



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, May 18, 2020

6:00 PM

Council Chambers, Courthouse

Final

The St. Charles Parish Council meeting will begin at 6:00 pm May 18, 2020. As of May 12, 2020, 8:30 am, the Courthouse remains closed to the public. Should the Courthouse closure change, the St. Charles Parish President will release details of revised Courthouse access guidelines.

The meeting may be viewed live on Cox Cable Channel 6, AT&T U-Verse Channel 99, or <https://www.stcharlesparish-la.gov/interact/scp-tv>.

Public comments will be accepted until 4:00 pm the day of the meeting by:

- Telephone: 985-783-5000/Contact: Michelle Impastato
- Email: scpcouncil@stcharlesgov.net
- Ecomment: <https://stcharlesgov.granicusideas.com/meetings> (available after 4:00 pm on Thursday, May 14, 2020)

(These comments as well as your name and address will be read aloud during the Council meeting.)

Public comments will also be accepted real time. Join the meeting by dialing 1-888-788-0099 (Toll Free). When prompted, key the Meeting ID: 836 2698 3451 followed by the # key. When prompted to enter Participant ID, dial # (no Participant ID needed). Once on the line, should you wish to speak when public hearing/public comment has been opened, dial * 9 on your phone. Public comments will be taken in the order received. Listen for the prompt that your line has been unmuted - please state your name and address for the record. You will have 3 minutes to speak.

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

APPROVAL OF MINUTES

Regular Meeting – May 4, 2020

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2020-0134](#) Proclamation: “Fair Housing Month in St. Charles Parish”
Sponsors: Mr. Jewell
Attachments: [2020-0134 Fair Housing Month](#)

- 2 [2020-0135](#) Proclamation: “Flood Risk Awareness Month in St. Charles Parish”
Sponsors: Ms. Fisher-Perrier
Attachments: [2020-0135 Flood Risk Awareness](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0094](#) Department of Wastewater

Legislative History

3/9/20 Parish Council Report Deferred
Discussion: to defer File No. 2020-0094 until a later date

[2020-0132](#) General Government Buildings

[2020-0133](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, June 1, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 3 [2020-0125](#) An ordinance to approve and authorize the execution of a twelve (12) month Lease Contract Renewal between Satellite Shelters (LESSOR) and St. Charles Parish Public Works (LESSEE) for Contract number R0319076. The lease of a fifty foot (50') by fifty-six foot (56') modular building used as the office at the West Bank Public Works Yard, 166 Scorpio Ln, Hahnville, LA 70057.
Sponsors: Mr. Jewell and Department of Public Works
Attachments: [2020-0125 Satellite Shelters Lease Renewal Agreement.pdf](#)

- 5 [2020-0126](#) An ordinance to approve and authorize the execution of Amendment No. 7 to Ordinance No. 08-10-6, which approved a Professional Services Agreement with GCR Inc., formerly GCR & Associates, Inc., for right-of-way acquisition and program management services for the West Bank Hurricane Protection Levee initiative.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0126 Amendment No 7 to GCR_WBHPL Professional Service Contract 2](#)

- 8 [2020-0128](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 and R-1A to O-L on an approximately 87,120 square foot portion of a 95 foot wide, 50 arpent long tract designated as Lot 2, Block 2, Ama-Sections 34 & 36, municipal address 10493 River Road, Ama as requested by Blake and Caitlin Comardelle.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0128 Recommendation at a Glance \(Comardelle\)](#)

[2020-0128 LUR_2020-3-R Comardelle](#)

[2020-0128 Survey - Comardelle](#)

[2020-0128 AERIAL - Comardelle](#)

[2020-0128 ZONING - Comardelle](#)

[2020-0128 FLUM - Comardelle](#)

[2020-0128 Application - Comardelle](#)

Legislative History

2/20/20	Department of Planning & Zoning	Received/Assigned PH
5/7/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
5/7/20	Planning Commission	Recommended Approval to the Parish Council

- 19 [2020-0129](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to C-3 on a 61,722 square foot area consisting of Lots 77-A, 78-A, 79-A, 79-B, 89-A, 90-A, 91-A, and 91-B, Square 7, Destrehan Park Subdivision as requested by Bunge North America.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0129 Recommendation at a Glance \(Bunge\)](#)

