



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier

Monday, March 7, 2022

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher

Absent 2 - Dick Gibbs, and Julia Fisher-Cormier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Alissa Cavaretta, Public Information Office, Blaine Fauchaux, Public Information Office

CALL TO ORDER

Meeting called to order at 6:01 pm.

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

APPROVAL OF MINUTES

A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to approve the minutes from the regular meeting of February 21, 2022. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2022-0058](#)

In Recognition: Destrehan High School Desty Darlings Competition Dance Team

Sponsors: Mr. Fisher

Read

[2022-0059](#)

Proclamation: "Retired Teachers Day in St. Charles Parish"

Sponsors: Ms. Clulee

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0065](#)

Library Board of Control

Library Director Leann Benedict

Councilwoman Clulee spoke on the matter.

Ms. Benedict spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Chief Operations Officer Darrin Duhe spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Reported

[2022-0066](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Councilwoman Darensbourg Gordon spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilman Dufrene spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MARCH 21, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2022-0060](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for Parish Project No. S181201, Lone Star Sewer Rehabilitation, to decrease the contract amount by \$34,100.00, and increase the contract time by 122 days.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

[2022-0061](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No S170601, Luling Oxidation Pond Rehabilitation and Upgrades, to increase the contract amount by \$489,238.60, and increase the contract time by 199 days.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

[2022-0062](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with C. H. Fenstermaker & Associates, LLC, to perform engineering services for Primrose Canal Cleaning and Improvements (Project No. P210202), in the amount not to exceed \$637,824.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

[2022-0063](#)

An ordinance approving and authorizing the execution of a contract with Sealevel Construction, Inc., for Project No. P080905-5F, CPRA Project No. BA-0244, Ellington Structures-Kellogg Pump Station T-Wall, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$4,323,888.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

[2022-0064](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-11-4, which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station No.2 (Parish Project Number P210806).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

[2022-0068](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Barowka and Bonura Engineers and Consultants, LLC, to perform engineering services for Hill Heights Drainage Improvements - Destrehan (Project No. P190802), in the amount not to exceed \$373,992.70.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

[2022-0069](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lots 10 & 11, Block N, Magnolia Ridge Park Subdivision, municipal address 359 Lily Street, Boutte, as requested by Artis Nelson for John & Margarette Nelson.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

2022-0070

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to C-2 on Lot 1B, St. Rose Gardens, municipal address 118 St. Rose Avenue, St. Rose, as requested by Carla Elizabeth Portera Grunberg.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

2022-0071

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section XV.A.2, regarding Planning Commission meeting minutes.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on March 21, 2022

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

2022-0030

An ordinance approving and authorizing the execution of a Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Automated Meter Reading Installation Program (Project No. WWKS 106), not to exceed \$414,093.00.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-3-1

Council Discussion

Waterworks Director Gregory Gorden spoke on the matter.

Amendment: to amend the proposed Agreement in "Attachment A", 2nd paragraph, to change "...approximately 10,000 meters ..." to read "...approximately 14,000 meters ..." and in "Attachment B", the 3rd line down, to change "...approximately 4,000 meters ..." to read "...approximately 10,000 meters ..."

A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to Amend the proposed Agreement. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-1

Amended

Enactment No: 22-3-1

Further Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-1

[2022-0036](#)

An ordinance approving and authorizing the execution of a contract with DRC Emergency Services, LLC, for Storm Debris Removal and Recovery 2021, (Project No. P210801).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-3-2

Council Discussion

President Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-2

[2022-0037](#)

An ordinance approving and authorizing the execution of a contract with Debris Tech, LLC, for Storm Debris Monitoring 2021, (Project No. P210802).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-3-3

Council Discussion
President Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-3

[2022-0038](#)

An ordinance approving and authorizing the execution of a contract with River Birch Renewable Energy, LLC, for Storm Debris Disposal 2021, (Project No. P210803).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Parish President Matthew Jewell spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-3-4

Council Discussion
President Jewell spoke on the matter.
Chief Administrative Officer Mike Palamone spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-4

[2022-0055](#)

An ordinance approving and authorizing the execution of a Professional Services Contract Extension, to Ordinance No. 17-2-9, between St. Charles Parish and St. Charles Mosquito Control, LLC for Mosquito Control Services for an additional five (5) years, April 1, 2022 and ending March 31, 2027.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-3-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-5

[2022-0056](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-8-13, which approved the Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Des Allemands Bulkhead (Parish Project No. P210601).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-3-6

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-6

[2022-0057](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform engineering services for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed \$432,650.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-3-7

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Legal Services Director Corey Oubre spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 22-3-7

RESOLUTIONS[2022-0031](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, E. Building Lines as requested by Bunge North America, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval, provided a waiver from the required yards and building setbacks are approved.

Planning Commission Recommended: Approval w/Stipulation Approval, provided a waiver from the required yards and building setbacks are approved.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 6618

[2022-0067](#)

A resolution supporting Rules for Regular Meetings of the St. Charles Parish Zoning Board of Adjustment.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Board of Adjustment Recommended: Approval

Public comment opened; no public comment

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

Enactment No: 6619

APPOINTMENTS[2022-0026](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Chairman Fisher stated that File No. 2022-0026 will be deferred to the March 21, 2022 council meeting.

Deferred

[2022-0054](#)

A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District VI Representative.

Chairman Fisher stated that File No. 2022-0054 will be deferred to the March 21, 2022 council meeting.

Deferred

ADJOURNMENT

A motion was made by Councilmember Billings, seconded by Councilmember Darensbourg Gordon, to adjourn the meeting at approximately 7:40 pm. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Gibbs and Fisher-Cormier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary