control Officer Angie Robert

CALL TO ORDER

PRAYER / PLEDGE

Reverend Isiah Franklin, Jr.
Mt. Zion Baptist Church, St. Rose

APPROVAL OF MINUTES

A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to approve the minutes from the regular meeting of April 20, 2015. The motion carried by the following vote:

Yea: 7 - Schexnaydre, Wilson, Woodruff, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 2 - Lewis and Benedetto

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2015-0151](#)

Proclamation: "Older Americans Month"

Sponsors: Mr. St. Pierre Jr.

Council Discussion

Read

Councilman Lewis arrived in the meeting.

[2015-0152](#)

In Recognition: St. Charles Lodge Grand United Order of Odd Fellows #2842 and Hahnville Household of Ruth #1346 - Peter Ogden's Day

Sponsors: Mr. Wilson

Read

[2015-0153](#)

Proclamation: "St. Charles Parish Crawfish Cook-Off Weekend"
"Crawfish Cook-Off Day"

Sponsors: Ms. Benedetto

Read

[2015-0158](#)

Proclamation: "Women's Lung Health Week"

Sponsors: Mr. St. Pierre Jr.

Read

Councilwoman Schexnaydre requested Point of Privilege and read a thank you note received from Mr. Timmy Perilloux, on behalf of all the vendors and dedicated volunteers of the German Coast Farmers' Market, thanking the Parish President and Parish Council for their unanimous support of the Cooperative Endeavor Agreement, Ordinance No. 15-4-4, approved at the April 6th Parish Council meeting.

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2015-0135](#)

Ms. Lisa Schilling, Executive Director, South Central Louisiana Human Services Authority - brief overview and update of the Authority

Sponsors: Mr. Cochran

Council Discussion
Ms. Lisa Schilling spoke on the matter.

Reported

Councilwoman Benedetto arrived in the meeting.

[2015-0122](#)

Animal Control

Animal Control Supervisor Angela Robert

Council Discussion
Ms. Robert spoke on the matter.

Reported

[2015-0154](#)

General Government Buildings

Discussion: to defer File No. 2015-0154 until a later date

Report Deferred

[2015-0155](#)

Grants Office

Grants Officer Holly Fonseca

Council Discussion
Ms. Fonseca spoke on the matter.

Reported

[2015-0156](#)

Parish President Remarks/Report

Sponsors: Mr. St. Pierre Jr.

Parish President V.J. St. Pierre, Jr., invited Mr. Kent Greene of Entergy to brief the parish council on their service during the recent weather events.

Council Discussion

Mr. Greene spoke on the matter.

Chief Administrative Officer Buddy Boe spoke regarding the recent millage election efforts.

Council Discussion

Parish President V.J. St. Pierre, Jr., spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Councilman Hogan spoke concerning communication responses regarding dumpsters.

Parish President St. Pierre spoke on the matter.

Council Discussion

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN COCHRAN AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 18, 2015, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2015-0159](#)

An ordinance to amend the 2015 Consolidated Operating and Capital Budget to add expenses for Fund 001 - General Fund - General Government Buildings (001-400640) in the amount of \$3,900,000 to account code 652 - Buildings, Grounds, General Plant - for the completion of renovations to the Third Floor of the St. Charles Parish Courthouse, previously unspent in the 2014 Consolidated Operating and Capital Budget.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on May 18, 2015

[2015-0160](#)

An ordinance to approve and authorize the execution of a Contract for Engineering Services with EVANS-GRAVES ENGINEERS, INC., for necessary professional engineering services associated with Parish Project No. P130601 Sunset Pump Station Improvements.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 18, 2015

[2015-0161](#)

An ordinance to approve and authorize the execution of a Contract with the State of Louisiana Division of Administration for the FY 2014 Louisiana Community Development Block Grant (LCDBG) Program for funding in the amount of \$731,255.00 to construct the Killona Force Main Extension in Hahnville.

Sponsors: Mr. St. Pierre Jr., Grants Office and Mr. Wilson

Publish/Scheduled for Public Hearing to the Parish Council on May 18, 2015

[2015-0162](#)

An ordinance to provide for the installation of an “**ALL WAY STOP**” sign at all intersections of Country Cottage Drive and Arline Court in Montz.

Sponsors: Ms. Fletcher

Publish/Scheduled for Public Hearing to the Parish Council on May 18, 2015

[2015-0163](#)

An ordinance declaring the intent of St. Charles Parish to acquire full ownership in Lot 15 and Lot O and 1/19 B&S of original Lots 8, 9, 10, Elkinsville, Less part expropriated by LA. Dept. of Highways, pursuant to LSA-R.S. 47:2236, which have been adjudicated to St. Charles Parish in the name of the Estate of Hockley Watts for the non-payment of property taxes and to provide for related matters.

Sponsors: Mr. St. Pierre Jr., Department of Legal Services and Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on May 18, 2015

PLANNING AND ZONING PETITIONS

[2015-0138](#)

An ordinance approving and authorizing a Home Occupation under the operation of Shelley Rainey - "Bethune Services, LLC" - a company offering food management services, building construction, highway, street & bridge construction, mold Remediation, home remodels, new construction, janitorial and building maintenance services at 500 Ormond Boulevard.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval

Speakers:

Ms. Shelley Rainey, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 15-5-1

Council Discussion

Ms. Rainey spoke on the matter.

Planning & Zoning Director Michael Albert spoke on the matter.

Parish President V.J. St. Pierre, Jr., spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-1

[2015-0139](#)

An ordinance approving and authorizing a Home Occupation operated by Dwane Babin - "B + W Investigations, LLC" - a private investigations agency at 200 Ciravola Lane, Boutte.

Sponsors: Mr. St. Pierre Jr. and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Speakers:

Mr. Dwane Babin, Boutte

Public Hearing Requirements Satisfied

Enactment No: 15-5-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-2

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2015-0142](#)

An ordinance to approve and authorize the Execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 1, 2015 through July 9, 2015.

Sponsors: Mr. St. Pierre Jr. and Department of Community Services

Reported:

Community Services Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-5-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Schexnaydre, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 1 - Lewis

Enactment No: 15-5-3

[2015-0145](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No P090301 Fairfield and Oakland Conveyance and Pump Station Upgrades, to balance the contract quantities with actual quantities resulting in an increase of \$19,295.00 and a decrease in time of twelve (12) days.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-5-4

Council Discussion

Public Works/Wastewater Director Sam Scholle spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-4

[2015-0146](#)

An ordinance to amend Ordinance No. 15-4-7, which approved and authorized the Lafourche Basin Levee District to purchase and/or expropriate the necessary real estate interest to a portion of land owned by Willowridge Estates, LLC, designated as Parcel 7-4 for the West Bank Hurricane Protection Levee, Phase II - Perimeter of Willowridge Estates from the Blouin Canal to the Davis Pond Guide Levee, St. Charles Parish, Louisiana, Sta. 100+00.00 to Sta. 212+46.34, and authorized the transfer of the necessary funding thereof, to revise the fourth "WHEREAS" and "SECTION II."

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Grants Officer Holly Fonseca spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 15-5-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-5

[2015-0147](#)

An ordinance to approve and authorize the execution of an Act of Sale by First National Bank USA FKA FIRST NATIONAL BANK OF ST. CHARLES PARISH for certain property located at 590 Apple Street, Norco for the Norco Branch Library.

Sponsors: Mr. St. Pierre Jr. and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval

Chief Administrative Officer Buddy Boe spoke on the matter.

Speakers:

Ms. Leann Benedict, Library Executive Director

Public Hearing Requirements Satisfied

Enactment No: 15-5-6

Council Discussion
Ms. Benedict spoke on the matter.
Councilwoman Fletcher read a letter from the Norco Civic Association.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-6

[2015-0148](#)

An ordinance to amend the 2015 Consolidated Operating and Capital Budget to add revenues and associated expenses for Fund 001 - General Fund. Fund 105 Road Lighting, Fund 113 - Recreation, and Capital Projects Fund 310 - Westbank Hurricane Protection levee unexpended in 2014 for various projects and services.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Reported:
Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-5-7

Council Discussion
Finance Director Grant Dussom spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-7

[2015-0149](#)

An ordinance to amend the 2015 Consolidated Operating and Capital Budget, Amendment No. 5, to add a total of \$1,489,324 in grant revenues for Fund 001 - General Fund and to add associated expenses for Fund 001 - General Fund - Emergency Operations Subsidiary (001-410711) totaling \$1,313,611 Contractual and Professional Services related to homeowner elevations; to add expenditures and related revenues for Fund 113 - Recreation totaling \$124,800 for Improvements other than Buildings - Rathborne Park; to add Grant Revenues and related expenditures totaling \$731,255 to fund 313 LCDBG Public Facilities Construction for the Killona Force Main Extension Project; and to add Grant Revenue of \$68,745 and related expenses as well as to add \$96,940 for Architectural/Engineering Fees under fund 401 - Wastewater for the Killona Force Main Extension Project.

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 15-5-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-8

[2015-0150](#)

An ordinance to authorize the payment of a portion of the contract amount for Project No. P081102-4 Project Name: Dunleith Canal Stabilization - Phase 3 (Project) to Advanced Quality Construction, Inc. (AQ) and Everlast Synthetic Products, LLC (Everlast) in completion of the project, the withholding of liquidated damages, Change Order No. Two (2) - Final, and settlement.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fletcher, to accept the revised version of the Settlement Agreement and Change Order No. 2. The motion carried by the following vote:

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-9

Amended

Enactment No: 15-5-9

Reported:

Public Works Department Recommended: Approval

Speakers:

Mr. Trey Lake, Attorney representing Advanced Quality Construction, Inc., Covington

Public Hearing Requirements Satisfied

Enactment No: 15-5-9

Council Discussion

Public Works/Wastewater Director Sam Scholle spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 15-5-9

RESOLUTIONS

[2015-0157](#)

A resolution requesting an Attorney General Opinion, to address the following question: "May a trust dedicated to the funding of post-employment benefits created by a local governing body in accordance with LRS 33:5161 invest those funds in any or all of the types of invests set forth in Subsection A of LRS 33:3162, subject to the restrictions and limitations set forth in Subsection B and C thereof?"

Sponsors: Mr. St. Pierre Jr. and Department of Finance

Reported:

Finance Department Recommended: Approval

Council Discussion

Finance Director Grant Dussom spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6153

APPOINTMENTS

[2015-0131](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District V Representative.

Nominee:

Councilman Cochran nominated Mr. Billy B. Booth

Nomination(s) Accepted

A motion was made by Councilmember Fletcher, seconded by Councilmember Fisher-Perrier, to Close Nomination(s) for File No. 2015-0131. The motion carried by the following vote:

Yea: 8 - Schexnaydre, Lewis, Wilson, Woodruff, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Benedetto

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Woodruff, to adjourn the meeting at approximately 8:08 pm. The motion carried by the following vote:

Yea: 9 - Schexnaydre, Lewis, Wilson, Woodruff, Benedetto, Hogan, Cochran, Fletcher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Tiffany K. Clark
Council Secretary