[2020-0129 LUR_2020-4-R Bunge Corporation2](#)

[2020-0129 Survey](#)

[2020-0129 AERIAL](#)

[2020-0129 ZONING](#)

[2020-0129 FLUM](#)

[2020-0129 ApplicantPAGE](#)

Legislative History

3/23/20	Department of Planning & Zoning	Received/Assigned PH
5/7/20	Department of Planning & Zoning	Recommended Denial to the Planning Commission
5/7/20	Planning Commission	Recommended Approval to the Parish Council

- 30 [2020-0130](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-1M on a 139,260 square foot area consisting of Lot 69-A-2A, Coteau de France or Ranson Tract, municipal address 16644 Highway 90, Des Allemands as requested by Paul Hogan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0130 Recommendation at a Glance \(Hogan\)](#)

[2020-0130 LUR_2020-5-R Paul Hogan](#)

[2020-0130 Recorded Plat 2](#)

[2020-0130 AERIAL](#)

[2020-0130 ZONING2](#)

[2020-0130 FLUM2](#)

[2020-0130 applicationPage 1](#)

[2020-0130 Public Comments 2020-5-R](#)

Legislative History

4/7/20	Department of Planning & Zoning	Received/Assigned PH
5/7/20	Department of Planning & Zoning	Recommended Denial to the Planning Commission
5/7/20	Planning Commission	Recommended Denial to the Parish Council

- 53 [2020-0131](#) An ordinance to accept the execution of a Lease with the St. Charles Parish School Board for storage space at the Eual J. Landry Alternative Center in Hahnville to store equipment for the Department of Parks & Recreation.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2020-0131 Recreation Lease.pdf](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 57 [2020-0120](#) An ordinance to approve and authorize the Parish President to acquire a 10 foot perpetual servitude and a 15 foot temporary construction servitude for use in the construction of the St. Rose Sewer Network Upgrade over property identified as Lots 5 and 6, located across of the John Lambert Tract of Almedia Plantation, Sections 41 and 43, Township 12 South, Range 9 East, which properties are more particularly described in the attached "Servitude Agreement" document.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0120 Burke Servitude Agreement 2020_02.pdf](#)

Legislative History

5/4/20	Parish President	Introduced
5/4/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 75 [2020-0121](#) An ordinance to approve and authorize the Parish President to acquire a 10 foot perpetual servitude and a 15 foot temporary construction servitude for use in the construction of the St. Rose Sewer Network Upgrade over property identified as Lots G-1-A and G-1-B at Almedia Plantation, Section 40, Township 12 South, Range 9 East, which properties are more particularly described in the attached "Servitude Agreement" document.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0121 Rhino Servitude Agreement_2020_02.pdf](#)

[2020-0121 Rhino Corporate Resolution revised.pdf](#)

Legislative History

5/4/20	Parish President	Introduced
5/4/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 86 [2020-0122](#) An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO OVERNIGHT PARKING**” signs at the St. Charles Parish Killona Community Center, 201 Highway 3141, Killona.

Sponsors: Ms. Darensbourg Gordon

Legislative History

5/4/20	Council Member(s)	Introduced
5/4/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 87 [2020-0123](#) An ordinance to approve and authorize the execution of an Engineering Services Contract between Linfield, Hunter & Junius, Inc. and St. Charles Parish for the design and construction management of a Memorial Park to be located at 274 Judge Edward Dufresne Parkway, Luling, LA.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2020-0123 Linfield Hunter Junius 2020 contract](#)
[2020-0123 revised Exhibit A](#)

Revised Version - Exhibit A – Page 100

Legislative History

5/4/20	Parish President	Introduced
5/4/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 105 [2020-0124](#) An ordinance to approve and authorize the execution of a Professional Services Agreement with Calvin, Giordano & Associates, Inc. (CGA), to update the Parish’s 2012 Parks and Recreation Master Plan.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2020-0124 Recreation PSA and CGA Proposal](#)

Legislative History

5/4/20	Parish President	Introduced
5/4/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

APPOINTMENTS

- 118 [2020-0105](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District IV Representative.

