



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

Monday, May 18, 2020

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Wendy Benedetto, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director L.J. Brady, Planning & Zoning Director Michael Albert, Grants Officer Stephanie Bruning, Parks and Recreation Director Duane Foret, General Government Buildings Facilities Manager Bob Messerly, Heather Keller, Public Information Office

CALL TO ORDER

Meeting called to order at 6:01 pm.

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

Chairman Gibbs read the following instructions: During the duration of this virtual meeting, we will be opening up public hearing and public comment. If you provided public comment via phone, email or ecomment prior to 4:00 pm today, there is no need to call in as these comments, along with your name and address will be read aloud during the meeting in the order in which they were received. If you have not provided a comment prior to 4:00 pm today, public comments will also be accepted real time and will be heard in the order received.

If you wish to join the meeting dial 1-888-788-0099 (Toll Free).
When prompted, key the Meeting ID: 836 2698 3451 followed by the # key.
When prompted to enter Participant ID, dial #, no Participant ID needed.

Once on the line, should you wish to speak when public hearing or public comment has been opened, Dial * 9 on your phone. Listen for the prompt that your line has been unmuted - please state your name and address for the record. You will have 3 minutes to speak.

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Darensbourg Gordon, to approve the minutes from the regular meeting of May 4, 2020. The motion carried by the following vote:

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2020-0134](#)

Proclamation: "Fair Housing Month in St. Charles Parish"

Sponsors: Mr. Jewell

Read

[2020-0135](#)

Proclamation: "Flood Risk Awareness Month in St. Charles Parish"

Sponsors: Ms. Fisher-Perrier

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0094](#)

Department of Wastewater

Wastewater Assistant Director L.J. Brady

Reported

[2020-0132](#)

General Government Buildings

Facilities Manager Bob Messerly

Councilwoman Clulee spoke on the matter.

Mr. Messerly spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Reported

[2020-0133](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell spoke regarding parish business as well as the recent flood event/Declared State of Emergency.

Chairman Gibbs spoke on the matter.

Mr. Jewell spoke on the matter.

Councilwoman Fisher-Perrier spoke on the matter.

Councilwoman Benedetto spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Councilwoman Darenbourg Gordon spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilman Fisher spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 1, 2020, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2020-0125](#)

An ordinance to approve and authorize the execution of a twelve (12) month Lease Contract Renewal between Satellite Shelters (LESSOR) and St. Charles Parish Public Works (LESSEE) for Contract number R0319076. The lease of a fifty foot (50') by fifty-six foot (56') modular building used as the office at the West Bank Public Works Yard, 166 Scorpio Ln, Hahnville, LA 70057.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0126](#)

An ordinance to approve and authorize the execution of Amendment No. 7 to Ordinance No. 08-10-6, which approved a Professional Services Agreement with GCR Inc., formerly GCR & Associates, Inc., for right-of-way acquisition and program management services for the West Bank Hurricane Protection Levee initiative.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0128](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 and R-1A to O-L on an approximately 87,120 square foot portion of a 95 foot wide, 50 arpent long tract designated as Lot 2, Block 2, Ama-Sections 34 & 36, municipal address 10493 River Road, Ama as requested by Blake and Caitlin Comardelle.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0129](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to C-3 on a 61,722 square foot area consisting of Lots 77-A, 78-A, 79-A, 79-B, 89-A, 90-A, 91-A, and 91-B, Square 7, Destrehan Park Subdivision as requested by Bunge North America.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0130](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-1M on a 139,260 square foot area consisting of Lot 69-A-2A, Coteau de France or Ranson Tract, municipal address 16644 Highway 90, Des Allemands as requested by Paul Hogan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0131](#)

An ordinance to accept the execution of a Lease with the St. Charles Parish School Board for storage space at the Eual J. Landry Alternative Center in Hahnville to store equipment for the Department of Parks & Recreation.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0138](#)

An ordinance to approve and authorize the execution of a contract with Wallace C. Drennan, Inc. for the East Bank Transmission Line Repair/Replacement (Project No. WWKS 101) in the amount of \$433,000.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0139](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Magnolia Ridge Drainage Pump Station, for Project No. P080905-6C, grant reference Project No. HMGP#4080-089-0002, FEMA-4080-DR-LA, Project #3, Magnolia Ridge Drainage Pump Station Project, as part of the West Bank Hurricane Protection Levee Project, to decrease the amount by \$70,905.36 and increase the contract time by seventy-five (75) days.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0140](#)

An ordinance to amend the Code of Ordinances to revise Chapter 15, Section 15-9, to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit in **Highland Oaks Subdivision in St. Rose to twenty (20) miles per hour.**

Sponsors: Ms. Bellock

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0141](#)

An ordinance approving and authorizing the execution of an Act of Dedication for Ashton Plantation Phase 2-B, Luling.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0142](#)

An ordinance to approve and authorize the Lafourche Basin Levee District to purchase and or/expropriate the necessary real estate interest to a portion of land owned by the Estate of Roberta Savoie Landry, et al., designated as Parcel 1-5 for the West Bank Hurricane Protection Levee, Phase III - Ellington, St. Charles Parish, Louisiana, and to authorize the transfer of the necessary funding thereof.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

[2020-0143](#)

An ordinance to approve and authorize the Lafourche Basin Levee District to purchase and or/expropriate the necessary real estate interest to a portion of land owned by the Estate of Harney Hooper, et al., designated as Parcel 1-6C for the West Bank Hurricane Protection Levee, Phase III - Ellington, St. Charles Parish, Louisiana, and to authorize the transfer of the necessary funding thereof.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 1, 2020

