

**SECTION 00808**

**CERTIFICATE OF SUBSTANTIAL COMPLETION**

DATE OF ISSUANCE 1/2/2024

OWNER St. Charles Parish - Department of Waterworks

CONTRACTOR Pintail Contracting Services, LLC

Contract: Hurricane IDA repairs and reconstruction, Department of Waterworks, Westbank Facilities

Project: SCP Project Number WWKS 107 & 108-334

OWNER's Project No. \_\_\_\_\_

ENGINEER's Project No. 2129

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To St. Charles Parish Department of Waterworks

OWNER

And To Pintail Contracting Services, LLC

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

12/11/2023

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents.

The items in the tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above date of Substantial Completion.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: \_\_\_\_\_

\_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The following documents are attached to and made a part of this Certificate:

**Hardy & Associates, Punch List**  
**Welcon Construction Inspection Report**

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. **Submit 6 (six) original documents signed and dated by the Engineer and Contractor to Dept of Public Works, 100 River Oaks Dr., Destrehan, La 70047 for processing.**

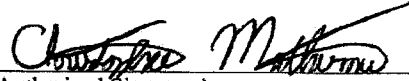
Executed by ENGINEER on 1/2/2024  
Date

Principal Engineering, Inc.  
ENGINEER

By:   
(Authorized Signature)


CONTRACTOR accepts this Certificate of Substantial Completion on 01/02/24  
Date

Pintail Contracting Services, LLC  
CONTRACTOR

By:   
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 1-23-24  
Date

St. Charles Parish- Department of Waterworks  
OWNER

By:   
(Authorized Signature)



# HARDY and Associates/ Architect

Healthcare

Educational

Commercial

PLLC

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## FIELD OBESERVATIONS

Project 021-081 St. Charles Waterworks Ida Repairs

Date of Conference 11-28 -2023 Location Westbank Waterworks

Purpose Punch List

Participants Marty Hardy

The following items were discussed on the date above. In the interest of the project's schedule, if we do not hear from you within 72 hours, we will proceed on the basis that this report meets your approval.

### Building A:

#### Large Room Off A115:

- Caulk door frame to floor – Pocket Door.
- Clean A/C supply – Return grilles.

#### Corridor A113 / A102:

- Touch-up paint around back door.

#### Office A114:

- None

#### Office A116/A112/A110/A109:

- Clean return / supply grilles.
- Touch-up ceiling paint around lights.
- Touch-up paint on door frames.

#### Server A111:

- Touch-up paint on all walls.
- Touch-up paint on door frame.
- Touch-up paint on ceiling – Add 2<sup>nd</sup> coat.
- Clean A/C unit.
- Seal holes in outside wall.
- Mount thermostat.

#### Accounting A117:

- Touch-up dings in wall.

#### Lobby A101:

- Touch-up paint on all walls.
- Clean glass and frame.
- Complete installation – open electrical box left of transaction window.
- New storefront door does not match submitted door. Removed installed door & replace with approved submitted door.

#### Reception A103:

- Touch-up dings in walls.

Marion A. Hardy, AIA  
"Marty Hardy"



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## Conference A104:

- Clean supply / return grills.

## Break Room A106:

- Remove non-specified faucet and install approved faucet.
- Install pulls and clean all cabinets.
- Install removable panel at sink.

## Restroom A106:

- Install LAV shields under sinks.
- Clean scuffs off walls.
- Remove non-specified mirror and install approved mirror, verify correct mounting height per sheet A004.

## Restroom A107:

- Install LAV shields under sinks.
- Clean scuffs off walls.
- Remove non-specified mirror and install approved mirror, verify correct mounting height per sheet A004.

## Corridor A105:

- Install attic ladder pull board.
- Clean drinking fountain.
- Submit Credit for additional supply & drainage plumbing and missing drinking fountain.
- Back door not closing.

## General Items:

- Clean inside and outside of all windows.
- Install all cabinet hardware.
- Touch-up paint on all door frames.

## Attic:

- Install LED bulbs.
- Install attic draft stop door.
- Seal all gaps in draft stop on both sides.

## Exterior:

- Clean outside of all walls.
- Install sod at disturbed areas.
- Install concrete splash blocks.
- Clean outside of all windows.
- Finish pointing brick at wall repair near gas meter.
- Remove existing expansion joint at front & rear of build replace backer rod & re-seal joint.
- At small canopy, Install drainage outlet with corresponding inlet at canopy post. (all parking side posts shall have drain outlets)
- At large canopy, Install drainage outlet with corresponding inlet at canopy posts. (all parking side posts shall have drain outlets)

Marion A. Hardy, AIA  
"Marty Hardy"



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- Paint all exposed utility, service, lines & boxes mounted to building.

## Building B:

### High Roof:

- Area holding water – Install scupper or overlay to slope water to gutters.
- Install downspouts on the east side.
- Repair guardrail.
- Refinish entire guardrail after repair.
- Clean all surfaces of roof hatch.
- Repair flex conduit for disconnects.
- Add Alsans flashing around all roof penetrations and curb penetrations.
- Install metal roof panels and ridge cap.

### Roof Area D:

- Remove screws from roof.
- Clean roof hatch.

### Building D:

- Metal wall panels.
  - Install screws at bottom of wall panel laps and face.
- Install metal corner trim on face of existing metal wall panels – Southwest corner
- Install flashing to cover green metal.

### Building F:

- Clean foot prints off steel and bottom of column
- Adjust roll-up doors for smooth up/down and to stop at top and hold.
- Install door closers (2).
- Install splash blocks at all downspouts.

Sincerely,

Hardy and Associates / Architect, PLLC

*Marty Hardy*

Marion A. Hardy, AIA, NCARB, President

Marion A. Hardy, AIA  
"Marty Hardy"

## INSPECTION REPORT

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DATE:	November 27, 2023	WEATHER:	N/A
PROJECT:	St Charles Water Works Hurricane Ida Office Repairs		
ATTN:	Marty Hardy		

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A final inspection was completed at the site today, 11/27/23. The following items were noted.

1. All electrical installations are substantially complete.
2. Lobby A101 – Exit sign missing.
3. Corridor A102 – Complete the installation of door access control.
4. Conference A104 –
  - a. Electrical receptacle and data outlet not installed at 18" AFF on east wall.
  - b. HDMI devices and rough-ins not installed at any location.
5. Restroom A106 –
  - a. Receptacle adjacent to and below sink at 18" AFF is a standard receptacle. This device needs to be GFCI.
  - b. 2x2 lights in the restroom need to be adjusted so "color" of light matches all other lights in the building.
6. Restroom A107 –
  - a. Receptacle adjacent to and below sink at 18" AFF is a standard receptacle. This device needs to be GFCI.
  - b. 2x2 lights in the restroom need to be adjusted so "color" of light matches all other lights in the building.
7. North side of building – the wall pack lights type "W1E" are not installed.
8. Northeast corner of building – (1) flood light type "W2" is not installed.
9. Southeast corner of building – flood light is installed, adjust light so it is directed towards the drive.
10. Emergency lighting was not installed throughout the building. Only (1) combo exit device was noted in Corridor A102. The corridors need emergency lights along with restrooms, conference room, lobby, accounting, break room, server room, and large office.
11. Emergency lighting was not installed on the exterior of the building. Emergency battery backup lighting is required at the exterior of each exterior door.

Contractor shall provide all close-out documentation along with **COMPLETE** as-built drawings showing all changes with **ACCURATE** circuiting notations, device locations, lighting locations, lighting types, electrical panels, electrical panel sizes, electrical panel connections, etc. as installed.

Respectfully,  
Greg Wyrosdick