CONTRACT FOR

WASTEWATER REGIONALIZATION PROGRAM MANAGEMENT SERVICES

THIS AGREEMENT made and entered in the 29th day of February, 2000, by and between ST. CHARLES PARISH acting herein by and through its President who is duly authorized to act in behalf of said Parish, hereinafter called the Owner, and Hartman Engineering, Inc. a Louisiana Corporation acting herein by and through its President, hereinafter called the ENGINEER. Whereas the OWNER desires to employ a professional consulting engineering firm to provide Program Management Services for the Wastewater Regionalization Program.

I. GENERAL

The OWNER agrees to employ the ENGINEER and the ENGINEER agrees to perform professional engineering services as required. Engineering will conform to the requirements of the OWNER and to the standards of the agencies participating with the OWNER in the projects. The ENGINEER will coordinate all work between the OWNER and all participating agencies and regulating agencies, if needed. This contract shall automatically expire in forty (40) days and shall not exceed \$20,000.

SERVICES OF THE ENGINEER

Basic Engineering Services

The ENGINEER, upon authorization by the OWNER, shall provide the Engineering Services required and agreed to by the ENGINEER, and to be paid by the OWNER.

SERVICES OF THE OWNER

- Provide full information as to his requirements for the project.
- B. Assist the ENGINEER in planning performing the work by placing at his disposal all existing plans, maps, field notes, statistics, computations, and other data in its possession relative to existing facilities. Provision of office space and telecommunication allowing the ENGINEER to conduct management services for the OWNER. Guarantee access to and make all

provisions for the ENGINEER and his subconsultants to enter upon public property as required for performing the services.

COMPENSATION

A. Basic Services

- For performance of the ENGINEER as outlined in Section II, required by the OWNER, the OWNER shall authorize and pay the ENGINEER an hourly rate based on the billable rate schedule shown in Attachment "A".
- Reimbursable Expenses incurred in connection with all Basic and Additional Services will be charged on the basis of actual cost. Additional administrative services shall be cost plus 15%.
- Monthly billing for services and reimbursable expenses. The
 above financial arrangements are on the basis of prompt
 payment of our bills and the orderly and continuous progress of the
 Project.
- Expectation is to start services promptly after receipt of acceptance of contract and upon issuance of the notice to proceed.

A. Partial Payments

Payment for basic engineering services shall be made based upon Engineer's job cost schedule of the services actually completed at the time of billing and shall be made in partial payments at monthly intervals.

B. The OWNER and ENGINEER acknowledge that the total project budget may vary. Therefore, both parties agree to negotiate in good faith to make adjustments as required.

OWNERSHIP OF DOCUMENT

A. Documents including but not limited to plans, specifications, maps, basic survey notes, sketches, charts, computations and all other data prepared or obtained under the terms of this authorization shall become the property of the OWNER and shall be made available for OWNER'S

- inspection at anytime during the project and shall be delivered to the OWNER prior to termination or final completion of the contract.
- B. Drawings will be computer generated utilizing AutoCad Version 14

 Drawing files will be provided on 3 ½" high density diskettes.
- C. Word processing documents will be prepared utilizing Microsoft Word 95 or the latest version. Word processing files will be provided on 3 ½" high density diskettes. All as builts shall be provided on reproducible sepias.

II. TERMINATION

- A. This agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party.
- B. The ENGINEER, upon receipt of such notice, shall immediately discontinue all services in connection with the performance of this agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contract are chargeable to this agreement.
- C. The ENGINEER shall, as soon as practical after receipt of notice of termination; submit a statement showing in detail the services performed under this agreement to the date of termination.
- D. The OWNER shall then pay the ENGINEER promptly that proportion of the prescribed fee which the services actually performed under this agreement bear to the total services called for under the fee as have been previously made.

COMPLIANCE WITH LAWS AND ORDINANCES

The ENGINEER hereby agrees to comply with all Federal, State, and Local laws and ordinances applicable to the work or services under this contract.

SUCCESSORS AND ASSIGNS

OWNERS and ENGINEER each bind himself, his successors, executors, administrators and assigns to the other party to their agreement, and to the other party their agreement, and to the successors, executors, administrators and assigns of such other party in respect to all covenants of this agreement.

INSURANCE

The ENGINEER shall secure and maintain at this expense such insurance that will protect him and the OWNER, from claims under Workmen's Compensation Acts and from claims for bodily injury, death or property damage which may arise from performance of services under this agreement.

Insurance for bodily injury or death shall be in the amount of FIVE HUNDRED THOUSAND AND NO/100 (500,000.00) DOLLARS for one person, and not less than FIVE HUNDRED THOUSAND AND NO/100 (500,000.00) DOLLARS for all injuries and/or death resulting from any one occurrence. The insurance for property damage shall be in the amount of FIFTY THOUSAND AND NO/100 (50,000.00) DOLLARS for each accident and not less than ONE HUNDRED THOUSAND AND NO/100 (100,000.00) DOLLARS aggregate.

The ENGINEER shall also secure and maintain at his expense professional liability insurance in the sum of ONE HUNDRED THOUSAND AND NO/100 (100,000.00) DOLLARS.

All certificates of insurance SHALL BE FURNISHED TO THE OWNER and shall provide that insurance shall not be canceled without ten(10) days prior written notice to the OWNER. The OWNER may examine the policies.

GENERAL

To the proportional extent of its fault, the ENGINEER shall indennify and save harmless the OWNER against any and all claims, demands, suits or judgments for sums of money to any party for loss of life or injury or damages to person or property growing out of, resulting from, or by reason of any negligent act by the ENGINEER, its agent, servants or employees, while engaged upon or in connection with the services required or performed hereunder.

WARRANTY

ENGINEER warrants that it will perform its design services with the degree of skill and to the standard of care required of the engineering profession to meet all Federal, State and Local requirements.

IN WITNESS WHEREOF, the parties to these presents have hereunto caused these presents to be executed the day and year first mentioned.

ATTEST:

ST. CHARLES PARISH

By: Albert D. Laque Parish President

ATTEST

y: Janet L. Evans President

Hartman Engineering, Inc.

ATTACHMENT A

HARTMAN ENGINEERING, INC.

BILLABLE HOURLY RATES

ST. CHARLES PARISH WASTEWATER REGIONALIZATION PROGRAM MANAGEMENT SERVICES

Supervisor	\$113.00
Project Manager	\$ 99.00
Engineer	\$ 95.00
Pre-Professional (EIT)	\$ 67.50
Resident Project Representative (R.P.R.)	\$ 50.00
Overtime for R.P.R.	\$ 63.50
CADD Technician	\$ 61.00
Clerical	\$ 50.00
Survey Crew (3-Man)	\$100.00
Principal	\$130.00

Non-Salary Employees

Mileage @ 0.32/Mile