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2020-0120](#)

An ordinance to approve and authorize the Parish President to acquire a 10 foot perpetual servitude and a 15 foot temporary construction servitude for use in the construction of the St. Rose Sewer Network Upgrade over property identified as Lots 5 and 6, located across of the John Lambert Tract of Almedia Plantation, Sections 41 and 43, Township 12 South, Range 9 East, which properties are more particularly described in the attached "Servitude Agreement" document.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-5-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-5-9

[2020-0121](#)

An ordinance to approve and authorize the Parish President to acquire a 10 foot perpetual servitude and a 15 foot temporary construction servitude for use in the construction of the St. Rose Sewer Network Upgrade over property identified as Lots G-1-A and G-1-B at Almedia Plantation, Section 40, Township 12 South, Range 9 East, which properties are more particularly described in the attached "Servitude Agreement" document.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-5-10

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-5-10

[2020-0122](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of "**NO OVERNIGHT PARKING**" signs at the St. Charles Parish Killona Community Center, 201 Highway 3141, Killona.

Sponsors: Ms. Darensbourg Gordon

Reported:

Councilwoman Darensbourg Gordon Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-5-11

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-5-11

[2020-0123](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract between Linfield, Hunter & Junius, Inc. and St. Charles Parish for the design and construction management of a Memorial Park to be located at 274 Judge Edward Dufresne Parkway, Luling, LA.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks & Recreation Department Recommended: Approval

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fisher, to accept the revised version of Exhibit A. The motion carried by the following vote:

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-5-12

Amended

Enactment No: 20-5-12

Speakers:

Mr. Milton Allemand, Hahnville (received via email and read by Chairman Gibbs)

Public Hearing Requirements Satisfied

Enactment No: 20-5-12

Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-5-12

[2020-0124](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement with Calvin, Giordano & Associates, Inc. (CGA), to update the Parish's 2012 Parks and Recreation Master Plan.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks & Recreation Department Recommended: Approval

Speakers:

Mr. Milton Allemand, Hahnville (received via email and read by Chairman Gibbs)

Public Hearing Requirements Satisfied

Enactment No: 20-5-13

Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 20-5-13

[2020-0144](#)

A resolution in support of submitting a request for additional funds from the Louisiana Office of State Parks, Division of Outdoor Recreation, for the completion of the Rathborne Park, Phase III project in Luling.

Sponsors: Mr. Jewell, Grants Office, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Ms. Bellock and Mr. Fisher

Public comment opened on the deviation; no public comment

A motion was made by Councilmember Fisher, seconded by Councilmember Clulee, to deviate from the regular order of the agenda to take up File No. 2020-0144; a matter not on the agenda. The motion carried by the following vote:

Yea: 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6498

Deviated

Enactment No: 6498

Reported:

Parish President Recommended: Approval
Grants Office Recommended: Approval
Councilwoman Fonseca Recommended: Approval
Councilwoman Darensbourg Gordon Recommended: Approval
Councilwoman Clulee Recommended: Approval
Councilwoman Bellock Recommended: Approval
Councilman Fisher Recommended: Approval
Grants Officer Stephanie Bruning spoke on the matter.

Public comment opened; no public comment

Council Discussion

Ms. Bruning spoke on the matter.

Amendment: to amend the proposed resolution by adding Councilwoman Benedetto, Councilman Gibbs, Councilman Dufrene, and Councilwoman Fisher-Perrier as co-sponsors

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fisher, to Amend File No. 2020-0144. The motion carried by the following vote:

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6498

Amended

Enactment No: 6498

[2020-0144](#)

A resolution in support of submitting a request for additional funds from the Louisiana Office of State Parks, Division of Outdoor Recreation, for the completion of the Rathborne Park, Phase III project in Luling.

Sponsors: Mr. Jewell, Grants Office, Ms. Benedetto, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Ms. Bellock, Mr. Dufrene, Mr. Fisher and Ms. Fisher-Perrier

VOTE ON THE PROPOSED RESOLUTION AS AMENDED

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6498

A motion was made by Councilmember Dufrene, seconded by Councilmember Fisher-Perrier, to return to the regular order of the agenda. The motion carried by the following vote:

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6498

Returned

Enactment No: 6498

APPOINTMENTS

[2020-0105](#)

A resolution to appoint Mr. Jack Keen to the St. Charles Parish Planning & Zoning Commission as the District IV Representative.

VOTE ON THE APPOINTMENT OF MR. JACK KEEN

Yea: 9 - Benedetto, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6499

[2020-0106](#)

A resolution to appoint Mr. Carmine Frangella to the St. Charles Parish Planning & Zoning Commission as the District VI Representative.

VOTE ON THE APPOINTMENT OF MR. CARMINE FRANGELLA

Yea: 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6500

[2020-0136](#)

A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

Vacancy Announced

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2020-0137](#)

Official Journal Appointment - Authorize Advertisement for Acceptance of Proposals

Authorize the Advertisement for Acceptance of Proposals; carried by the following vote:

Yea: 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Authorized

ADJOURNMENT

A motion was made by Councilmember Dufrene, seconded by Councilmember Clulee, to adjourn the meeting at approximately 7:59 pm. The motion carried by the following vote:

- Yea:** 9 - Benedetto, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier
- Nay:** 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary