

**2023-0282**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO.** 23-11-4

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-3-2, which approved the Professional Services Agreement with Bryant Hammett & Associates, LLC for providing all necessary surveying services for the Primrose Canal Cleaning and Improvements (Parish Project No. P210202).

**WHEREAS,** Ordinance No. 21-3-2 adopted on March 15, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Bryant Hammett & Associates, LLC for providing all necessary surveying services for the Primrose Canal Cleaning and Improvements (Parish Project No. P210202); and,

**WHEREAS,** the original scope consisted of full topographic surveys for Phases 1A, 1B, 2-4 and just elevation and cross section data for Phase 5, and St. Charles Parish has requested Bryant Hammett & Associates, LLC complete the full topographic survey for Phase 5 as well as complete boundary surveys for Phase 1A to delineate SCP versus resident properties prior to construction; and,

**WHEREAS,** St. Charles Parish and Bryant Hammett & Associates, LLC have mutually agreed upon a lump sum fee of \$7,970.00 to complete the boundary surveys and \$19,890.00 to complete the topographic survey work, increasing the existing contract value by \$27,860.00, bringing the total contract value to \$67,670.00.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Amendment No. 1 to the Professional Services Agreement with Bryant Hammett & Associates, LLC for additional surveying services for the Primrose Canal Cleaning and Improvements project (Parish Project No. P210202), in the total amount of \$27,860.00, to increase the overall contract value of \$67,670.00, is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Amendment on behalf of the St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, FONSECA, DARENSBOURG GORDON, CLULEE, GIBBS,  
DUFRENE, BELLOCK, FISHER, FISHER-CORMIER  
NAYS: NONE  
ABSENT: NONE

And the ordinance was declared adopted this 6th day of November, 2023, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Bea Billings*  
SECRETARY: *W. Michelle Dupont*  
DLVD/PARISH PRESIDENT: November 7, 2023  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: *Matthew Jewell*  
RETD/SECRETARY: November 8, 2023  
AT: 8:42 am RECD BY: *[Signature]*

**AMENDMENT NO. 1  
TO  
PROFESSIONAL SERVICES AGREEMENT  
FOR PRIMROSE CANAL CLEANING AND  
IMPROVEMENTS**

THIS AMENDMENT NO. 1 is made and entered into on this 20<sup>th</sup> day of November, 2023;

BY AND BETWEEN:

**ST. CHARLES PARISH**, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as “OWNER”), and

**BRYANT HAMMETT & ASSOCIATES, LLC (BHA)**, represented herein by Bryant O. Hammett, Jr., P.E., P.L.S., duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as “CONSULTANT”):

WHEREAS, On March 15, 2021, the St. Charles Parish Council approved Ordinance No. 21-3-2 to authorize an Agreement between St. Charles Parish and Bryant Hammett & Associates, LLC for the survey of Primrose Canal Cleaning and Improvements (Parish Project No. P210202); and,

WHEREAS, the original scope consisted of full topographic surveys for Phases 1A, 1B, 2-4 and just elevation and cross section data for Phase 5, and St. Charles Parish has requested Bryant Hammett & Associates, LLC complete the full topographic survey for Phase 5 as well as complete boundary surveys for Phase 1A to delineate SCP versus resident properties prior to construction; and,

WHEREAS, St. Charles Parish and Bryant Hammett & Associates, LLC have mutually agreed upon a lump sum fee of \$7,970.00 to complete the boundary surveys and \$19,890.00 to complete the topographic survey work, increasing the existing contract value by \$27,860.00, bringing the total contract value to \$67,670.00.

**Add the following verbiage to ATTACHMENT “A” – PROJECT SCOPE**

**Boundary Surveys: The CONSULTANT shall complete a boundary survey for the following addresses on Catherine Drive in Luling, 100, 102, 104, 106 and 108. The purpose for this boundary survey is to delineate the residential properties from St. Charles Parish property for the upcoming construction of Phase 1A.**

**Additional Topographic Survey: The previously completed survey for Phase 5 of this project included only elevations and cross section data. The CONSULTANT shall now complete a full topographic survey for Phase 5 in order to complete the design for this project.**

**Add the following verbiage to ATTACHMENT "C" – PROJECT COMPENSATION**

**Boundary Surveys: \$7,970.00**

**Additional Topographic Survey: \$19,890.00**

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 20<sup>th</sup> day of November, 2023.

Witnesses:

Kang Wuyang

Billy Raymond

ST. CHARLES PARISH

By: Matthew Jewell

Matthew Jewell  
Parish President

Date: 11/8/2023

**BRYANT HAMMETT & ASSOCIATES,  
LLC (BHA)**

Michelle Edwards

By: Bryant O. Hammett, Jr.

Bryant O. Hammett, Jr., P.E., P.L.S.  
Owner/Manager

Date: 11/20/23

Jeanie B. Cehls

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
Bryant Hammett & Associates, LLC  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Bryant Hammett & Associates  
INCORPORATED, DULY NOTICED AND HELD ON May 31, 2023,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED THAT Bryant O. Hammett, Jr, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF ST. CHARLES OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL PROPOSALS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH PROPOSAL OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.

  
\_\_\_\_\_  
OWNER/MANAGER

10/02/2023

\_\_\_\_\_  
DATE