Council will confirm nomination from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Jason Richard. Four (4) year term to begin May 31, 2020 and expire May 31, 2024.

Nominee: Mr. Jack Keen

Legislative History

5/16/16	Parish Council	Enacted Legislation Mr. Jason Richard appointed to the Planning & Zoning Commission as the District IV Representative on May 16, 2016, per Resolution No. 6225 Term: May 31, 2016 - May 31, 2020
4/20/20	Parish Council	Vacancy Announced
5/4/20	Parish Council	Nomination(s) Accepted Nominee: Councilman Dufrene nominated Mr. Jack Keen
5/4/20	Parish Council	Close Nomination(s) for
5/4/20	Parish Council	Nomination(s) Closed

122 [2020-0106](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District VI Representative.

Council will confirm nomination from the District VI Councilmember to fill the vacancy created by the expiration of the term of Mr. Carmine Frangella. Four (4) year term to begin May 31, 2020 and expire May 31, 2024.

Nominee: Mr. Carmine F. Frangella

Legislative History

5/16/16	Parish Council	Enacted Legislation Mr. Carmine Frangella appointed to the Planning & Zoning Commission as the District VI Representative on May 16, 2016, per Resolution No. 6226 Term: May 31, 2016 - May 31, 2020
4/20/20	Parish Council	Vacancy Announced
5/4/20	Parish Council	Nomination(s) Accepted Nominee: Councilman Fisher nominated Mr. Carmine Frangella
5/4/20	Parish Council	Close Nomination(s) for
5/4/20	Parish Council	Nomination(s) Closed

[2020-0136](#) A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

On June 1, 2020 Council Chairman will accept nominations to the Board of Directors of the Arc of St. Charles, Ad Hoc member with a health professional background to fill the vacancy created by the expiration of the term of Dr. Jeffrey S. Kuo, M.D.. Two (2) year term to begin July 1, 2020 and expire June 30, 2022. [Dr. Kuo has served two consecutive terms and cannot be re-appointed]

Legislative History

7/9/18	Parish Council	Enacted Legislation Dr. Jeffrey S. Kuo, M.D. appointed to the Board of Directors of the Arc of St. Charles, Ad-Hoc member with a health professional background, on July 9, 2018, per Resolution No. 6354 Term: July 1, 2018 - June 30, 2020
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MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

GIVEN THE CIRCUMSTANCES OF COVID-19 THE FOLLOWING MEETINGS ARE SUBJECT TO CHANGE:

*LIBRARY BOARD OF CONTROL: Tuesday, 5/19/20, 6PM, Council Chambers
BOARD OF ADJUSTMENT (ZBA): Thursday, 5/21/20, 7PM, Council Chambers
HOUSING AUTHORITY: Tuesday, 5/26/20, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 5/27/20, 10AM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 6/1/20, 6PM, Council Chambers*

ANNOUNCEMENTS

PARISH HOLIDAY: Monday, 5/25/20 – Memorial Day

IMPORTANT DATES FOR THE JULY 11, 2020 ELECTION: DEMOCRAT & REPUBLICAN PRESIDENTIAL PREFERENCE PRIMARY (Only those registered Democrat or Republican); DISTRICT 56 DEMOCRATIC STATE CENTRAL COMMITTEE (Only those registered Democrat in State Representative District 56); SPECIAL DISTRICT 1 JUSTICE OF THE PEACE ELECTION (Only those registered in Council District 1)

**Wednesday June 10, 2020 - Last Day to Register to Vote in Person or by mail*

**Saturday June 20, 2020 - Last Day to Register to Vote Online at geauxvote.com*

**Tuesday July 7, 2020 – Last Day to request Absentee by Mail Ballots*

Early Voting: Saturday June 20, Monday June 22 – Saturday June 27, 2020, Monday June 29 – Saturday July 4, 2020 **Early Voting extended for additional week due to COVID-19. Office open July 3 & 4:*

8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy

**Friday July 10, 2020 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday July 11, 2020 - Election Day – 7:00 am – 8:00 pm*

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 126 [2020-0137](#) Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

Attachments: [2020-0137 for Agenda Official Journal Selection Process.2020.pdf](#)
[RS 43 141 - 43 149 Official Journal.pdf](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.